

**City of Woodbury
City Council Meeting
June 22, 2022
33 Delaware Street, Woodbury, NJ 08096
6:30 p.m.**

The meeting of June 22, 2022 was called to order by Council President Merinuk at 6:30 pm. Council President Merinuk then led the Pledge of Allegiance followed by a Moment of Reflection.

Open Public Meeting Statement

Ms. Swanson read the Open Public Meetings Act Statement. This is a regular public meeting of the City Council of the City of Woodbury. Due notice of this meeting was provided to the newspaper and public by posting and publication of Resolution No. 22-04 adopted at the 2022 Reorganization Meeting on January 5, 2022. Also, Notice of the public meeting was provided to the newspaper and posted on the City web page for the public.

Roll Call:

Present: Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilman Pisarcik, Council President Merinuk, Mayor Sickel

Absent: Councilwoman O'Connor

Others Present: Acting City Clerk, Cassidy Swanson; Solicitor, Tim Scaffidi; Police Chief, Thomas Ryan; Engineer, Paul Brier; Chief Financial Officer, Robert Law; Interim City Administrator, Len Sossamon

Resolution

RESOLUTION NO. 22-113 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING A WOODBURY CITY MUNICIPAL CLERK Councilman Fleming presented the above titled resolution. Ms. Swanson read the title of the resolution Councilman Fleming made a motion to adopt Resolution 22-113, seconded by Councilwoman Harwell.

Motion approved via roll call vote resulting in the following;

Ayes 8 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 1 Councilwoman O'Connor

Abstain 0

Gloucester County Commissioner Jim Jefferson introduced Cassidy Swanson and read her biography. Gloucester County Commissioner Jim Jefferson swore in Ms. Swanson as Municipal Clerk. Ms. Swanson was accompanied by her sister and parents.

Presentation

The City of Woodbury, South Woodbury Neighborhood Preservation Program District was awarded the New Jersey Department of Community Affairs, Community Capital Needs Grant for the amount of \$148,000 for improvements to Wing-Dickerson Park. An additional \$60,000 has been allocated for improvements to Wing-Dickerson Park, totaling \$208,000. Mayor Sickel thanked Jake Bottecello of Triad Associates and Kyle Ruffin of the New Jersey Department of Community Affairs for their work in making the grant possible, and attending the meeting. Mayor Sickel also thanked Ronald Wilcox and the Wing family for the hard work and dedication to preserving the park. Mr. Wilcox thanked Mayor and Council for making the funds possible for improvements to Wing-Dickerson Park. The Wing family, of Ernest Wing whom the park is partially named after, thanked Mayor and Council as well and are excited to see the improvements.

City of Woodbury Housing Market Study Presentation, *Urban Partners*

Isaac Kwon, Chris Jim and someone from Urban Partners presented the 2022 City of Woodbury Housing Market Analysis, Summary of Findings & Key Recommendations. Mr. Kwon went through the report and highlighted some key facts. The full 2022 City of Woodbury Housing Market Analysis will be made available on the website.

The Council meeting broke for a short recess

Recess began at 7:17 pm

Recess ended at 7:24 pm

Open to the Public for Agenda Items

Council President Merinuk stated the meeting will be opened to the public for agenda items only. Council President Merinuk reminds everyone that each agenda item does have to get read aloud.

Councilman Fleming made a motion to table resolution 22-120, seconded by Councilman Hagerty. Motion approved by unanimous voice vote

Councilman Fleming made a motion to open to the public, seconded by Councilman Hagerty. Motion approved by unanimous voice vote. Ms. Swanson then read the titles of the Ordinances and Resolutions. Ms. Swanson went on to inform the public that at this time they can come up to the podium to be heard at this time.

Hearing no one, Councilman Fleming made a motion to close to the public, seconded by Councilman Hagerty. Motion approved by unanimous voice vote.

Ordinances

ORDINANCE NO. 2365-22 AN ORDINANCE AMENDING CHAPTER 136, PARKS AND RECREATION AREAS, OF THE CODE BOOK OF THE CITY OF WOODBURY
Councilman Fleming presented the above titled ordinance. Ms. Swanson read the title of the Ordinance. Councilman Fleming moved to open to the public on Ordinance 2365-22, seconded by Councilwoman Harwell.

