

**City of Woodbury
City Council Meeting Agenda
Virtual Meeting**

May 12, 2021

Virtual Waiting Room Opens 6:00 p.m.

Meeting starts 6:30 p.m.

Zoom Link: <https://bit.ly/3vURdmu>

Zoom Passcode: CCMAY12

Telephone Call: 1-301-715-8592

Telephone Webinar ID: 829 0207 5320

Telephone Passcode: 8180036

Pledge of Allegiance

Moment of Silent Reflection

Reading of the Open Public Meeting Statement

Roll Call

Approval of the Minutes

- February 10, 2021
- February 24, 2021

Open to the Public for Agenda Items

Ordinances

Second
Reading

ORDINANCE NO. 2338-21 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODBURY AMENDING CHAPTER 144, PROPERTY MAINTENANCE, OF THE CODE BOOK OF THE CITY OF WOODBURY TO ADD A NEW ARTICLE IV TO BE ENTITLED "MAINTENANCE OF VACANT PROPERTY"

Second
Reading

ORDINANCE NO. 2339-21 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODBURY AMENDING THE CODE BOOK OF THE CITY OF WOODBURY TO ADOPT A NEW CHAPTER TO BE ENTITLED "COMMERICAL BUILDING STANDARDS"

Resolutions

CONSENT AGENDA

RESOLUTION NO. 21-84 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE RENEWAL OF AN INACTIVE ALCOHOLIC BEVERAGE LICENSE PURSUANT TO N.J.S.A. 33:1-12.39 FOR PB WOODBURY LIQUOR LICENSE, LLC

RESOLUTION NO. 21-85 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING PEG SICKEL, MAYOR OF THE CITY OF WOODBURY AS ACTING FIRE ADMINISTRATOR FOR THE CITY OF WOODBURY NUNC PRO TUNC

END CONSENT AGENDA

Unfinished Business

New Business

Public Discussion Portion – Opt-In or Opt-Out of Cannabis

Please see the attached notice detailing this Public Discussion Portion

Open to the Public

Adjournment

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

THE CITY OF WOODBURY IN THE COUNTY OF GLOUCESTER

NOTICE

PUBLIC DISCUSSION PORTION – OPT-IN OR OPT-OUT OF CANNABIS

With Governor Murphy's legislation legalizing and regulating cannabis use and possession, [A-21](#) (P.L.2021,c.16), supplemental decriminalization of cannabis use, [A-1897](#) (P.L.2021,c.19), and clarification of use and penalties for individualities under the age of 21, [S-3454](#) (P.L.2021,c.25), the City of Woodbury has 180 days from February 22, 2021 to adopt an ordinance in regards to cultivating, manufacturing, wholesale, distribution, retail, delivery, and cannabis tax, within the City.

By August 21, 2021, the City has to take action to either prohibit or limit the number of cannabis establishments, distributors, or delivery services; the location, manner, and times of operation, and establishing civil penalties for violation of ordinance. If the City of Woodbury does not take action by August 21, 2021 any class of cannabis establishment or distributor will be permitted to operate in the municipality, and depending on the type of establishment, be considered a permitted use in certain zones. The City can also enact by ordinance a local cannabis tax that cannot exceed 2% for cannabis cultivator, manufacturer, and/or retailer; and 1% for wholesalers, if it is the best interest in the City.

To make a decision that represents the best interests of the residents and businesses of the City of Woodbury, the City Council of the City of Woodbury will be having a Public Discussion Portion to Opt-In or Opt-Out of Cannabis at the May 12, May 26 and June 9, 2021, City Council meetings. It is important to Mayor Sickel and the entire City Council that residents have ample time and opportunity to be involved in this process. This Public Discussion Portion will be separate from the Open to the Public on Agenda Items Only and general Open to the Public Portions of the City Council meetings.

