

**City of Woodbury
City Council Meeting Agenda**

Virtual Meeting

Link: <https://bit.ly/36J9XM1>

December 9, 2020

Virtual Waiting Room Opens 6:00 p.m.

Meeting starts 6:30 p.m.

Pledge of Allegiance

Moment of Silent Reflection

Reading of the Open Public Meeting Statement

Roll Call

Open to the Public for Agenda Items

Resolutions, Ordinances

ORDINANCE NO. 2333-20 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODBURY ADOPTING THE PROTECTION AND SAFE TREATMENT OF MINORS POLICY FOR THE CITY OF WOODBURY

First
Reading

ORDINANCE NO. 2332-20 BOND ORDINANCE AUTHORIZING THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS FOR THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Second
Reading

CONSENT AGENDA

RESOLUTION NO. 20-166 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING CITY ENGINEER TO ISSUE NOTICE TO BIDDERS REGARDING THE FY2020 NJDOT LOCAL AID RESURFACING PROJECT – VARIOUS ROADS

RESOLUTION NO. 20-167 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THE WOODBURY AUTHORIZING CITY ENGINEER TO ISSUE NOTICE TO BIDDERS REGARDING THE FY2020 WATERMAIN REPLACEMENT – VARIOUS ROADS

RESOLUTION NO. 20-168 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE REIMBURSEMENT OF A TAX OVERPAYMENT BLOCK 25 LOT 1 424 MYRTLE AVE DOWNTOWN ABSTRACT

RESOLUTION NO. 20-169 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE REIMBURSEMENT OF A WATER OVERPAYMENT ACCOUNT # 25050-1 454 E BARBER AVE FITCH, FRANK

RESOLUTION NO. 20-170 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING EXECUTION OF THE FIRST AMENDMENT TO THE SHARED SERVICES AGREEMENT BETWEEN THE CITY OF WOODBURY AND THE TOWNSHIP OF WEST DEPTFORD FOR THE TOWNSHIP OF WEST DEPTFORD TO PROVIDE CONSTRUCTION CODE ADMINISTRATION AND ENFORCEMENT SERVICES TO AND FOR THE CITY OF WOODBURY

RESOLUTION NO. 20-171 RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS IN THE LOCAL BUDGET OF THE CITY OF WOODBURY FOR THE YEAR 2020

RESOLUTION NO. 20-172 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE IN THE BUDGET OF THE CITY OF WOODBURY PURSUANT TO N.J.S. 40A:4-87 (CHAPTER 159, P.L. 1948)

RESOLUTION NO. 20-173 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY FOR THE FY2021 SAFE AND SECURE COMMUNITIES PROGRAM (P-21-0822)

RESOLUTION NO. 20-174 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY RESCINDING PETTY CASH FUND FOR THE WOODBURY POLICE DEPARTMENT

END CONSENT AGENDA

Motion for Approval to Pay the Listed Vouchers

Reports:

- **Committee Reports**
- **Report of the Mayor**
- **Report of the City Clerk**
- **Department Announcements**

Unfinished Business

New Business

Open to the Public

Adjournment

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

ORDINANCE NO. 2333-20

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODBURY
ADOPTING THE PROTECTION AND SAFE TREATMENT OF MINORS POLICY
FOR THE CITY OF WOODBURY**

WHEREAS, the City of Woodbury Administration, Personnel Committee, and Labor Counsel have drafted and reviewed the City of Woodbury's Protection and Safe Treatment of Minors Policy in compliance with current administrative, legal, and insurance requirements; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Woodbury, County of Gloucester and State of New Jersey that:

1. The attached Protection and Safe Treatment of Minors Policy is hereby adopted and shall supersede any conflicting personnel policies and procedures within the current manual;
2. This Ordinance shall take effect upon adoption and publication as required by law.

THE FOREGOING was introduced by the City Council of the City of Woodbury at a regular meeting held on December 9, 2020. This Ordinance will be considered for adoption at final reading and public hearing to be held on December 22, 2020 at 6:30 p.m. or at such time as may be determined and announced, in City Hall, Council Chambers, 33 Delaware Street, Woodbury, New Jersey, at which time and place all persons interested will be given the opportunity to be heard concerning said Ordinance. During the time prior to and up to and including the date of such meeting, copies of said Ordinance will be made available at the City Clerk's Office to the members of the general public who may request same.