John Belko – 53 N. Child St. – Mr. Belko noted that the fees section does not mention the correct cost breakdown if officers are needed for non-profit events. Councilman Miller concurred.

Hearing no one, Councilman Fleming made a motion to close to the public on Ordinance 2365-22, Seconded by Councilman Miller.

Councilman Miller made a motion to table Ordinance 2365-22 to correct the fee section, seconded by Councilman Hagerty. Motion approved via unanimous voice vote.

ORDINANCE NO. 2366-22 AN ORDINANCE AMENDING CHAPTER 35, LAND USE PROCEDURES, OF THE CODE BOOK OF THE CITY OF WOODBURY Councilman Fleming presented the above titled ordinance. Ms. Swanson read the title of the Ordinance. Councilman Fleming moved to open to the public on Ordinance 2366-22, seconded by Councilwoman Harwell.

Hearing no one, Councilman Fleming made a motion to close to the public on Ordinance 2366-22, Seconded by Councilman Hagerty.

Councilman Fleming made a motion to adopt Ordinance 2366-22, seconded by Councilman Hagerty.

Motion approved via roll call vote resulting in the following;

Ayes 8 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 1 Councilwoman O'Connor

Abstain 0

ORDINANCE NO. 2367-22 AN ORDINANCE AMENDING CHAPTER 89, FIRE PREVENTION, ARTICLE I, UNIFORM FIRE SAFETY ACT OF THE CODE BOOK OF THE CITY OF WOODBURY PROVIDING FOR LOCAL ENFORCEMENT OF THE NEW JERSEY UNIFORM FIRE CODE Councilman Fleming presented the above titled ordinance. Ms. Swanson read the title of the Ordinance. Councilman Fleming moved to open to the public on Ordinance 2367-22, seconded by Councilman Miller.

Hearing no one, Councilman Fleming made a motion to close to the public on Ordinance 2367-22, Seconded by Councilman Hagerty.

Councilman Fleming made a motion to adopt Ordinance 2367-22, seconded by Council Hagerty.

Motion approved via roll call vote resulting in the following;

Ayes 8 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 1 Councilwoman O'Connor

Abstain 0

Resolutions

CONSENT AGENDA

RESOLUTION NO. 22-114 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE CITY OF WOODBURY TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS IN ACCORDANCE WITH P.L. 1994, C.72

RESOLUTION NO. 22-115 RESOLUTION OF THE CITY COUNCIL OF THE CITY WOODBURY AWARDING A CONTRACT TO PAVING PLUS, LLC FOR THE FY 2019 CDBG SOUTH MAPLE AVENUE RESURFACING AND SAFETY IMPROVEMENTS PROJECT

RESOLUTION NO. 22-116 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING CHANGE ORDER NO. 2 (FINAL) FOR THE VORTEX SERVICES, LLC CONTRACT FOR THE "FY2021 WOOD STREET SANITARY SEWER LINING PROJECT"

RESOLUTION NO. 22-117 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE RENEWAL OF PLENARY RETAIL ALCOHOLIC BEVERAGE DISTRIBUTION LICENSE NO. 0822-44-006-009 HELD BY BKK, LLC FOR THE LICENSING PERIOD COMMENCING JULY 1, 2022 THROUGH JUNE 30, 2023

RESOLUTION NO. 22-118 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE RENEWAL OF PLENARY RETAIL ALCOHOLIC BEVERAGE DISTRIBUTION LICENSE NO. 0822-44-005-006 HELD BY J & D's DISCOUNT LIQUOR GALLERY, INC. FOR THE LICENSING PERIOD COMMENCING JULY 1, 2022 THROUGH JUNE 30, 2023

RESOLUTION NO. 22-119 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE RENEWAL OF PLENARY RETAIL ALCOHOLIC BEVERAGE CONSUMPTION LICENSE NO. 0822-33-002-009 HELD BY BJL BLUE POINT, INC. FOR THE LICENSING PERIOD COMMENCING JULY 1, 2022 THROUGH JUNE 30, 2023

RESOLUTION NO. 22-120 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE RENEWAL OF PLENARY RETAIL

~~ALCOHOLIC BEVERAGE CONSUMPTION LICENSE NO. 0822-33-007-006
HELD BY SH WOODBURY LIQUOR LICENSE LLC FOR THE LICENSING
PERIOD COMMENCING JULY 1, 2022 THROUGH JUNE 30, 2023~~