The full timeline of public participation to opt-in or opt-out cannabis goes as follows:

- **May 12, 2021, City Council Meeting** – 1st Public Discussion Portion on to Opt-In or Opt-Out of Cannabis
- **May 26, 2021, City Council Meeting** – 2nd Public Discussion Portion on to Opt-In or Opt-Out of Cannabis
- **June 9, 2021, City Council Meeting** – 3rd Public Discussion Portion on Opt-In or Opt-Out of Cannabis
- **June 24, 2021, Planning/Zoning Board Meeting** – City of Woodbury Planning and Zoning Board proposes an Ordinance to Opt-In or Opt-Out of Cannabis
- **July 14, 2021, City Council Meeting** – 1st Reading of the Ordinance proposed by the City of Woodbury Planning and Zoning Board
- **July 28, 2021, City Council Meeting** – 2nd Reading and Public Hearing on the Ordinance proposed by the City of Woodbury Planning and Zoning Board

Zones that cannabis is not permitted:

- School Zones – not permitted within 1000 feet
**This list will be updated as needed*

You can view the map that shows all of the zones in the City of Woodbury [here](#).

Additional information on the legalization of marijuana in New Jersey and the process for municipalities to make considerations can be viewed [here](#).

As always, if you have questions or concerns please reach out to your Ward Councilpersons or Council Committees. Councilpersons and Council Committee information can be viewed [here](#).