CITY OF WOODBURY

By: TRACEY PARKER,
President of Council

ATTEST:

CASSIDY L. SWANSON,
Acting City Clerk

Approved:

JESSICA FLOYD, Mayor

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilman Johnson				
Councilman McIlvaine				
Councilman Merinuk				
Councilwoman Miller				
Councilwoman O'Connor				
Council President Parker				
Mayor Floyd				

CERTIFICATION OF INTRODUCTION

I, Cassidy L. Swanson hereby certify that the foregoing Ordinance 2333-20 was introduced to the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **December 9, 2020** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson
Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilman Johnson				
Councilman McIlvaine				
Councilman Merinuk				
Councilwoman Miller				
Councilwoman O'Connor				
Council President Parker				
Mayor Floyd				

CERTIFICATION OF ADOPTION

I, Cassidy L. Swanson hereby certify that the foregoing Ordinance 2333-20 was adopted after public hearing by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **December 22, 2020** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson
Acting City Clerk

CITY OF WOODBURY, NEW JERSEY

ORDINANCE NO. 2332-20

BOND ORDINANCE AUTHORIZING SUPPLEMENTAL FUNDING FOR THE RECONSTRUCTION OF BROAD STREET DAM IN THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$250,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$237,500; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

BE IT ORDAINED by the City Council of the City of Woodbury, County of Gloucester, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the City of Woodbury, County of Gloucester, New Jersey ("City").

Section 2. It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the City from all sources for the purposes stated in Section 7 hereof is \$250,000; and
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$237,500.
- (c) a down payment in the amount of \$12,500 for the purposes stated in Section 7 hereof is currently available in accordance with the requirements of Section 11 of the Local Bond Law, *N.J.S.A. 40A:2-11*.

Section 3. The sum of \$237,500, to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$12,500, which represents the required down payment, are hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

Section 4. The issuance of negotiable bonds of the City in an amount not to exceed \$237,500 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law.

Section 5. In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the City in an amount not to exceed \$237,500, is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized to

sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, *N.J.S.A. 40A:2-20*, shall not exceed the sum of \$50,000.

Section 7. The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the maximum amount obligations to be issued for each said purpose and the period of usefulness of each said purpose within the limitations of the Local Bond Law are as follows:

	<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
A.	Reconstruction of Broad Street Dam (Phase III), together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	\$250,000	\$12,500	\$237,500	20 years

Section 8. Grants or other monies received from any governmental entity, if any, will be applied to the payment of, or repayment of obligations issued to finance, the costs of the purposes described in Section 7 above.

Section 9. The supplemental debt statement provided for in Section 10 of the Local Bond Law, *N.J.S.A. 40A:2-10*, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the City, as defined in Section 43 of the Local Bond Law, *N.J.S.A. 40A:2-43*, is increased by this Bond Ordinance by \$237,500.

Section 10. The full faith and credit of the City are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance and, to the extent payment is not otherwise provided, the City shall levy *ad valorem* taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

Section 11. The applicable Capital Budget is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

Section 12. The City hereby declares its intent to reimburse itself from the proceed of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code") for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the City prior to the issuance of such bonds or bond anticipation notes.

Section 13. The City hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes is exempt from the gross income of the owners thereof for federal income taxation purposed, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such terms is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Ogden, Utah Service Center of the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 14. The improvements authorized hereby are not current expenses and are improvements that the City may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 15. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 16. In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon final passage and publication as required by law

CITY OF WOODBURY, NEW JERSEY

TRACEY PARKER
PRESIDENT OF COUNCIL

ATTEST: _____
CASSIDY SWANSON, Acting City Clerk

APPROVED:

By: _____
JESSICA M. FLOYD, Mayor

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilman Johnson				
Councilman McIlvaine				
Councilman Merinuk				
Councilwoman Miller				
Councilwoman O'Connor				
Council President Parker				
Mayor Floyd				

CERTIFICATION OF INTRODUCTION

I, Cassidy Swanson hereby certify that the foregoing Ordinance 2332-20 was introduced to the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on October 28, 2020 at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy Swanson, Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilman Johnson				
Councilman McIlvaine				
Councilman Merinuk				
Councilwoman Miller				
Councilwoman O'Connor				
Council President Parker				
Mayor Floyd				

CERTIFICATION OF ADOPTION

I, Cassidy Swanson hereby certify that the foregoing Ordinance 2332-20 was adopted after public hearing by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on December 9, 2020 at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy Swanson, Acting City Clerk