RESOLUTION NO. 22-121 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE RENEWAL OF PLENARY RETAIL ALCOHOLIC BEVERAGE CONSUMPTION LICENSE NO. 0822-33-001-006 HELD BY COLONIAL WOODBURY LLC FOR THE LICENSING PERIOD COMMENCING JULY 1, 2022 THROUGH JUNE 30, 2023

RESOLUTION NO. 22-122 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE RENEWAL OF PLENARY RETAIL ALCOHOLIC BEVERAGE CONSUMPTION LICENSE NO. 0822-33-003-011 HELD BY CB WOODBURY LLC FOR THE LICENSING PERIOD COMMENCING JULY 1, 2022 THROUGH JUNE 30, 2023

RESOLUTION NO. 22-123 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE RENEWAL OF CLUB LICENSE NO. 0822-31-010-001 HELD BY WILLIAM STOKES BONSAL POST 133 AMERICAN LEGION FOR THE LICENSING PERIOD COMMENCING JULY 1, 2022 THROUGH JUNE 30, 2023

END CONSENT AGENDA

Councilman Miller made a motion to adopt the consent agenda as read at the beginning of the meeting, seconded by Councilman Hagerty.

Motion approved via roll call vote resulting in the following;

Ayes 8 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 1 Councilwoman O'Connor

Abstain 0

Councilman Fleming made a motion to approve the list of bills and vouchers, seconded by Councilman Hagerty. Motion approved by unanimous voice vote.

Committee Reports

Councilwoman Harwell – Diversity, Equity & Inclusion Committee – Councilwoman Miller has been involved with the production and distribution of the “If You See Something, Say Something” posters in various locations throughout the City.

On June 16, Councilwoman Harwell was a guest at the Chamber of Commerce of Southern New Jersey’s Diversity, Equity, Inclusion + Belonging Forum at The Legacy Club at Woodcrest, Cherry Hill. There was a panel discussion and workshops. The information was very

informative and gave practical application steps. Many companies were in attendance and shared best practices regarding their Diversity, Equity, Inclusion and Belonging strategies.

On June 19, Councilwoman Harwell and Miller attended the Juneteenth event held by the Gloucester County NAACP and the Gloucester County Prosecutor's Office.

On June 21, Councilwoman Harwell and Councilwoman O'Connor attended the Habit for Humanity home dedicated on Allens Lane and there was a great turnout.

Councilwoman Miller – Diversity, Equity, & Inclusion Committee and Community Events & Development Committee - The Gloucester County Summer Kick Off event was well attended at Atkinson Park. She was able to interact with families with children who were interested in making selections from the many titles available. The offerings also included books for parents who enjoy reading to their children, but often struggle with books that are beyond their skills. Good to note that several people said they read about the event on "What's Up Woodbury". Councilwoman Miller Happy to be neighbors at the event with the 3rd Regiment US Colored Troops re-enactors. She thanked the sponsors, Gloucester County, and Books in Homes. Councilwoman Miller was able to attend the recent re-opening/ribbon cutting of Charlie Brown's. She and Councilwoman Harwell stayed and had a delicious dinner. She also attended and enjoyed the Woodbury High School graduation on June 16 and congratulated the Class of 2022.

The NAACP 3rd Annual Juneteenth at Fasola Park on Sunday, June 29 was a great event. There were good speakers and music. The baseball game was between the sponsors NAACP vs Gloucester County Prosecutor's Office. Councilwoman Harwell also in attendance.

Councilwoman Miller was able to get a few of the See Something Say Something signs printed and dropped off at the Library, Police Station and C & L Catering. She will be working with Ms. Swanson to get more printed and handed out.

Councilman Hagerty – Economic Development Committee- Councilman Hagerty thanked Mr. Leech and Interim Administrator Sossamon for facilitating the Housing Market Study with Urban Partners. Councilman Hagerty made a motion to accept the final draft of the Housing Market Study, seconded by Councilman Miller. Motion approved via unanimous voice vote.

Councilman Miller – Community Events & Development – The Movement Kickball Tournament is on July 2. It's a great fundraiser so come out if you can. Fall Soccer registration opens June 24. The YMCA is bringing back their Summer Basketball League for children age 8-18. Registration is currently open and the deadline to register is July 3. Youth sports are important to the Community. We're trying to support youth sports the best we can, and encourage everyone to do so.

