

**City of Woodbury
City Council Meeting
July 27, 2022
33 Delaware Street, Woodbury, NJ 08096
6:30 p.m.**

The meeting of July 27, 2022 was called to order by Council President Pro-Tempore Hagerty at 6:30 pm. Council President Pro-Tempore Hagerty then led the Pledge of Allegiance followed by a Moment of Reflection.

Open Public Meeting Statement

Ms. Swanson read the Open Public Meetings Act Statement. This is a regular public meeting of the City Council of the City of Woodbury. Due notice of this meeting was provided to the newspaper and public by posting and publication of Resolution No. 22-04 adopted at the 2022 Reorganization Meeting on January 5, 2022. Also, Notice of the public meeting was provided to the newspaper and posted on the City web page for the public.

Roll Call:

Present: Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Mayor Sickel

Absent: Councilman Miller, Councilman Pisarcik, Council President Merinuk,

Others Present: City Clerk, Cassidy Swanson; Solicitor, Tim Scaffidi; Police Captain, Kelli Marro; Engineer, Paul Brier; Chief Financial Officer, Robert Law; Interim City Administrator, Len Sossamon; Brian Hauss, Fire Administrator

Resolution

RESOLUTION NO. 22-132 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING PROMOTION OF JUSTIN GEHRING FROM SLEO II TO FULL-TIME PATROLMAN IN THE WOODBURY CITY POLICE DEPARTMENT
Councilman Fleming presented the above titled resolution. Ms. Swanson read the title of the resolution Councilman Fleming made a motion to adopt Resolution 22-132, seconded by Councilwoman Harwell.

Motion approved via roll call vote resulting in the following;

Ayes 6 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor

Nays 0

Absent 3 Councilman Miller, Councilman Pisarcik, Council President Merinuk

Abstain 0

Mayor Sickel introduced Justin Gehring and read his biography. Mayor Sickel swore in Full-Time Patrolman Gehring. Officer Gehring was accompanied by several family members. He thanked City Council and is excited to continue working for the Woodbury City Police Department. Captain Kelli Marro thanked City Council and explained how Officer Gehring is an asset to the Department.

Proclamation

Mayor Sickel presented a proclamation to School Resource Officer (SRO.) Ryan Alcott of the Woodbury City Police Department for his dedication to the children of Woodbury. SRO. Alcott thanked Mayor Sickel and City Council.

Elizabeth McIlvaine, Chair of the Woodbury Fall Festival Parade Committee, announced that after discussions with the Committee, which includes Councilwoman Carter, Councilwoman Miller and Councilman Miller, and Police Chief Ryan, that SRO. Ryan Alcott is bestowed the honor of Grand Marshal for the 2022 Woodbury Fall Festival Parade. Mrs. McIlvaine presented SRO. Alcott with a certificate. SRO. Alcott accepted the Grand Marshall nomination and is excited for this year's parade. Captain Marro explained how vital SRO. Alcott is to the Department and the City and that SRO. Alcott is very deserving of the nomination. Council President Pro-Tempore Hagerty announced a brief recess from the meeting.

Recess Began: 6:47 pm

Recess Ended: 6:52 pm

Approval of the Minutes

Council made a motion to approve the minutes from the February 23 meeting, seconded by Council.

Motion approved by the following voice vote.

Ayes 4 Councilwoman Carter, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller

Nays 0

Absent 2 Councilman Miller, Councilman Pisarcik, Council President Merinuk

Abstain 2 Councilman Fleming, Councilwoman O'Connor

Open to the Public for Agenda Items

Council President Pro-Tempore Hagerty stated the meeting will be opened to the public for agenda items only. Council President Pro-Tempore Hagerty reminds everyone that each agenda item does have to get read aloud. Councilman Fleming made a motion to open to the public, seconded by Councilwoman Harwell. Motion approved by unanimous voice vote. Ms. Swanson then read the titles of the Resolutions. Ms. Swanson went on to inform the public that at this time they can come up to the podium to be heard at this time.

Hearing no one, Councilwoman Harwell made a motion to close to the public, seconded by Councilwoman O'Connor. Motion approved by unanimous voice vote.