RESOLUTION NO. 20-166

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY
AUTHORIZING CITY ENGINEER TO ISSUE NOTICE TO BIDDERS
REGARDING THE FY2020 NJDOT LOCAL AID RESURFACING PROJECT –
VARIOUS ROADS**

WHEREAS, Federici & Akin, P.A., Engineers for the City of Woodbury have completed the Plans, Specifications and accompanying bid documents for the FY2020 Local Roads Resurfacing Project – Station Drive, Meadow Lane, High Street, Leona Court, East Barber Avenue (the “Project”); and

WHEREAS, the City Engineer would like to advertise the Notice to Bidders on December 14, 2020, with bid opening date of January 18, 2021; and

WHEREAS, the City of Woodbury wishes to proceed in accordance with the November 24, 2020 recommendation of the City Engineer for said Project.

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Woodbury that the City Engineer is hereby authorized to issue Notice to Bidders, advertise same and take any and all actions to provide the bid packages necessary in furtherance of receiving bids for the FY2020 Local Roads Resurfacing Project – Station Drive, Meadow Lane, High Street, Leona Court, East Barber Avenue.

ADOPTED at the regular meeting of the Mayor and City Council of the City of Woodbury held December 9, 2020.

CITY OF WOODBURY

By:

TRACEY PARKER
President of Council

ATTEST:

Cassidy L. Swanson, City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilman Johnson				
Councilman McIlvaine				
Councilman Merinuk				
Councilwoman Miller				
Councilwoman O'Connor				
Council President Parker				
Mayor Floyd				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **December 9, 2020** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson
City Clerk

RESOLUTION NO. 20-167

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THE WOODBURY
AUTHORIZING CITY ENGINEER TO ISSUE NOTICE TO BIDDERS
REGARDING THE FY2020 WATERMAIN REPLACEMENT – VARIOUS ROADS**

WHEREAS, Federici & Akin, P.A., Engineers for the City of Woodbury have completed the Plans, Specifications and accompanying bid documents for the FY2020 Watermain Replacement Project – Golf Drive, Lyman Avenue, North Maple Street, Laurel Street (the “Project”); and

WHEREAS, the City Engineer would like to advertise the Notice to Bidders on December 14, 2020, with bid opening date of January 19, 2021; and

WHEREAS, the City of Woodbury wishes to proceed in accordance with the November 24, 2020 recommendation of the City Engineer for said Project.

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Woodbury that the City Engineer is hereby authorized to issue Notice to Bidders, advertise same and take any and all actions to provide the bid packages necessary in furtherance of receiving bids for the FY2020 Watermain Replacement Project – Golf Drive, Lyman Avenue, North Maple Street, Laurel Street.

ADOPTED at the regular meeting of the Mayor and City Council of the City of Woodbury held December 9, 2020.

CITY OF WOODBURY

By:

TRACEY PARKER
President of Council

ATTEST:

Cassidy L. Swanson, City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilman Johnson				
Councilman McIlvaine				
Councilman Merinuk				
Councilwoman Miller				
Councilwoman O'Connor				
Council President Parker				
Mayor Floyd				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **December 9, 2020** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson
City Clerk

RESOLUTION NO. 20-168

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY
AUTHORIZING THE REIMBURSEMENT OF A TAX OVERPAYMENT
BLOCK 25 LOT 1 424 MYRTLE AVE DOWNTOWN ABSTRACT**

WHEREAS; the Title Company made an overpayment of \$2089.78 on November 6, 2020 with a closing payment for the 4th quarter 2020 tax and the mortgage company made a payment on November 4, 2020 in a bulk payment as they escrow for the property tax,;

WHEREAS, the Title Company asked to have such overpayment refunded.

**Downtown Abstract
70 E Main St
Marlton, NJ 08053
For: overpayment of tax**

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodbury, that the Tax & Utility Collector is hereby authorized to reimburse the overpayment as stated.