Report of the Mayor

Mayor Sickel – This Saturday is "Slice the Air" and those who can should attend. Mayor Sickel congratulated Councilwoman Miller who helped spearhead the event and helped fundraise. She thanked the Gloucester County Municipal Alliance for helping fund the City's Arts in the Street program, the YMCA Free Kids day, Woodbury High School's Project Graduation and Senior Bingo Night. The Police Academy is coming up in July and there is still time to register. The annual Fireworks Celebration is July 2.

Report of the Clerk

Ms. Swanson – Ms. Swanson read parts of Chief Hauss's report as he was unable to attend the meeting. July 2nd is a busy day in Woodbury as the Movement Kickball Tournament, Eight & Sands Beer Festival, and the Fireworks Celebration will be taking place. Ms. Swanson thanked Council for passing Resolution 22-113.

Department Reports

Len Sossamon – Administrator – The dumpster out front is from cleanup inside the fire department. He is still working with Councilman Pisarcik and Public Works on replacing the Library roof and is hopeful it will go on the agenda for the first July meeting. Councilman Hagerty has been doing a lot of work in regard to economic development and is excited to see what's in store.

Mr. Brier – Engineer Report

NJDOT MUNICIPAL AID PROJECTS**FY 2020 NJDOT Municipal Aid – Hunter Street**

The application to NJDOT-Local Aid for a grant to resurface Hunter Street from N. Broad Street to Traban Trail was submitted July 19, 2019. The NJDOT issued a letter November 21, 2019 notifying the City it has been awarded a grant of \$271,675.00 for this project. The Notice to Bidders was published in September 2021 and the bid opening was held on October 5th. The contract was awarded to Think Pavers on October 13th for \$225,062.20. The preconstruction meeting was held on Monday March 28th. I issued the Notice to Proceed to the contractor and received a signed copy dated April 4th. *The handicap ramps and curb replacement work was completed on April 15th. The milling of the roadway surface was completed on May 9th and the paving operations were completed on the 11th. Striping was completed on the 12th. The End of Construction Notice was sent to the NJDOT on May 16th. We are coordinating with the contractor for the project closeout. The final change order will be prepared and presented to Council for approve at the next meeting.*

FY 2021 NJDOT Municipal Aid – Progress Avenue

The application to NJDOT-Local Aid for a grant to resurface Progress Avenue from N. Broad Street to the dead end past Tatum Street was submitted on June 30, 2020 to NJDOT. The grant request was for a total of \$353,665 which includes \$282,755 for construction, \$28,500 for design engineering, and \$42,410 for inspection and material testing. The City received notice on November 16, 2020 that the DOT awarded \$305,325.00 for this project. *The construction plans have been edited to indicate the limits of new curb and gutter, sidewalk and driveway apron repair, tree root protection, and 4 new handicap ramps at the intersection of Progress and Tatum. The final plans and specifications were submitted to NJDOT on May 6th for review and comments. This project will be advertised for bids once we receive comments from DOT and make any necessary changes to the plans and specification. I will contact a representative at the Local Aid office to ask about the status of the review*

FY 2022 NJDOT Municipal Aid – West Centre Street

The grant application for the repaving of W. Centre Street from S. Broad Street to S.

Jackson Street was submitted to NJDOT-Local Aid in July. The City received a letter from the NJDOT dated October 21, 2021 stating that this project has been awarded a grant for \$296,915.00. *We have base plans from the previous resurfacing project for West Centre Street that was completed in 2007. We will perform limited field survey work to update the plans during June. Then we will prepare the construction plans, specifications and cost estimate to submit to the NJDOT for approval in July.*

NJDOT DISCRETIONARY (LAIF) AID PROJECTS

South Girard Street Bridge & South Columbia Street Bridge

The City was provided a copy of the “Bridge Evaluation Survey Report” for each of these bridges, prepared by Churchill Consulting Engineers on behalf of NJDOT. A brief review of the reports indicates that neither structural is in need of major repairs or replacement. Minor repairs are recommended and described for each. Therefore, we have removed this project from the list of potential applications for Discretionary Aid to the NJDOT. We will review the reports further and develop a scope of work for the recommended repairs and consult with City officials to add that project to the list of future storm sewer improvements.