Ordinances

ORDINANCE NO. 2369-22 AN ORDINANCE AMENDING CHAPTER 55, ALCOHOLIC BEVERAGES, ARTICLE II, CONSUMPTION IN PUBLIC; OPEN CONTAINERS, OF THE CODE BOOK OF THE CITY OF WOODBURY

Councilman Fleming presented the above titled ordinance. Ms. Swanson read the title of the Ordinance. Councilman Fleming moved to open to the public on Ordinance 2369-22, seconded by Councilwoman Harwell.

Hearing no one, Councilman Fleming made a motion to close to the public on Ordinance 2369-22, Seconded by Councilwoman Miller.

Councilman Fleming made a motion to adopt Ordinance 2369-22, seconded by Councilwoman Harwell.

Motion approved via roll call vote resulting in the following;

Ayes 6 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilwoman O'Connor

Nays 0

Absent 3 Councilman Miller, Councilman Pisarcik, Council President Merinuk

Abstain 0

ORDINANCE NO. 2370-22 AN ORDINANCE AMENDING CHAPTER 145, PROPERTY, VACANT, OF THE CODEBOOK OF THE CITY OF WOODBURY

Councilman Fleming presented the above titled ordinance. Ms. Swanson read the title of the Ordinance. Councilman Fleming moved to open to the public on Ordinance 2370-22, seconded by Councilwoman Harwell.

Hearing no one, Councilman Fleming made a motion to close to the public on Ordinance 2370-22, Seconded by Councilwoman Harwell.

Councilman Fleming made a motion to adopt Ordinance 2370-22, seconded by Councilwoman Harwell.

Motion approved via roll call vote resulting in the following;

Ayes 6 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilwoman O'Connor

Nays 0

Absent 3 Councilman Miller, Councilman Pisarcik, Council President Merinuk

Abstain 0

ORDINANCE NO. 2371-22 AN ORDINANCE OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY, APPROPRIATING \$300,000 IN FUNDING FOR THE REHABILITATION AND UPGRADES OF THE WATER TREATMENT PLANT

Mayor Sickel asked Councilman Fleming for clarification on what rehabilitation and upgrades would happen to the Water Treatment Plant, the cost and timeline for project. Councilman Fleming responded.

Councilman Fleming moved to open to have the first reading of Ordinance 2371-22 with the approval to adopt after the second reading, seconded by Councilwoman Harwell.

Motion approved via roll call vote resulting in the following;

Ayes 6 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilwoman O'Connor
Nays 0
Absent 3 Councilman Miller, Councilman Pisarcik, Council President Merinuk
Abstain 0

Resolutions

CONSENT AGENDA

RESOLUTION NO. 22-133 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR THE PURCHASE OF NEW TURNOUT GEAR AND DRYER

RESOLUTION NO. 22-134 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING RELEASE OF THE PERFORMANCE GUARANTEE AND ACCEPTING THE MAINTENANCE BOND OF VORTEX SERVICES, LLC FOR THE FY2021 WOOD STREET SANITARY SEWER LINING PROJECT

RESOLUTION NO. 22-135 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING RELEASE OF THE PERFORMANCE GUARANTEE OF RICCO CONSTRUCTION CORP. FOR THE DEMOLITION OF 32, 38, 40 W. BARBER AVE AND 607 GREEN STREET

RESOLUTION NO. 22-136 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO APPROVE THE SUBMISSION OF A GRANT APPLICATION AND TO EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE FY2023 MUNICIPAL AID PROJECT HEREINAFTER KNOWN AS RESURFACING OF NEWTON AVENUE AND EUCLID STREET

RESOLUTION NO. 22-137 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING RELEASE OF THE PERFORMANCE GUARANTEE AND ACCEPTING THE MAINTENANCE BOND OF RICHARD E. PIERSON CONSTRUCTION COMPANY INC. FOR THE REPLACEMENT OF THE SPILLWAY AT BROAD STREET LAKE DAM

RESOLUTION NO. 22-138 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO REIMBURSE WATER OVERPAYMENT ACCOUNT #35050-0 207 DELAWARE ST KAM PROPERTIES, INC.