Cassidy L. Swanson
Acting City Clerk

Woodbury



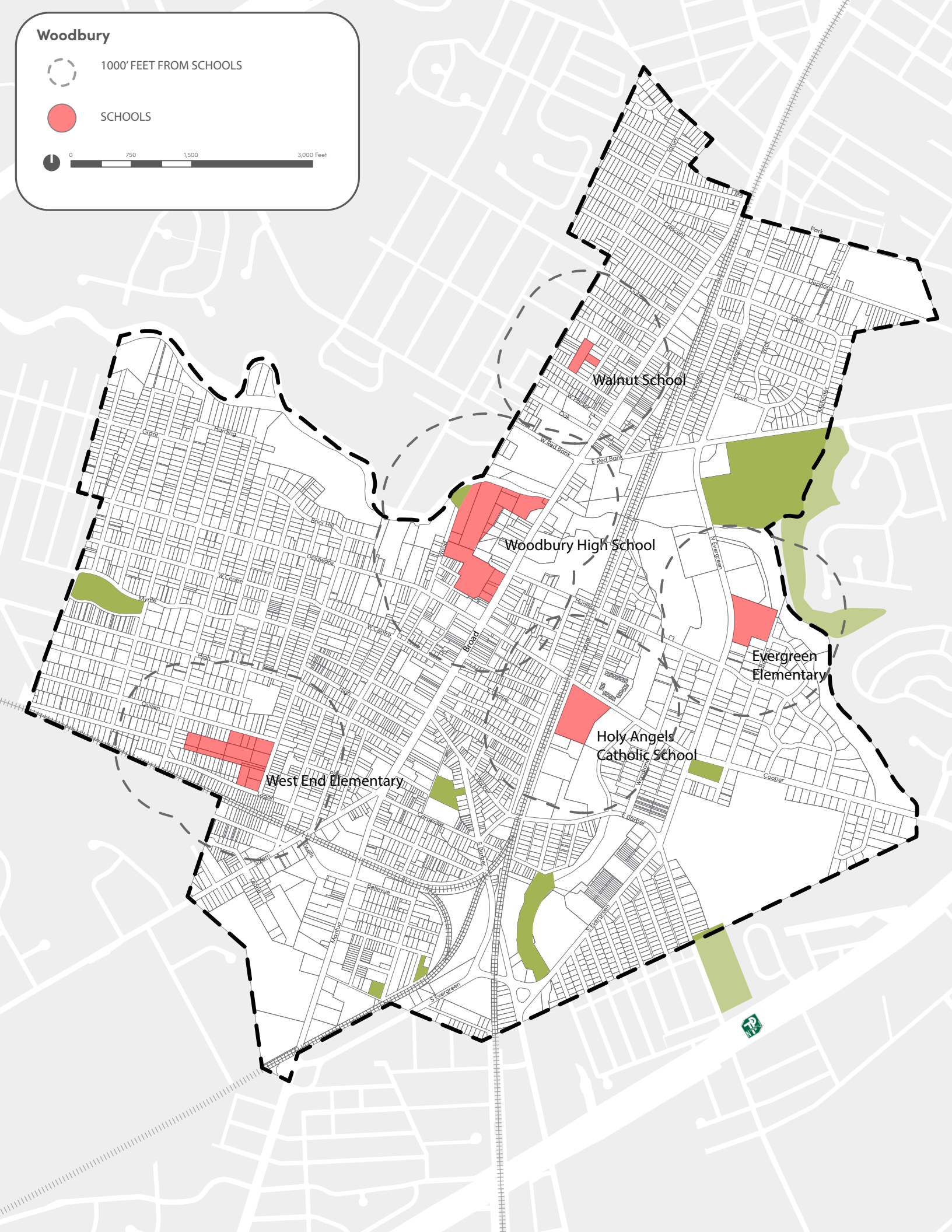
1000' FEET FROM SCHOOLS



SCHOOLS



0 750 1,500 3,000 Feet



CITY OF WOODBURY, NEW JERSEY

ORDINANCE NO. 2338-21

**AN ORDINANCE AMENDING CHAPTER 144, PROPERTY MAINTENANCE, OF THE
CODE BOOK OF THE CITY OF WOODBURY TO ADD A NEW ARTICLE IV TO BE
ENTITLED "MAINTENANCE OF VACANT PROPERTY"**

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Woodbury, County of Gloucester and State of New Jersey as follows:

Section 1. Chapter 144, Property Maintenance, of the Code of the City of Woodbury is hereby amended to add a new Article IV entitled "Maintenance of Vacant Property" to read as follows:

Article IV. Maintenance of Vacant Property

§ 144-39 Owners subject to provisions; exemptions.

- A. The owner of any dwelling or commercial unit, other than those exempted below, shall be subject to the provisions of this article.
- B. The following are exempt from the provisions of **§ 144-40A** of this article:
 - (1) Units in owner-occupied buildings, where there are four units or less, and one of these units is owner-occupied.
 - (2) Units in newly constructed buildings, which are being rented for the first time. One year after the first rental, such units will be subject to the provisions of this article.
 - (3) Units where the owner is participating in an affordable housing project approved by the City of Woodbury.
 - (4) Units in a building whose owner has transmitted his first sixty-day notice of his intentions to convert the building into a condominium or cooperative and his full plan of conversion to the City Clerk pursuant to N.J.S.A. 2A:18-61.8.
 - (5) Units where the closing of the business is due to personal reasons or vacations up to two consecutive months.
 - (6) Units where the business conducted is of a "seasonal nature" and the business will be re-opened for the following year's seasonal business.
 - (7) Units which have just been purchased will be exempt for the first six months, provided the owner/landlord/tenant applies for the appropriate building construction permits and begins work on the property.

C. The following are exempt from the provisions of § **144-42B** of this article:

- (1) Any unoccupied property that is under agreement of sale. This exemption shall be limited to the first four months after a property becomes unoccupied. Thereafter, all provisions of this section are applicable, and all time requirements are considered to be extended by said four-month period.
- (2) Any unoccupied property that is listed for sale by a realtor or by the owner. This exemption shall be limited to the first four months after a property becomes unoccupied. Thereafter, all provisions of this article are applicable, and all time requirements are considered to be extended by said four-month period.

§ 144-40 Rental requirement; exception.

- A. All such units that have been rental units shall be rented and occupied by a new tenant within four months after the end of the preceding tenant or tenants, except where this requirement has been waived by the Planning Board under the provisions of § **144-43** below, in which event the unit shall be rented and occupied within the time period specified in the waiver.
- B. All such units that have not been rented, but become vacant for any reason, shall be occupied within four months after the property becomes vacant, except where this requirement has been waived by the Planning Board under the provisions of § **144-43** below, in which event the unit shall be occupied within the time period specified in the waiver.

§ 144-41 Notification of vacancies.

- A. The owner of any rental unit which is still vacant 90 days after the end of the preceding tenancy shall notify the Zoning Officer within five days, in writing, of said continuing vacancy.