South Columbia Street Resurfacing

The NJDOT issued a letter dated March 14th to Mayor Sickel that states that the City has been awarded a grant in the amount of \$300,000 for the South Columbia Street Project. In April 2020 the application was submitted to the NJDOT with Council approval per Resolution No. 20-87. The scope of the project includes resurfacing the roadway from Logan Street to Delaware Street and installing new handicap ramps at each intersection – except where recent projects were completed along High Street, West Centre Street and Myrtle Avenue. *We will begin preparing the plans and specifications in July for a submission to DOT this summer with a tentative schedule to advertise for bids in the fall.*

WATER CAPITAL PROJECTS

Emergency Generator

This project is for a permanent emergency generator to be installed at the site of Wells #1A and #2A in Sewell. *We will coordinate with Rich Leidy to select 1 or 2 vendors or generator manufacturers from Sourcewell and request proposals to select and install a generator at the site through their cooperative purchasing process.*

2022 Water Capital Project

*The new water main improvement project for FY2022 includes replacing the 4” water mains with new 8” mains in Maple Street and Laurel Street from Cooper Street to Hunter Street and in Holroyd Place. The survey work and base plans will be completed in the next few weeks, and the construction plans and specifications to be prepared thereafter. **The construction plans and specifications are approximately 75% complete. Once the City receives notice of this year’s ARPA funds I will coordinate with Bob Law to establish a schedule for advertising this project for bids, bid opening and award of the contract later this summer.***

SCADA System Upgrade

The current system is outdated and needs to be upgraded. Public Works received an estimate of \$280,000 from Complete Control Services (CCS) to replace and upgrade the hardware and software, and provide a service contract. The amount budgeted this FY is \$250,000. This project is required to go through the fair and open bidding process for competitive contracting. We will prepare the bid documents and specifications to include the system requirements and features provided by Public Works. However, the selection of the vendor/contractor will be based on a graded system, to be independently evaluated and graded by 2 or 3 City officials and professionals. We have begun preparing the specifications for this project. Once complete, I will go over them with Rich and make any changes. *The project will be advertised for bids in June or July after funding from the ARPA is received.*

Well Redevelopment – Well #9

Rich and I met with a representative of A.C. Schultes at the site on March 18th to discuss the rehab of various valves and motors and the installation of a new flow meter. The specifications and bid documents for the redevelopment of Well No. 9 on Railroad Avenue will be complete *next month. The project will be advertised for bids in **July or August** after funding from the ARPA is received.*

SANITARY SEWER CAPITAL

2020 Sanitary Sewer Capital Project

It was determined earlier this year that lining the Wood Street sanitary sewer main is necessary immediately in order to avoid any future failures and costly repairs. Our office prepared plans and specifications for the project and the resolution to go out for bids was approved at the April 27th meeting. The Notice to Bidders was published in September and the bid opening was held on October 5th. Only one bid was received which was much higher than the estimated and budgeted amount. A resolution to reject the bid was approved at the October 27th Council meeting. The project, with a revised the scope of work, was re- advertise for bids in November. Three bids were received and opened on December 2, 2021. The low bidder is Vortex Services at \$126,101. A resolution to award the project to Vortex was approved by Council at the December 8th meeting. The Notice of Award and contract documents were mailed to Vortex on December 16th. The contract has been signed by the Mayor and City Clerk, and I have sent a copy to Vortex along with the Notice to Proceed on January 20th. The Pre-construction meeting was held at the site on January 28th. On February 2nd Vortex conducted the cleaning and video inspection of the pipe runs. They have submitted a copy of the videos and reports, and also a proposal for several minor spot repairs. The resolution to approve Change Order No. 1 in the amount of \$8,550 was adopted at the February 23rd Council meeting. The contractor has now finished the repairs, the pipe lining and the manhole sealing and submitted a post-installation video of the alignment. The contractor has sent me an email with the list of active laterals that are planned to be lined, which I verified. *Vortex's subcontractor has performed the lateral lining on all but one lateral. The lining was completed on April 25th. Vortex has submitted their final invoice. **The resolution to approve the final change order to reflect as-built quantities is on the agenda for tonight's meeting. The contractor will submit their maintenance bond within a few weeks and then we can close out this project.***

STORM SEWER INFRASTRUCTURE IMPROVEMENT PROJECTS
FY 2021 Project – Miscellaneous Locations***FY 2021 CDBG***