RESOLUTION NO. 22-139 RESOLUTION TO OF THE CITY COUNCIL OF THE CITY OF WOODBURY CANCEL BALANCES ON WATER/SEWER ACCOUNT THAT THE CITY OF WOODBURY OWNS

RESOLUTION NO. 22-140 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY CANCELLING TAXES FOR MENDEZ, NOEL, A 100% DISABLED VETERAN, BLOCK 8 LOT 3 A.K.A. 23 S DREXEL ST

RESOLUTION NO. 22-141 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY CANCELLING TAXES FOR ROY, LAWRENCE K, A 100% DISABLED VETERAN, BLOCK 97 LOT 8 A.K.A. 24 PACKARD AVE

END CONSENT AGENDA

Councilman Fleming made a motion to approve the consent agenda as read at the beginning of the meeting, seconded by Councilwoman Harwell.

Motion approved via roll call vote resulting in the following;

Ayes 6 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilwoman O'Connor

Nays 0

Absent 3 Councilman Miller, Councilman Pisarcik, Council President Merinuk

Abstain 0

Councilman Fleming made a motion to approve the list of bills and vouchers, seconded by Councilwoman Harwell. Motion approved via a unanimous voice vote.

Committee Reports

Councilman Fleming – Finance Committee – The 2022 Annual Budget has been sent to the Department of Community Affairs and we expect to hear back from them by the end of the week, which would put us on track to adopt at the next City Council Meeting. Mr. Law and Councilman Hagerty informed us that the City retained the Bond Rating of AA, without the foot note that was included last year, which is great for the City.

Councilwoman Carter – Parks and Recreation Committee – This year's Movie in the Park is tonight at 8 pm at the YMCA. The movie Luca will be shown.

Councilwoman Miller – Diversity, Equity & Inclusion Committee – Councilwoman Harwell and I will be hosting at Book Bag Giveaway on August 18. Additional details will be provided as it gets closer.

Councilman Hagerty – Economic Development – The 2022 Woodbury Car Show is September 3rd on Broad Street. Visit [Woodburycarshow.org](https://www.woodburycarshow.org) to register online and sign-up for email blasts. Follow the Woodbury Car Show on [Facebook](https://www.facebook.com/woodburycarshow) for updates. We'll be added some new things this year, so make sure you follow for updates and check out the Car Show on September 3rd.

Report of the Mayor

Mayor Sickel – The Senior Bingo Night on July 19 at the YMCA went great. The seniors who attended had a blast and are already asking when the next bingo will be. Thank you to the YMCA and the Municipal Alliance of Gloucester County for making the bingo night possible.

Report of the Clerk

Ms. Swanson – Legacy Moves and the Woodbury Public Library are hosting a Book Bag Giveaway on Saturday, July 30. The New Jersey League of Municipalities annual conference is November 15-17 and more information about registering for the conference will be provided when available.

Department Reports

Len Sossamon – Administrator – The construction permit for the roof at 250 S. Barber Avenue was approved, and work can begin. The Library roof construction will begin as soon as material arrive. He sent an email in regard to Council putting resolutions of approval for the Affordable Housing Study and the Fair Share Housing Study, both of which were previously presented to Council, at the next Council meeting. Mr. Sossamon had the opportunity to take a look at the Pedestrian Path, and It looks great. He thanked everyone for his time here and wishes everyone the best.

Mr. Brier – Engineer Report

I. NJDOT MUNICIPAL AID PROJECTS**A. FY 2020 NJDOT Municipal Aid –Hunter Street**

1. The application to NJDOT-Local Aid for a grant to resurface Hunter Street from N. Broad Street to Traban Trail was submitted July 19, 2019. The NJDOT issued a letter November 21, 2019 notifying the City it has been awarded a grant of \$271,675.00 for this project. The Notice to Bidders was published in September 2021 and the bid opening was held on October 5th. The contract was awarded to Think Pavers on October 13th for \$225,062.20. The preconstruction meeting was held on Monday March 28th. I issued the Notice to Proceed to the contractor and received a signed copy dated April 4th. The handicap ramps and curb replacement work was completed on April 15th. The milling of the roadway surface was completed on May 9th and the paving operations were completed on the 11th. Striping was completed on the 12th. The End of Construction Notice was sent to the NJDOT on May 16th.