(1) "Vacancy," as it applies to a dwelling unit, is defined as:

- (a) Being unoccupied by any person or persons for more than 20 days out of a month; or
- (b) Receiving no electricity, gas or fuel heat; or
- (c) Appearing to manifest no evidence of occupancy by a person or persons, such as by lack of furniture, lack of food or clothing, lack of mail delivery or by being boarded up.

(2) "Vacancy," as it applies to a commercial unit, is defined as:

- (a) Lacking a main entrance open to the general public for business; or
- (b) Being closed to the general public for business for more than 18 out of 24 hours per day for more than three out of seven days per week for a period of three or more weeks.

- B. Said notification shall include the following information:
- (1) The address and location within the building of the unit.
 - (2) The rent charged the preceding tenant and rent to be charged the proximate incoming tenant.
 - (3) The name, address and telephone number of the owner.
 - (4) The name, address, and telephone number of the owner's agent and/or resident manager, if any.
- C. No notification shall be required with respect to any unit rented and occupied within 90 days or less from the end of the preceding tenancy.
- D. The owner or other representative of any unit that has not been previously rented, which is vacant for more than 90 days, shall notify the Zoning Officer within five days, in writing, of such vacancy. Such notification shall include the name, address, telephone number of the owner and any other relevant information, such as identification of attorney, estate or relatives with knowledge of status of ownership.

§ 144-42 Notification of occupancy.

- A. Within 30 days after submission of the report required under **§ 144-41** above, the landlord (in those cases involving rental units) shall notify the Zoning Officer that the unit has been rented and occupied, with the names of the new tenant or tenants and the terms of the tenancy. Failure to have the unit rented and occupied within 120 days after the end of the preceding tenancy, except where a waiver has been granted by the Planning Board, shall be considered a violation of this article, and subject to the penalties set forth in **§ 144-45** below.
- B. Within 30 days after submission of the report required under **§ 144-41** above, the owner (in those cases not involving rental units) shall notify the Zoning Officer that the unit has been occupied, with the name of the new occupant or occupants. Failure to have the unit occupied within 120 days from the time that the unit became vacant, except where a waiver has been granted by the Planning Board, shall be considered a violation, and subject to the penalties set forth in **§ 144-45** below.

§ 144-43 Waivers of requirements.

- A. A landlord may seek a waiver of the requirement to rent the unit within 120 days of the end of the preceding tenancy where the condition of the unit or other special circumstances make rental within such time period impossible. In order to obtain a waiver, the landlord must submit a request, in writing, to the Planning Board within 90 days or less from the end of the preceding tenancy, setting forth with specificity:
- (1) The reasons that the unit cannot be rented within such time period.
 - (2) The steps that the landlord shall take to remedy the conditions that make it impossible to rent the unit.

- (3) The date by which the unit shall be rented and occupied.
- B. Full documentation, such as code violation reports, engineering or inspection reports, etc. shall be provided by the landlord. Any waiver granted by the Board under this section shall specify a date by which the unit shall be rented and occupied. The Board may extend that date upon written request of the landlord, but may not provide more than two such extensions of not more than 60 days each.
- C. In no circumstance shall any waiver, including extensions, exceed six months from the time of granting of such waiver.
- D. The following circumstances shall constitute grounds for granting of a waiver by the Planning Board:
 - (1) Any owner wishes to maintain a vacant unit in order to reserve said unit for a family member. The owner shall provide in the waiver request full documentation, such as the name of the future tenant, and the date of occupancy.
 - (2) An owner wishes to maintain a vacant unit in order to improve the conditions of said unit. The owner shall provide full documentation in the waiver request, such as up-to-date building and housing inspection reports, improvement plans, all related permits and the date by which the unit shall be rented and occupied.
 - (3) An owner maintains a vacant unit in order to correct code violations in said unit. The owner shall provide in the waiver request full documentation, such as code violation reports, correction plans, permits and the date by which the unit shall be rented and occupied.
- E. In the case of properties that have not been previously rented, an owner may seek a waiver of the requirement to have the unit occupied within 120 days from the time that it became vacant where the condition of the unit or other special circumstances make occupancy within such time period impossible. In order to obtain a waiver, the owner must submit a request, in writing, to the Planning Board within 90 days or less from the time that the unit became vacant setting forth with specificity:
 - (1) The reasons that the unit cannot be occupied within such time period.
 - (2) The steps that the owner shall take to remedy the conditions that make it impossible to occupy the unit.
 - (3) The date by which the unit shall be occupied.
- F. To the extent applicable, the provisions of Subsections **B**, **C** and **D** above shall be applied to properties that have not been rented.