We applied for a grant in the amount of \$50,000 for the addition of drainage inlets at the intersection of S. Barber Avenue and Carpenter Street and installation of a backflow preventer valve at an inlet on Nelson Avenue. *This grant has been awarded to the City. After the agreement with the County is complete we will begin preparing the construction plans and specifications.*

Congressionally Directed Funding

*The following projects **have been** resubmitted for Congressionally Directed Spending to fund the costs of these necessary storm sewer repairs:*

Horace Street to Warner Street

Lining 273' of 36" CIP Pipe and 285' of 24" CIP Pipe:

The two storm lines run parallel to each other and are partially located under the parking lot of the apartment complex. This line was videoed after the large storm in June 2019 and showed many issues that need to be addressed.

Jackson Street (Centre to Barber)

Replacement and lining of 400' of 18" CIP Pipe:

This storm main was videoed and showed multiple cracks, as well as a complete pipe collapse. It is unknown how far the collapse is as the camera was not able to go through the pipe. There are also visible sinkholes on the sides of Jackson Street.

Acme Drive to Leona Avenue to Twells Avenue

Lining of 66' of 24" CIP pipe, 996' of 18" CIP Pipe, and 40' of 18" Reinforced Concrete Pipe:

This storm line runs under driveways, sheds, and has visible sinkholes in yards and behind the funeral home.

LOCAL ROAD RESURFACING PROGRAM**FY 2019 – CDBG: Resurfacing of S. Maple Avenue**

The City received a \$50,000 CDBG grant for the repaving of Maple Avenue from East Barber Avenue to Union Avenue. The documents were submitted to the County on February 3rd for review and authorization to advertise the project for bids. I will request authorization from Council to advertise once funding is in place. Construction could start 8 to 10 weeks thereafter. Resolution No. 22-61 was approved at the February 23rd Council meeting extending the term of the agreement with the County for this project. *Authorization to advertise this project for bids was issued by City Council with Resolution No. 22-87. The Notice to Bidders was published on May 16th in the SJ Times. The bid opening date was June 14th. **Award of the contract to the low bidder, Paving Plus, LLC, is on the agenda for tonight's Council meeting. I will issue the Notice of Award this week. Construction should begin in mid-August.***

FY 2022 City Bonds: Golf Dr., Lyman Ave, Meadow La., Maple & Laurel from Hunter St. to the north ends

The roads to be resurfaced for FY2022 include Laurel Street and Maple Street north of Hunter Street and the connecting road, Meadow Lane, and Golf Drive and Lyman Avenue. This paving project will replace the entire existing pavement and all the temporary pavement on the trenches left from the new water main installation on these roads in 2021. Handicap ramps and new curbing will be installed where required. We have begun preparing the construction plans and specifications. *Authorization to advertise this project for bids was approved at the May 24th Council meeting. The Notice to Bidders was published in the June 14th edition of the SJ Times. The bid opening date is set for July 6th with award of the contract at the July 13th Council meeting.*

WOODBURY CREEK DAM PROJECT

Woodbury Creek Dam

This project included the design of a new dam on the Creek to replace the 56- year-old dam located just downstream and west of the Broad Street Bridge. The new dam will be constructed on the east side of bridge where Broad Street Lake narrows to pass beneath the bridge. The bid opening was held on October 22, 2020. The low base bid of \$1,250,985 was submitted by R. E. Pierson Construction Co. The resolution awarding the contract to Pierson was approved at the October 28th Council meeting. The preconstruction meeting was held on December 9th. The contractor completed the work in July 2021. Our office has issued a final punch list to the contractor of items to be addressed in order to begin project close-out. We have directed the contractor to purchase and install the stainless steel protective grills in front of both canal gates in the dam spillway wall to prevent damage from large floating debris. The permit from NJDEP to lower the water in the lakes temporarily was issued on February 25th. On March 2nd the contractor attached the grills to the frames of the canal gates. We have received information from a supplier of floating debris booms. We will coordinate further with the supplier in the next few weeks and request a quote for supplying the boom material and the anchoring specifications based on our design of the length and location of the boom. After reviewing the information with Rich we will consult with Bob for funding the purchase and installation with existing bond funds for this project. *We are coordinating with the contractor for the project closeout change order. We have submitted the final change order to the City Administrator and Clerk for processing. We will coordinate with them so that the approving resolution is on the agenda for the July 13th meeting.*

GREEN ACRES PROJECTS

2014 – Green Acres Program (Walking Paths, Footbridge and Streambank Stabilization)

NJDEP issued the Wetlands and Flood Hazard Area permits, effective 1/24/2020. On July 19, 2021 a representative of the Soil Remediation Program of NJDEP issued an email stating that he has reviewed the documents submitted by CTM (the LSRP for the City) and agrees with the LSRP's proposal that No Further Action (NFA) is required. On July 20th the Environmental Specialist from Green Acres issued a memorandum acknowledging the SRP's conclusion of NFA and stated that the Green Acres' participation in the project can now proceed.