B. FY 2021 NJDOT Municipal Aid – Progress Avenue

1. The application to NJDOT-Local Aid for a grant to resurface Progress Avenue from N. Broad Street to the dead end past Tatum Street was submitted on June 30, 2020 to NJDOT. The grant request was for a total of \$353,665 which includes \$282,755 for construction, \$28,500 for design engineering, and \$42,410 for inspection and material testing. The City received notice on November 16, 2020 that the DOT awarded \$305,325.00 for this project. The construction plans have been edited to indicate the limits of new curb and gutter, sidewalk and driveway apron repair, tree root protection, and 4 new handicap ramps at the intersection of Progress and Tatum. The final plans and specifications were submitted to NJDOT on May 6th for review and comments. This project will be advertised for bids once we receive comments from DOT and make any necessary changes to the plans and specification.

C. FY 2022 NJDOT Municipal Aid –West Centre Street

1. The grant application for the repaving of W. Centre Street from S. Broad Street to S. Jackson Street was submitted to NJDOT-Local Aid in July. The City received a letter from the

NJDOT dated October 21, 2021 stating that this project has been awarded a grant for \$296,915.00. We have base plans from the previous resurfacing project for West Centre Street that was completed in 2007. We will perform limited field survey work to update the plans during June.

II. NJDOTDISCRETIONARY(LAIF) AID PROJECTS

A. South Girard Street Bridge & South Columbia Street Bridge

1. The City was provided a copy of the “Bridge Evaluation Survey Report” for each of these bridges, prepared by Churchill Consulting Engineers on behalf of NJDOT. A brief review of the reports indicates that neither structural is in need of major repairs or replacement. Minor repairs are recommended and described for each. Therefore, we have removed this project from the list of potential applications for Discretionary Aid to the NJDOT. We will review the reports further and develop a scope of work for the recommended repairs and consult with City officials to add that project to the list of future storm sewer improvements.

B. South Columbia Street Resurfacing

1. The NJDOT issued a letter dated March 14th to Mayor Sickel that states that the City has been awarded a grant in the amount of \$300,000 for the South Columbia Street Project. In April 2020 the application was submitted to the NJDOT with Council approval per Resolution No. 20-87. The scope of the project includes resurfacing the roadway from Logan Street to Delaware Street and installing new handicap ramps at each intersection – except where recent projects were completed along High Street, West Centre Street and Myrtle Avenue.

III. WATER CAPITAL PROJECTS

A. Emergency Generator

1. This project is for a permanent emergency generator to be installed at the site of Wells #1A and #2A in Sewell.

B. 2022 Water Capital Project

1. The new water main improvement project for FY2022 includes replacing the 4” water mains with new 8” mains in Maple Street and Laurel Street from Cooper Street to Hunter Street and in Holroyd Place. The survey work and base plans will be completed in the next few weeks, and the construction plans and specifications to be prepared thereafter. The construction plans and specifications are approximately 90% complete

C. SCADA System Upgrade

1. The current system is outdated and needs to be upgraded. Public Works received an estimate of \$280,000 from Complete Control Services (CCS) to replace and upgrade the hardware and software, and provide a service contract. The amount budgeted this FY is \$250,000. This project is required to go through the fair and open bidding process for competitive contracting. We will prepare the bid documents and specifications to include the system requirements and features provided by Public Works. However, the selection of the vendor/contractor will be based on a graded system, to be independently evaluated and graded by 2 or 3 City officials and professionals. We have begun preparing the specifications for this project. Once complete, I will go over them with Rich and make any changes. The project will be advertised for bids in August or September after funding from the ARPA is received.

D. Well Redevelopment – Well #9

1. Rich and I met with a representative of A.C. Schultes at the site on March 18th to discuss the rehab of various valves and motors and the installation of a new flow meter. The

specifications and bid documents for the redevelopment of Well No. 9 on Railroad Avenue will be **completed after funding from the ARPA is received and allocated to this project.**

IV. SANITARYSEWER CAPITAL

A. 2020 Sanitary Sewer Capital Project

1. It was determined earlier this year that lining the Wood Street sanitary sewer main is necessary immediately in order to avoid any future failures and costly repairs. Our office prepared plans and specifications for the project and the resolution to go out for bids was approved at the April 27th meeting. The Notice to Bidders was published in September and the bid opening was held on October 5th. Only one bid was received which was much higher than the estimated and budgeted amount. A resolution to reject the bid was approved at the October 27th Council meeting. The project, with a revised the scope of work, was re-advertise for bids in November. Three bids were received and opened on December 2, 2021. The low bidder is Vortex Services at \$126,101. A resolution to award the project to Vortex was approved by Council at the December 8th meeting.