§ 144-44 Filing complaints.

Any individual affected by the action or inaction of an owner of a dwelling unit or commercial unit subject to the provisions of this article, any civic organization and any

appropriate municipal agency may file a complaint of violation of this article with the City of Woodbury Municipal Court.

§ 144-45 Violations and penalties.

- A. A first violation of § **144-40**, or the conditions upon which a waiver has been granted by the Board, shall be punishable by a fine of not less than \$100 or more than \$500. Each day during which an owner is in violation of § **144-40** of this article, or the conditions upon which a waiver has been granted, shall constitute a separate violation hereunder.
- B. A violation of any other provisions of this article, where there has been no finding of a violation of § **144-40** of this article, shall be punishable by a fine not to exceed \$100 for each unit found in violation for each day the owner is found in violation.

§ 144-46 Vacancies upon effective date.

Any landlord of any unit which has been vacant 90 days or more from the end of the preceding tenancy, as of the effective date of this chapter, shall be required to file the notification required under § **144-41** of this chapter within 15 days of the effective date of this article.

Section 2. Repealer: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

Section 3. Severability: Each section of this Ordinance is an independent section, and the holding of any section or part thereof to be unconstitutional, void or ineffective, shall not be deemed to affect the validity or constitutionality of any other sections or parts hereof.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon final passage and publication as required by law

CITY OF WOODBURY, NEW JERSEY

[SEAL]

By: _____
PHILIP HAGERTY, Council President

ATTEST:

Cassidy Swanson, Acting City Clerk

APPROVED:

By: _____
PEG SICKEL, Mayor

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Parker				
Councilman Merinuk				
Councilman Miller				
Councilwoman Miller				
Councilwoman Moore				
Councilwoman O'Connor				
Council President Hagerty				
Mayor Sickel				

CERTIFICATION OF INTRODUCTION

I, Cassidy Swanson hereby certify that the foregoing Ordinance 2338-21 was introduced to the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **April 27, 2021** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy Swanson, Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Parker				
Councilman Merinuk				
Councilman Miller				
Councilwoman Miller				
Councilwoman Moore				
Councilwoman O'Connor				
Council President Hagerty				
Mayor Sickel				

CERTIFICATION OF ADOPTION

I, Cassidy Swanson hereby certify that the foregoing Ordinance 2338-21 was adopted after public hearing by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **May 12, 2021** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy Swanson, Acting City Clerk

CITY OF WOODBURY, NEW JERSEY

ORDINANCE NO. 2339-21

**AN ORDINANCE AMENDING THE CODE BOOK OF THE CITY OF WOODBURY TO
ADOPT A NEW CHAPTER TO BE ENTITLED “COMMERICAL BUILDING
STANDARDS”**

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Woodbury, County of Gloucester and State of New Jersey as follows:

Section 1. The Code of the City of Woodbury is hereby amended to add a new Chapter entitled “Commercial Building Standards” to read as follows:

Commercial Building Standards

1. Inspection and Approval of Occupancy Form Required; Exceptions

- A. No person shall convey title to any commercial property in the City of Woodbury without first obtaining an approval of occupancy form in the manner provided, certifying that said premises conform to the provisions of the construction code implemented in the City of Woodbury.
- B. Issuance of certificates.
 - (1) Prior to conveying title to any premises described in the preceding subsection, an owner shall apply to the Housing Officer for such approval of occupancy form. The Housing Officer or his representative shall inspect the premises within 10 days of said application and, upon determining that all provisions of the code have been complied with, shall issue an approval of occupancy form permitting occupancy of said premises. Such approval of occupancy form shall indicate that compliance has been met. If, upon inspection, the commercial unit is found to be not in compliance, the Housing Officer or his representative shall notify the owner in writing of such noncompliance, specifically setting out those violations requiring correction. Upon correction of the violation(s), the owner shall notify the Housing Officer, who shall, within five days, reinspect the required correction(s). This procedure shall be followed until all violations have been corrected, at which time an approval of occupancy form shall issue as above provided. Such approval of occupancy form shall be valid for a period of 90 days from the date of its issuance, after which ninety-day period it shall expire. Such expiration date shall be stated on the form.
 - (2) Notwithstanding the provisions of Subsection **B(1)** of this section, an owner conveying title to any commercial premises to a contract purchaser who intends and does utilize the premises for a commercial use, or a change of a tenant of a commercial premises or unit of a commercial premises may make application for a certificate known as a "certificate of transfer of title/change of tenancy" where