The construction plans, specifications and cost estimate were submitted to Green Acres for review and approval in August. On August 19th Green Acres authorized us to proceed

to the bid phase. A new Notice to Bidders for a reduced scope of work was advertised for bids on December 28, 2021. The bid opening was held on Tuesday January 18th. The project, including the Base Bid and Alternate B, was awarded to Gerald A. Barrett, LLC for \$363,100. The resolution to award the project was approved at the January 26th Council meeting and the Notice of Award was issued to Barrett for processing. *The Notice to Proceed was issued with a start date of April 25th.*

*Mobilization, clearing and installation of silt fence was conducted the week of the 25th. The installation of cross-drains and the small storm sewers were completed on May 5th. Public Works has installed the 2 Green Acres Project signs this week on Cooper Street and East Red Bank Avenue. The installation of the stone base for the path along the west side of Stewart Lake was completed on June 3rd. Excavation for the path along the north bank of the lake started on June 6th. **The work on this portion of the path has been delayed about 2 weeks because of weather issues and also because the contractor performed an emergency repair to the storm sewer crossing on Jackson Street near West Barber Ave. In addition, a large sink hole was found over an old metal pipe next to the path near the old tennis courts. After some excavation and investigation, it was determined that this pipe had been abandoned. The contractor removed the portion of the pipe that was in the lake and under the vicinity of the path, backfilled the trench, and has continued with the path construction.***

2017 Green Acres Program (Playground & Park Pavilion)

On July 19, 2021 a representative of the NJDEP SRP issued an email stating that he has reviewed the documents submitted by CTM (the LSRP for the City) and agrees with the LSRP's proposal that No Further Action (NFA) is required. On July 20th the Environmental Specialist from Green Acres issued a memorandum acknowledging the SRP's conclusion of NFA and stated that the Green Acres' participation in the project can now proceed. This was followed by an email from Bruce Bechtloff of Green Acres asking for a project construction time frame and stating that we can now submit the plans and specifications for review so that he can then issue a pre-bid authorization letter.

The construction plans & details and specifications are being reviewed and updated as necessary. The cost estimate and schedule of quantities for bidding will also be updated. We will coordinate with Bob Law to get the paperwork completed for the City to preorder the restroom building and the 2 pavilions so that RCP Shelters can start the design and drawings. They will then provide us with the details and specs to add to our bid docs. The construction plans and specifications for only the site work will be submitted to Green Acres for approval after the plans for the structures have been ordered and the construction documents updated with the final model information. *Once Green Acres has authorized the City to proceed to the bid and construction phase for this project we will coordinate with the building manufacturer for the colors and various options for the 3 structures. After we review and approve the building plans and details and the City authorizes the fabrication of the units we will request authorization from Council to advertise this project for bids.*

Miscellaneous Projects

Demolition Project

This project includes the demolition of the houses on City-owned properties at 32, 38, &

40 West Barber Avenue and also the house at 607 Green Street. The resolution to go out for bids was approved at the July 28, 2021 Council meeting. The bid opening was on September 15th with Ricco Construction being the low bidder. The Notice to Proceed and a signed copy of the agreement was sent to Ricco on December 22, 2021. Rich Leidy and I met with Andrew Ricco at the houses on West Barber Avenue on January 5th to discuss access to the houses for utility shut offs and removal of any hazardous material, and also to coordinate for the permanent capping of the water and sewer service lines. The contractor demolished the house on Green Street on April 18th. On the 19th they began demolishing the houses at 38 and 40 West Barber Ave. The final house at 32 West Barber Ave was demolished by April 28th. *The week of May 2nd the contractor backfilled all of the basement pit areas and has stabilized the disturbed areas with topsoil, grass seed and straw mulch. This project is now complete and I will begin the closeout process with Ricco. Ricco submitted their final invoice to Bob Law yesterday. We will process this for payment at the July 27th Council meeting and present a resolution to release their performance bond.*

Lieutenant Brian Boucher – Woodbury City Police Department – The Police Department is looking to reinstate juvenile curfew. They are currently doing research on the matter and will report back with findings.