2. The Notice of Award and contract documents were mailed to Vortex on December 16th. The contract has been signed by the Mayor and City Clerk, and I have sent a copy to Vortex along with the Notice to Proceed on January 20th. The Preconstruction meeting was held at the site on January 28th. On February 2nd Vortex conducted the cleaning and video inspection of the pipe runs. They have submitted a copy of the videos and reports, and also a proposal for several minor spot repairs. The resolution to approve Change Order No. 1 in the amount of \$8,550 was adopted at the February 23rd Council meeting. The contractor has now finished the repairs, the pipe lining and the manhole sealing and submitted a post-installation video of the alignment. The contractor has sent me an email with the list of active laterals that are planned to be lined, which I verified. Vortex's subcontractor has performed the lateral lining on all but one lateral. The lining was completed on April 25th. Vortex has submitted their final invoice. **The resolution to approve the final change order to reflect as-built quantities was approved at the June 22nd Council meeting. The contractor and Mayor have signed the final change order. Vortex has submitted their maintenance bond. A resolution to release their performance bond and accept the maintenance bond is on the agenda. This will close out the project.**

V. STORM SEWER INFRASTRUCTURE IMPROVEMENT PROJECTS

A. FY 2021 Project – Miscellaneous Locations

FY 2021 CDBG

1. We applied for a grant in the amount of \$50,000 for the addition of drainage inlets at the intersection of S. Barber Avenue and Carpenter Street and installation of a backflow preventer valve at an inlet on Nelson Avenue. **This grant has been awarded to the City. After the agreement with the County is complete we will begin preparing the construction plans and specifications.**

Congressionally Directed Funding

2. **The following projects have been resubmitted for Congressionally Directed Spending to fund the costs of these necessary storm sewer repairs:**

- a. **Horace Street to Warner Street** Lining 273' of 36" CIP Pipe and 285' of 24" CIP Pipe: The two storm lines run parallel to each other and are partially located under the parking lot of the apartment complex. This line was videoed after the large storm in June 2019 and showed many issues that need to be addressed.
- b. **Jackson Street (Centre to Barber)** Replacement and lining of 400' of 18" CIP

Pipe: This storm main was videoed and showed multiple cracks, as well as a complete pipe collapse. It is unknown how far the collapse is as the camera was not able to go through the pipe. There are also visible sinkholes on the sides of Jackson Street.

- c. **Acme Drive to Leona Avenue to Twells Avenue** Lining of 66' of 24" CIP pipe, 996' of 18" CIP Pipe, and 40' or 18" Reinforced Concrete Pipe: This storm line runs under driveways, sheds, and has visible sinkholes in yards and behind the funeral home.

VI. LOCAL ROAD RESURFACING PROGRAM

A. FY 2019 – CDBG: Resurfacing of S. Maple Avenue

1. The City received a \$50,000 CDBG grant for the repaving of Maple Avenue from East Barber Avenue to Union Avenue. The documents were submitted to the County on February 3rd for review and authorization to advertise the project for bids. I will request authorization from Council to advertise once funding is in place. Construction could start 8 to 10 weeks thereafter. Resolution No. 22-61 was approved at the February 23rd Council meeting extending the term of the agreement with the County for this project. Authorization to advertise this project for bids was issued by City Council with Resolution No. 22-87. The Notice to Bidders was published on May 16th in the SJ Times. The bid opening date was June 14th. Award of the contract to the low bidder, Paving Plus, LLC, was approved at the June 22nd Council meeting. I issued the Notice of Award and sent the contract to Paving Plus on June 27th. We will schedule the pre-construction meeting in early August.