substantial renovations to the commercial premises are to be made upon conveyance or change of tenancy of the premises or unit of the premises. The application shall be signed by both the owner and the contract purchaser or tenant, as the case may be, and shall have a copy of the contract for sale or lease attached thereto. The application for the issuance of a certificate of transfer of title/change of tenancy shall be made not later than 20 days prior to the intended settlement date as set forth in the contract of sale or 20 days prior to the commencement of the lease, as the case may be. The Housing Officer or his/her representative shall inspect the premises with the owner and contract purchaser/tenant within 10 days of said application and, upon determining that substantial renovations to the premises are intended to be made by the contract purchaser/tenant, shall issue a certificate of transfer of title/change of tenancy permitting occupancy by the new owner or new tenant of the premises. Such certificate of transfer of title/change of tenancy shall be valid for a period of 90 days from the date of settlement or commencement of the lease, as the case may be. The purchaser/tenant of the premises may apply to extend the ninety-day period to complete the renovations, but said application shall be filed prior to the expiration of the initial ninety-day period. The Housing Officer may grant the extension, at his/her sole discretion, for a period up to, but not greater than, 90 days. Upon notification of the Housing Officer by the purchaser or tenant that the renovations have been completed, the Housing Officer or representative shall inspect the premises within 10 days. The Housing Officer shall then take appropriate action for the issuance of an approval of occupancy form in accordance with Subsection **B(1)** of this section.

- (3) Housing rentals. The provisions of this chapter shall not be applicable to any housing rental units from one to five units per lot. Any housing rental units of six or more units per lot shall be subject to the provisions of this chapter.
- C. The owner making application for an approval of occupancy form or a certificate of transfer of title/change of tenancy under this section shall be charged a fee of \$200 for the initial inspection of a premises containing one commercial unit and \$100 for the initial inspection of each additional unit. A purchaser or tenant shall be charged an additional fee of \$100 for each reinspection and/or extension of time for completion of renovations of commercial premises containing one unit and \$100 for each inspection of each additional commercial unit.

3. Violations and penalties.

Any person who shall violate the provisions of this chapter shall, upon conviction, be subject to a fine not to exceed \$2,000, imprisonment for not more than 90 days or a period of community service not to exceed 90 days, or any combination thereof.

Section 2. Repealer: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

Section 3. Severability: Each section of this Ordinance is an independent section, and the holding of any section or part thereof to be unconstitutional, void or ineffective, shall not be deemed to affect the validity or constitutionality of any other sections or parts hereof.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon final passage and publication as required by law

CITY OF WOODBURY, NEW JERSEY

[SEAL]

By: _____
PHILIP HAGERTY, Council President

ATTEST:

Cassidy Swanson, Acting City Clerk

APPROVED:

By: _____
PEG SICKEL, Mayor

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Parker				
Councilman Merinuk				
Councilman Miller				
Councilwoman Miller				
Councilwoman Moore				
Councilwoman O'Connor				
Council President Hagerty				
Mayor Sickel				

CERTIFICATION OF INTRODUCTION

I, Cassidy Swanson hereby certify that the foregoing Ordinance 2339-21 was introduced to the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **April 27, 2021** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy Swanson, Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Parker				
Councilman Merinuk				
Councilman Miller				
Councilwoman Miller				
Councilwoman Moore				
Councilwoman O'Connor				
Council President Hagerty				
Mayor Sickel				