Chief Brian Hauss – Woodbury Fire Department

Call Log: June 2022

Total Dispatches: 47

Structures:	5
MVCs:	10
Alarm Systems:	16
Vehicle Fire:	0
Brush:	0
CO/Fumes:	5
EMS Assist:	5
Incidental:	5

Working Fires: 2

Extrications: 1

AM (0600-1800): 28

PM (1800-0600): 19

Station Response: 19

Duty Crew Response: 28

First Arriving Unit Average Response Time: 2 Minutes 39 Seconds

Average number of volunteer personnel responding – 2

Notes:

Two Volunteer Captains have been appointed to assist with response to incidents:

Brandon Volk

Michael Craft

New T-Shirts have been ordered for all members and part time/career staff.

Working with mayor on some corrections to the SOGs

The on-duty staff has been cutting the grass at City Hall and maintaining the landscape beds. The bushes around city hall have been trimmed and new mulch applied to the area.

We responded to two working house fires in the city. Due to a quick response the fires were quickly extinguished and contained to their rooms of origin. Both fires have been investigated by the Fire Marshal's Office and were deemed accidental. Fire Department has also been assisting the Police Department more frequently now that there is 24/7 coverage.

NFIRS reports are up to date, and monthly and yearly percentages are attached.

Membership:

No new members

Training Report:

One member has completed Firefighter 1

Drill Schedule is:

1st Week - Off

2nd Week – Apparatus Training

3rd Week – Fire Company Meeting

4th Week – Specialty Training

Still working to complete Driver's training on all apparatus for staff and volunteers

The On – Duty Staff is required to train each shift and documents each training session in the Pro-Phoenix Record Management System.

Unfinished Business

No Unfinished Business.

New Business

No New Business.

Open to the Public

Councilman Fleming made a motion to open to the public, seconded by Councilwoman Carter. Motion approved by unanimous voice vote.

Brian Dorme – 704 N. Evergreen Ave. – Mr. Dorme stated how there has been numerous accidents on evergreen. Guardrails were removed and now are put back. He would like lights installed on Evergreen avenue as there previously were lights, and asked why they were removed. Councilman Merinuk responded, adding that it's a County Road and we will reach out to them. Mr. Dome said the grass is high at Conrail's train crossing making visibility hard, and the road there is in need of work. Councilman Merinuk responded.

John Fulmer – 548 Hunter St. – Mr. Fulmer wanted to confirm that the benches and trash cans on

the Stewart Lake Pedestrian Path are outside of residential area. Councilman Hagerty confirmed. Mr. Fulmer walked Stewart Lake on Monday, and thinks the ecology of the lake is changing and Council should be aware of it. He's noticed the Pedestrian Path is getting used even with the construction and believes it might be worth wild to install dog waste stations.

Romona Wilcox – 250 S. Barber Ave. – Ms. Wilcox sent Ms. Swanson an email request for the files in regard to her Neighborhood Preservation Program Façade Grant. Councilman Pisarcik is keeping her informed and providing updates. Council President Merinuk responded.

Anthony Alveario – 522 Delaware St. – Mr. Alveario thanked Council President Merinuk for updating the Columbus resolution. He saw that the Broad Street Bridge was in disarray at the Memorial Day Celebration. Mr. Alveario asked who the liaison is on Council with the Assembly and Senate so he can contact them as well. Councilman Hagerty, Fleming, Council President Merinuk and Mr. Breier responded.

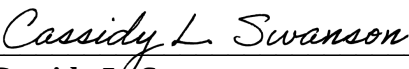
Hearing no one, Councilman Hagerty made a motion to close to the public, seconded by Councilwoman Carter. Motion approved by unanimous voice vote.

Adjournment

There being no further business, Councilman Miller made a motion to adjourn, seconded by Councilwoman Miller. Motion approved by a unanimous voice vote.

Meeting adjourned at 8:16 p.m.

Respectfully submitted,



Cassidy L. Swanson,
City Clerk

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.