B. FY 2022 City Bonds: Golf Dr., Lyman Ave, Meadow La., Maple & Laurel from Hunter St. to the north ends

1. The roads to be resurfaced for FY2022 include Laurel Street and Maple Street north of Hunter Street and the connecting road, Meadow Lane, and Golf Drive and Lyman Avenue. This paving project will replace the entire existing pavement and all the temporary pavement on the trenches left from the new water main installation on these roads in 2021. Handicap ramps and new curbing will be installed where required. We have begun preparing the construction plans and specifications. Authorization to advertise this project for bids was approved at the May 24th Council meeting. The Notice to Bidders was published in the June 14th edition of the SJ Times. The bid opening was held on July 6th. The resolution to award the contract to the low bidder, Arawak Paving Co., was approved at the July 13th Council meeting. The pre-construction meeting was held on July 19th to go over Arawak's schedule. They plan to start the replacement of deteriorated or missing curb in early August with the repaving to start a week or so later.

VII. Woodbury Creek Dam Project

A. Woodbury Creek Dam

1. This project included the design of a new dam on the Creek to replace the 56-yearold dam located just downstream and west of the Broad Street Bridge. The new dam will be constructed on the east side of bridge where Broad Street Lake narrows to pass beneath the bridge. The bid opening was held on October 22, 2020. The low base bid of \$1,250,985 was submitted by R. E. Pierson Construction Co. The resolution awarding the contract to Pierson was approved at the October 28th Council meeting. The preconstruction meeting was held on December 9th. The contractor completed the work in July 2021. Our office has issued a final punch list to the contractor of items to be addressed in order to begin project close-out. We have directed the contractor to purchase and install the stainless steel

protective grills in front of both canal gates in the dam spillway wall to prevent damage from large floating debris. The permit from NJDEP to lower the water in the lakes temporarily was issued on February 25th. On March 2nd the contractor attached the grills to the frames of the canal gates. We have received information from a supplier of floating debris booms. We will coordinate further with the supplier in the next few weeks and request a quote for supplying the boom material and the anchoring specifications based on our design of the length and location of the boom. After reviewing the information with Rich we will consult with Bob for funding the purchase and installation with existing bond funds for this project. We are coordinating with the contractor for the project closeout change order. The **revised** resolution to approve the final change order and the final payment is on the agenda for the July 27th meeting. We are waiting for more information and details with a manufacturer to specify a floating debris boom to install upstream of the new dam spillway.

VIII. GREEN ACRES PROJECTS

A. 2014 – Green Acres Program (Walking Paths Footbridge and Streambank Stabilization)

1. NJDEP issued the Wetlands and Flood Hazard Area permits, effective 1/24/2020.
2. On July 19, 2021 a representative of the Soil Remediation Program of NJDEP issued an email stating that he has reviewed the documents submitted by CTM (the LSRP for the City) and agrees with the LSRP's proposal that No Further Action (NFA) is required. On July 20th the Environmental Specialist from Green Acres issued a memorandum acknowledging the SRP's conclusion of NFA and stated that the Green Acres' participation in the project can now proceed.
3. The construction plans, specifications and cost estimate were submitted to Green Acres for review and approval in August. On August 19th Green Acres authorized us to proceed to the bid phase. A new Notice to Bidders for a reduced scope of work was advertised for bids on December 28, 2021. The bid opening was held on Tuesday January 18th. The project, including the Base Bid and Alternate B, was awarded to Gerald A. Barrett, LLC for \$363,100. The resolution to award the project was approved at the January 26th Council meeting and the Notice of Award was issued to Barrett for processing. The Notice to Proceed was issued with a start date of April 25th.
4. Mobilization, clearing and installation of silt fence was conducted the week of the 25th. The installation of cross-drains and the small storm sewers were completed on May 5th. Public Works has installed the 2 Green Acres Project signs this week on Cooper Street and East Red Bank Avenue. The installation of the stone base for the path along the west side of Stewart Lake was completed on June 3rd. Excavation for the path along the north bank of the lake started on June 6th. The excavation for this portion of the path and the placement of the stone base was completed on June 24th. From June 27th to the 30th the contractor installed the terraced walkway that connects the north end of the path behind St. Stephen's church to the sidewalk on Evergreen Avenue. On July 8th they began installing the porous pavement on the path on the north bank of the lake. **The final 200 feet or so of this path was paved on July 15th. On July 18th the contractor began installing the pavement on the path on the west bank of the lake from north to south. As of the morning of July 27, 2022 the paving of the pedestrian path reached the parking lot at the Cooper Street end of the park! The contractor is now restoring the edges of the path with topsoil and grass seed, and conducting general clean up.**