ADOPTED, at a meeting of the Mayor and City Council of the City of Woodbury held December 9, 2020

**TRACEY PARKER
President of Council**

ATTEST: _____
**Cassidy Swanson
Acting City Clerk**

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilman Johnson				
Councilman McIlvaine				
Councilwoman Miller				
Councilwoman O'Connor				
Councilman Merinuk				
Council President Parker				
Mayor Floyd				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **December 9, 2020** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson, Acting City Clerk

RESOLUTION NO. 20-169

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY
AUTHORIZING THE REIMBURSEMENT OF A WATER OVERPAYMENT
ACCOUNT # 25050-1 454 E BARBER AVE FITCH, FRANK**

WHEREAS; the property owner made an overpayment of \$173.25 on November 30, 2020
with an online payment for a payment on the 4th qt 2020 water/sewer; and

WHEREAS, the owner asked to have such overpayment refunded.

**FITCH, FRANK
3 OHIO TRAIL
MEDFORD, NJ 08055
For: overpayment of water**

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodbury,
that the Tax & Utility Collector is hereby authorized to reimburse the overpayment as stated.

ADOPTED, at a meeting of the Mayor and City Council of the City of Woodbury on
December 9, 2020

**TRACEY PARKER
President of Council**

ATTEST: _____
**Cassidy L. Swanson
Acting City Clerk**

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilman Johnson				
Councilman McIlvaine				
Councilwoman Miller				
Councilwoman O'Connor				
Councilman Merinuk				
Council President Parker				
Mayor Floyd				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **December 9, 2020** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson, Acting City Clerk

RESOLUTION NO. 20-170

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY
AUTHORIZING EXECUTION OF THE FIRST AMENDMENT TO THE SHARED
SERVICES AGREEMENT BETWEEN THE CITY OF WOODBURY AND THE
TOWNSHIP OF WEST DEPTFORD FOR THE TOWNSHIP OF WEST DEPTFORD
TO PROVIDE CONSTRUCTION CODE ADMINISTRATION AND ENFORCEMENT
SERVICES TO AND FOR THE CITY OF WOODBURY**

WHEREAS, the City of Woodbury (the "Recipient") and the Township of West Deptford (the "Provider") had entered into that certain Interlocal Services Agreement, now statutorily called a Shared Services Agreement, between the City of Woodbury and the Township of West Deptford for the Township of West Deptford to provide Construction Code Administration and Enforcement Services to and for the City of Woodbury dated December 31, 2015 (the "Agreement"); and

WHEREAS, N.J.S.A. 40A:65-1 et seq. ("Shared Services Law") specifically authorizes local government units, including counties and municipalities, to enter into shared services agreements; and

WHEREAS, the Recipient and the Provider have agreed to terms and conditions to extend the Agreement.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Woodbury, County of Gloucester, State of New Jersey, on this 9th day of December, 2020 that the City of Woodbury does hereby authorize the Mayor and/or City Administrator to execute the attached First Amendment to Shared Services Agreement Between the City of Woodbury and the Township of West Deptford for the Township of West Deptford to Provide Construction Code Administration and Enforcement Services to and for the City of Woodbury.

ADOPTED at a regular meeting of the Mayor and City Council of the City of Woodbury held December 9, 2020.

CITY OF WOODBURY

By: _____
TRACEY PARKER
Council President

ATTEST:

CASSIDY SWANSON
Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilman Johnson				
Councilman McIlvaine				
Councilman Merinuk				
Councilwoman Miller				
Councilwoman O'Connor				
Council President Parker				
Mayor Floyd				

CERTIFICATION

I, Cassidy Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **December 9, 2020** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy Swanson
Acting City Clerk

RESOLUTION NO. 20-171

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE TRANSFER OF APPROPRIATION LOCAL BUDGET OF THE CITY OF WOODBURY FOR THE YEAR

WHEREAS, Section 40A: 4-58 of the Revised Statutes of New Jersey au transfer of appropriations, during the last two (2) months of the fiscal year, to said budget where adopted heretofore by the governing body by two-thirds vote thereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodbury, as follows:

1. That the excess in the appropriations listed in the column designed “FROM” BE transferred to the appropriations listed in the column designated “TO” as follows:

CURRENT FUND

		<u>FROM</u>	<u>TO</u>
20-100-299	Administration - Other Expenses	\$ 10,000.00	
20-110-299	Mayor & Council - Other Expenses	\$ 612.99	
20-115-101	Economic Development - Salaries and Wages	\$ 2,659.86	
20-120-101	Municipal Clerk - Salaries and Wages	\$ 8,000.00	
20-121-101	Registrar - Salaries and Wages	\$ 11,683.10	
20-146-299	Liquidation of Tax Title Liens & Foreclosed Property - Other Expenses	\$ 2,900.00	
21-180-102	Planning Board - Salaries and Wages	\$ 752.13	
21-180-299	Planning Board - Other Expenses	\$ 10,000.00	
23-210-293	Insurance - General Liability	\$ 8,000.00	
23-210-299	Other Insurance Premiums - Other Expenses	\$ 8,000.00	
23-215-290	Insurance - Workers Compensation	\$ 1,900.00	
23-221-290	Insurance - Health Benefits Waiver	\$ 6,000.00	
25-240-111	Police Department - Salaries and Wages	\$ 15,600.00	
25-266-101	Uniform Fire - Salaries and Wages	\$ 6,000.00	
26-302-299	Community Forestry Program - Other Expenses	\$ 5,000.00	
31-460-274	Gasoline - Other Expenses	\$ 20,000.00	
36-471-102	DCRP Contribution - Other Expenses	\$ 3,000.00	

36-472-100	Social Security - Other Expenses	\$ 8,000.00	
45-930-100	Interest on Bonds	\$ 10,000.00	
20-110-102	Mayor & Council - Salaries and Wages		\$ 612.99
20-130-101	Financial Administration - Salaries and Wages		\$ 3,000.00
20-145-101	Collection of Taxes - Salaries and Wages		\$ 1,892.97
20-155-227	Legal Services - Other Expenses		\$ 20,000.00
22-196-101	Housing Inspection - Salaries and Wages		\$ 1,956.44
25-252-102	Emergency Management - Salaries and Wages		\$ 575.14
25-285-102	JIF Safety Budget - Salaries and Wages		\$ 70.54
26-305-299	Solid Waste Collection - Other Expenses		\$ 25,000.00
31-430-271	Electricity - Other Expenses		\$ 25,000.00
31-435-275	Street Lighting - Other Expenses		\$ 50,000.00
45-920-100	Payment of Bond Principal		\$ 10,000.00
	TOTAL	\$ 138,108.08	\$ 138,108.08

WATER AND SEWER UTILITY FUND

		<u>FROM</u>	<u>TO</u>
55-502-299	Operating - Other Expenses	\$ 15,000.00	
55-501-101	Operating - Salaries & Wages		15,000.00
55-522-100	Interest on Bonds	\$ 5,000.00	
55-520-100	Payment of Bond Principal		\$ 5,000.00
	TOTAL	\$ 20,000.00	\$ 20,000.00

2. The City Clerk is hereby authorized and directed to transmit to the Chief Financial Officer, of the City of Woodbury, a certified copy of this resolution.

3. This resolution shall take effect immediately.

ADOPTED at a regular meeting of the Mayor and City Council, of the City of Woodbury, held on December 9, 2020.

By:.

TRACEY PARKER
Council President

ATTEST:

CASSIDY SWANSON
Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
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Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilman Johnson				
Councilman McIlvaine				
Councilman Merinuk				
Councilwoman Miller				
Councilwoman O'Connor				
Council President Parker				
Mayor Floyd				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **December 9, 2020** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson
Acting City Clerk

RESOLUTION NO. 20-172

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY
PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE IN THE
BUDGET OF THE CITY OF WOODBURY PURSUANT TO N.J.S. 40A:4-87
(CHAPTER 159, P.L. 1948)**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said director may also approve the insertion of any item of appropriation for equal amount, and

WHEREAS, the City of Woodbury has received additional grant funding from various source - an additional award from Neighborhood Preservation Program (NPP) COVID-19 Relief & Recovery grant in the amount of \$8,000.00 from the NJ Department of Community Affairs; the 2020 Holiday Drive Sober or Get Pulled Over DWI Saturation Patrol Campaign Funding through the Gloucester County Prosecutor's Office; the 2020 Local Government Emergency Relief Fund (LGEF) from the NJ Department of Community Affairs; the Governor's Council on Alcoholism & Drug Abuse through the County of Gloucester; additional funding of \$30,000 for the Safe and Secure Communities Program from the NJ Department of Law & Public Safety not included in the adopted 2020 budget; and wishes to amend its 2020 budget to include these amounts as revenue, and

NOW, THEREFORE, BE IT RESOLVED that the City of Woodbury, County of Gloucester, hereby requests that the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget year 2020 in the sum below, which item is now available as a revenue from: Special Item of Revenue Anticipated With Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