CERTIFICATION OF ADOPTION

I, Cassidy Swanson hereby certify that the foregoing Ordinance 2339-21 was adopted after public hearing by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **May 12, 2021** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy Swanson, Acting City Clerk

RESOLUTION NO. 21-84

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY
AUTHORIZING THE RENEWAL OF AN INACTIVE ALCOHOLIC BEVERAGE
LICENSE PURSUANT TO N.J.S.A. 33:1-12.39 FOR PB WOODBURY LIQUOR
LICENSE, LLC**

WHEREAS, PB Woodbury Liquor License, LLC filed a verified petition with the State of New Jersey, Department of Law and Public Safety, Division of Alcoholic Beverage Control requesting authorization for the local issuing authority to consider a renewal application for License No. 0822-33-007-005 for the license term pursuant to the provisions of N.J.S.A. 33:1-12.39; and

WHEREAS, the State of New Jersey, Department of Law and Public Safety, Division of Alcoholic Beverage Control issued a Special Ruling on **July 10, 2019** granting PB Woodbury Liquor License, LLC permission to file an application for renewal of the license for the 2019-20; 2020-21 license term and authorizing the City of Woodbury to review and act on such application; and

WHEREAS, PB Woodbury Liquor License, LLC had filed for the renewal of its license 0822-33-007-005 in a timely fashion and such application was in compliance with the procedures set forth in Title 33 of the revised statutes of New Jersey and the City inadvertently failed to issue said renewal; and

WHEREAS, such license renewal is to be issued for the year commencing July 1, 2020 and ending June 30, 2021.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodbury, the Mayor concurring, that the City Clerk is hereby authorized and directed to renew and issue the license to PB Woodbury Liquor License, LLC, License No. 0822-33-007-005.

ADOPTED at a regular meeting of the Mayor and City Council of the City of Woodbury held May 12, 2021.

CITY OF WOODBURY

By: PHILIP HAGERTY
President of Council

ATTEST:

CASSIDY SWANSON, Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Merinuk				
Councilwoman Miller				
Councilman Miller				
Councilwoman Moore				
Councilwoman O'Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

CERTIFICATION

I, Cassidy Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **May 12, 2021** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy Swanson
Acting City Clerk

RESOLUTION NO. 21-85

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING
PEG SICKEL, MAYOR OF THE CITY OF WOODBURY AS ACTING FIRE
ADMINISTRATOR FOR THE CITY OF WOODBURY NUNC PRO TUNC**

WHEREAS, Franklin Brown, City Administrator, resigned his position as City Administrator on April 13, 2021; and

WHEREAS, Franklin Brown, City Administrator, was also the Fire Administrator for the City of Woodbury pursuant to Chapter 20-9 of the Code Book of the City of Woodbury; and

WHEREAS, his resignation created a vacancy in the position of Fire Administrator; and

WHEREAS, the Mayor, as head of the Police Department and as the Chief Executive Officer of the City, pursuant to N.J.S.A. 40 A:61-4, assumed the duties and responsibilities as the Acting Fire Administrator for the City of Woodbury; and

WHEREAS, the purpose of this Resolution is to ratify her actions and appointment as the Acting Fire Administrator effective as of April 14, 2021.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodbury as follows:

1. That Peg Sickel, Mayor of the City of Woodbury be and hereby is appointed the Acting Fire Administrator for the City of Woodbury effective as of April 14, 2021, nunc pro tunc.
2. That Peg Sickel, Mayor of the City of Woodbury shall continue as the Acting Fire Administrator until further action of the City Council.
3. That Peg Sickel, Mayor of the City of Woodbury shall serve without compensation as the Acting Fire Administrator.

ADOPTED at the regular meeting of the Mayor and City Council of the City of Woodbury held on May 12, 2021.

CITY OF WOODBURY

By: _____
PHILIP HAGERTY,
President of Council

ATTEST:

CASSIDY SWANSON, Acting City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Merinuk				
Councilwoman Miller				
Councilman Miller				
Councilwoman Moore				
Councilwoman O'Connor				
Councilwoman Parker				
Council President Hagerty				
Mayor Sickel				

CERTIFICATION

I, Cassidy Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **May 12, 2021** at City Hall, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy Swanson
Acting City Clerk