B. 2017 Green Acres Program (Playground & Park Pavilion)

1. On July 19, 2021 a representative of the NJDEP SRP issued an email stating that he has reviewed the documents submitted by CTM (the LSRP for the City) and agrees with the LSRP's proposal that No Further Action (NFA) is required. On July 20th the Environmental Specialist from Green Acres issued a memorandum acknowledging the SRP's conclusion of NFA and stated that the Green Acres' participation in the project can now proceed. This was followed by an email from Bruce Bechtloff of Green Acres asking for a project construction time frame and stating that we can now submit the plans and specifications for review so that he can then issue a prebid authorization letter.
2. The construction plans & details and specifications are being reviewed and updated as necessary. The cost estimate and schedule of quantities for bidding will also be updated.
3. We will coordinate with Bob Law to get the paperwork completed for the City to preorder the restroom building and the 2 pavilions so that RCP Shelters can start the design and drawings. They will then provide us with the details and specs to add to our bid docs. The construction plans and specifications for only the site work will be submitted to Green Acres for approval after the plans for the structures have been ordered and the construction documents updated with the final model information.
4. Once Green Acres has authorized the City to proceed to the bid and construction phase for this project we will coordinate with the building manufacturer for the colors and various options for the 3 structures. We will also ask the sales rep from MRC Recreation to prepare color renderings of the site. After we review and approve the building plans and details and the City authorizes the fabrication of the units we will request authorization from Council to advertise this project for bids.

5. I have contacted the representative from MRC Recreation and asked for updated quotes for the 2 pavilions, and also for a rendering of the plaza showing these 2 structures, the 2 playground units and the other site amenities throughout the plaza. I plan to present the rendering and quotes to Council at the August 10th meeting along with a resolution requesting authorization to advertise the site work contract for bids.

IX. Miscellaneous Projects**A. Demolition Project**

1. This project includes the demolition of the houses on City-owned properties at 32, 38, & 40 West Barber Avenue and also the house at 607 Green Street. The resolution to go out for bids was approved at the July 28, 2021 Council meeting. The bid opening was on September 15th with Ricco Construction being the low bidder. The Notice to Proceed and a signed copy of the agreement was sent to Ricco on December 22, 2021. Rich Leidy and I met with Andrew Ricco at the houses on West Barber Avenue on January 5th to discuss access to the houses for utility shut offs and removal of any hazardous material, and also to coordinate for the permanent capping of the water and sewer service lines. The contractor demolished the house on Green Street on April 18th. On the 19th they began demolishing the houses at 38 and 40 West Barber Ave. The final house at 32 West Barber Ave was demolished by April 28th. The week of May 2nd the contractor backfilled all of the basement pit areas and has stabilized the disturbed areas with topsoil, grass seed and straw mulch. This project is now complete and I will begin the closeout process with Ricco. **A resolution to release their performance bond is on the agenda for tonight's Council meeting. This will close out the project.**

Captain Marro – Woodbury City Police Department – The Junior Police Academy was last week and this week. The kids are having a blast and its great working with the Paulsboro Police Department. National Night out is Tuesday at August 2 at the YMCA. There will be plenty of games and food and the YMCA will be open for free swim. The Woodbury PTSA will also have a food donation box for Angels Community Outreach, who are located in Pitman. They had to close their food pantry due to lack of donations. Chief Hauss offered to also have a donation box at the Fire Station.

Captain Hauss – Woodbury Fire Department

Call Log: July 2022

Total Dispatches: 49

Structures:	4
MVCs:	8
Alarm Systems:	21
Vehicle Fire:	0
Brush:	3
CO/Fumes:	1
EMS Assist:	3
Incidental:	9

Working Fires: 2

Extrications: 0

AM (0600-1800): 35

PM (1800-0600): 14

Station Response: 16

Duty Crew Response: 33

First Arriving Unit Average Response Time: 3 Minutes 15 Seconds

Average number of volunteer personnel responding – 3

Notes:

All SOGs have been approved and disseminated to the staff and signed by all members of department agreeing to abide by the SOGs

The on-duty staff has been cutting the grass at City Hall and maintaining the landscape beds. The area is being kept clean around City Hall and the Fire Department.