NPP COVID-19 Relief & Recovery Grant	\$ 8,000.00
(Additional amount added to \$111,400.00 Award)	
2020 Holiday Drive Sober or Get Pulled Over DWI Grant	\$ 3,600.00
2020 Local Government Emergency Relief Fund (LGEF)	\$138,284.88
Municipal Alliance on Alcoholism & Drug Abuse	\$ 4,000.00
Safe and Secure Communities Program (additional)	\$ 30,000.00

BE IT FURTHER RESOLVED that the like sums below be and the same are hereby appropriated under the caption of General Appropriations – Operations Excluded from “CAPS”:

NPP COVID-19 Relief & Recovery Grant	\$ 8,000.00
(Additional amount added to \$111,400.00 Award)	
2020 Holiday Drive Sober or Get Pulled Over DWI Grant	\$ 3,600.00

2020 Local Government Emergency Relief Fund (LGEF)	\$138,284.88
Municipal Alliance on Alcoholism & Drug Abuse	\$ 4,000.00
Safe and Secure Communities Program (additional)	\$ 30,000.00

BE IT FURTHER RESOLVED that the Chief Financial Officer forward a copy of this resolution to the Director of Local Government Services.

ADOPTED at a regular meeting of the Mayor and City Council of the City of Woodbury held on December 9, 2020.

CITY OF WOODBURY

By: _____
TRACEY PARKER
President of Council

ATTEST:

CASSIDY L. SWANSON, Acting Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilman Johnson				
Councilman McIlvaine				
Councilman Merinuk				
Councilwoman Miller				
Councilwoman O'Connor				
Council President Parker				
Mayor Floyd				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **December 9, 2020** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson
Acting City Clerk

RESOLUTION NO. 20-173

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY
AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE STATE OF NEW
JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY FOR THE FY2021 SAFE
AND SECURE COMMUNITIES PROGRAM (P-21-0822)**

WHEREAS, the City of Woodbury is authorized to accept a subgrant award from the State of New Jersey Department of Public Safety, Office of the Attorney General, in the amount of \$32,400.00, with a match of \$205,105.00, for total project total cost of \$237,505.00, under the FY2021 Safe and Secure Communities Program (Grant #P-21-0822) for the grant period January 8, 2021 to January 7, 2022; and

WHEREAS, the Mayor and City Council has reviewed the accompanying application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the City of Woodbury for the purpose described in the application;

THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Woodbury that:

- 1) As a matter of public policy the City of Woodbury wishes to participate to the fullest extent possible with the Department of Law and Public Safety, and does accept the Subaward amount of \$32,400.00.
- 2) The Attorney General will receive funds on behalf of the applicant.
- 3) The Department of Law and Public Safety shall be responsible for the receipt and review of the applications for said funds.
- 4) The Department of Law and Public Safety shall initiate allocations to each applicant as authorized.

ADOPTED at a regular meeting of the Mayor and City Council of the City of Woodbury held on December 9, 2020.

CITY OF WOODBURY

By: _____
TRACEY PARKER
Council President

ATTEST:

CASSIDY L. SWANSON
Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilman Johnson				
Councilman McIlvaine				
Councilman Merinuk				
Councilwoman Miller				
Councilwoman O'Connor				
Council President Parker				
Mayor Floyd				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **December 9, 2020** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson
Acting City Clerk

RESOLUTION NO. 20-174

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY
RESCINDING PETTY CASH FUND FOR THE WOODBURY POLICE DEPARTMENT**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county of municipality by application and resolution, and,

WHEREAS, by adoption of Resolution #17-101 on June 13, 2017, the City of Woodbury, County of Gloucester established such a fund for the Woodbury Police Department in the amount of \$500.00; and

WHEREAS, the Petty Cash Fund is no longer necessary for the Woodbury Police Department K-9 unit; and

WHEREAS, it is the desire of the City of Woodbury, County of Gloucester, that the petty cash fund for the Woodbury Police Department be rescinded.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Woodbury, County of Gloucester, State of New Jersey, hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

ADOPTED at a regular meeting of the Mayor and City Council of the City of Woodbury held December 9, 2020.

CITY OF WOODBURY

By: _____
TRACEY PARKER
Council President

ATTEST:

CASSIDY SWANSON
Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilman Johnson				
Councilman McIlvaine				
Councilman Merinuk				
Councilwoman Miller				
Councilwoman O'Connor				
Council President Parker				
Mayor Floyd				

CERTIFICATION

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Cassidy L. Swanson
Acting City Clerk