Working with Public Works, have purchase paint to begin painting hydrants starting August 1st

Working on the American Rescue Plan PPE grant for \$75,000.00. All information has been given to Triad for to write the grant, looking to purchase a Turnout Gear Dryer, and approximately 22 sets of turnout gear.

We have been working with Public Works to get a shed behind the property to store the landscaping equipment and excess hose. The shed that is there is owned by Philabundance and we were hoping to take over that shed; however, they are looking to keep the shed. Looking for an 8 X 10 shed from Lowes for approximately \$500.00

I would like to get a sprinkler company into the Fire Department to look at getting a quote for sprinkler installation to help with creating a bunk area to put the career staff on a 24/48 schedule.

NFIRS reports are up to date, and monthly and yearly percentages are attached.

Membership:

No new members

Training Report:

Drill Schedule is:

1st Week - Off

2nd Week – Apparatus Training

3rd Week – Fire Company Meeting

4th Week – Specialty Training

Still working to complete Driver's training on all apparatus for staff and volunteers

The On – Duty Staff is required to train each shift and documents each training session in the Pro-Phoenix Record Management System.

Unfinished Business

No Unfinished Business.

New Business

No New Business.

Councilwoman O'Connor asked about where the remaining American Rescue Plan (ARP) Funds that weren't being allocated in Ordinance 2371-22, were being allocated to. She would like to see some of the funds be set aside to upgrade Council Chambers to be able to host hybrid, in-person and virtual, meetings. Mr. Law explained that \$212,000 of the ARP Funds have not been allocated, and that upgrades to Council Chambers fits under the allowable use, so Council could allocate some of the funds towards that. Mayor Sickel added that Zoom has announced grant opportunities for municipalities for technology upgrades and she would share the information.

Open to the Public

Councilman Fleming made a motion to open to the public, seconded by Councilwoman O'Connor. Motion approved by unanimous voice vote.

Romona Wilcox - 250 S. Barber Ave. – Ms. Wilcox thanked Mr. Sossamon for the update. She was unaware that a contractor was selected to perform the work to her house and she was not provided the scope of work. She would like to know what the process is as she does not feel like she is being informed nor that it is being done correctly. Council President Pro-Tempore Hagerty and Mr. Sossamon responded. Didn't know someone was selected to do work at her house.

Pamela Lewis – 115 West St. – Ms. Lewis asked for clarification on Ordinance 2369-22, as where it is and is not acceptable to smoke marijuana, and how someone would get ticketed. Captain Marro and Council President Pro-Tempore Hagerty responded. Ms. Lewis asked how this information would get relayed to the public as this is very important. Councilwoman

Harwell, Councilman Fleming, Ms. Swanson and Captain Marro responded, with Captain Marro explaining that once everything is finalized an educational period would take place prior to enforcement happening.

John Fulmer – 548 Hunter St. – Mr. Fulmer is happy to see the lake ecosystem going back to normal with the construction of the pedestrian path at Stewart Lake almost complete. He is also excited to hear that the signage is going back up. Mr. Fulmer has seen several people bow fishing the past few weeks and would like that to be taken care of. He would also like dogs to be leashed on the path, and signage put up. Captain Marro and Mr. Scaffidi responded, explaining they are getting clarification from the State as to how the police department can enforce no bow fishing on Stewart Lake.

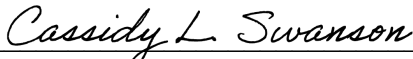
Hearing no one, Councilwoman Harwell made a motion to close to the public, seconded by Councilman Fleming. Motion approved by unanimous voice vote.

Adjournment

There being no further business, Councilman Fleming made a motion to adjourn, seconded by Councilwoman Miller. Motion approved by a unanimous voice vote.

Meeting adjourned 7:49 p.m.

Respectfully submitted,



Cassidy L. Swanson,
City Clerk

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.