

**City of Woodbury
City Council Meeting
September 28, 2022
33 Delaware Street, Woodbury, NJ 08096
6:30 p.m.**

The meeting of September 28, 2022, was called to order by Council President Merinuk at 6: pm. Council President Merinuk then led the Pledge of Allegiance followed by a Moment of Reflection.

Open Public Meeting Statement

Ms. Swanson read the Open Public Meetings Act Statement. This is a regular public meeting of the City Council of the City of Woodbury. Due notice of this meeting was provided to the newspaper and public by posting and publication of Resolution No. 22-04 adopted at the 2022 Reorganization Meeting on January 5, 2022. Also, Notice of the public meeting was provided to the newspaper and posted on the City web page for the public.

Roll Call:

Present: Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Miller, Councilwoman O'Connor, Council President Merinuk, Mayor Sickel

Absent: Councilwoman Harwell, Councilman Miller, Councilman Pisarcik

Others Present: City Clerk, Cassidy Swanson; Solicitor, Tim Scaffidi; Police Chief, Tom Ryan; Engineer, Paul Brier; Chief Financial Officer, Robert Law; Administrator, John Leech;

Approval of the Minutes

Councilman Fleming made a motion to approve the minutes from the September 14 City Council meeting, seconded by Councilwoman O'Connor. Motion approved by the following voice vote.

September 14 Meeting Minutes

Ayes 6 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Miller, Councilwoman O'Connor, Council President Merinuk

Nays 0

Absent 3 Councilwoman Harwell, Councilman Miller, Councilman Pisarcik

Abstain 0

Proclamation

Mayor Sickel presented Jim Neal a proclamation honoring and celebrating 72 years of service for the Friendship Fire Company. Accompanied by his three children and dozens of past and current members.

Recess began at 6:45 pm

Recess ended at 6:48 pm

Open to the Public for Agenda Items

Council President Merinuk stated the meeting will be opened to the public for agenda items only. Council President Merinuk reminds everyone that each agenda item does have to get read aloud.

Councilman Fleming made a motion to open to the public, seconded by Councilman Hagerty. Motion approved by unanimous voice vote. Ms. Swanson then read the titles of the Resolutions. Ms. Swanson went on to inform the public that at this time they can come up to the podium to be heard at this time.

Hearing no one, Councilman Fleming made a motion to close to the public, seconded by Councilman Hagerty. Motion approved by unanimous voice vote.

Ordinances

ORDINANCE NO. 2372-22 AN ORDINANCE OF THE CITY OF WOODBURY AMENDING CHAPTER 156 “SEWERS” AND CHAPTER 197 “WATER” OF THE CODE OF THE CITY OF WOODBURY Councilman Fleming presented the above titled ordinance. Ms. Swanson read the title of the Ordinance. Councilman Fleming moved to open to the public on Ordinance 2372-22, seconded by Councilman Hagerty.

Hearing no one, Councilman Fleming made a motion to close to the public on Ordinance 2372-22, Seconded by Councilman Hagerty.

Councilman Fleming made a motion to adopt Ordinance 2372-22, seconded by Councilman Hagerty

Motion approved via roll call vote resulting in the following;

Ayes 6 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Miller, Councilwoman O’Connor, Council President Merinuk

Nays 0

Absent 3 Councilwoman Harwell, Councilman Miller, Councilman Pisarcik

Abstain 0

ORDINANCE NO. 2376-22 ORDINANCE OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE LONG-TERM TAX EXEMPTION FINANCIAL AGREEMENT FOR BLOCK 154, LOT 8.11 Councilman Fleming presented the above titled ordinance. Ms. Swanson read the title of the Ordinance. Councilman Fleming moved to open to the public on Ordinance 2376-22, seconded by Councilman Hagerty.

Hearing no one, Councilman Fleming made a motion to close to the public on Ordinance 2376-22, Seconded by Councilman Hagerty.

Councilman Fleming made a motion to adopt Ordinance 2376-22, seconded by Councilman Hagerty.

Motion approved via roll call vote resulting in the following;

Ayes 6 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Miller, Councilwoman O’Connor, Council President Merinuk

Nays 0

Absent 3 Councilwoman Harwell, Councilman Miller, Councilman Pisarcik

Abstain 0

ORDINANCE NO. 2377-22 AN ORDINANCE TO FIX AND ESTABLISH SALARIES AND RATE OF COMPENSATION ON THE VARIOUS OFFICERS AND EMPLOYEES OF THE CITY OF WOODBURY IN THE COUNTY OF GLOUCESTER, AND TO PROVIDE THE MANNER OF PAYMENT THEREOF AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HERewith Council moved to open to have the first reading of Ordinance 2377-22 with the approval to adopt after the second reading, seconded by Council.

Peg wants salaries corrected. Reed added that more specificity will be added for second reading, and ranges removed

Motion approved via roll call vote resulting in the following;

Ayes 7 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk

Nays 0

Absent 2 Councilwoman Harwell, Councilman Miller

Abstain 0

Resolutions

CONSENT AGENDA

RESOLUTION NO. 22-156 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY CANCELLING AND REFUNDING TAXES FOR ROY, LAWRENCE K, A 100% DISABLED VETERAN, BLOCK 97 LOT 8 A.K.A. 24 PACKARD AVE

RESOLUTION NO. 22-157 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY CANCELLING TAXES FOR RIVERA, ANTHONY L, A 100% DISABLED VETERAN, BLOCK 148.02 LOT 22.01 A.K.A. 232 HUNTER ST

RESOLUTION NO. 22-158 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY CANCELING TAXES FOR MENDEZ, NOEL, A 100% DISABLED VETERAN, BLOCK 8 LOT 3 A.K.A. 23 S DREXEL ST

RESOLUTION NO. 22-159 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY CANCELING TAXES THAT THE CITY OF WOODBURY OWNS

RESOLUTION NO. 22-160 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AWARDING CONTRACT TO GERALD A. BARRETT, LLC FOR THE STORM SEWER INSTALLATION PROJECT AT 211 SOUTH COLUMBIA STREET

RESOLUTION NO. 22-161 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AWARDING CONTRACT TO GERALD A. BARRETT, LLC FOR

THE STORM SEWER REPLACEMENT PROJECT AT THE CARRIAGE HOUSE
APARTMENTS

RESOLUTION NO. 22-162 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING EXECUTION OF SHARED SERVICE AGREEMENT BY AND BETWEEN THE CITY OF WOODBURY AND MAIN STREET WOODBURY FOR PROFESSIONAL SERVICES IN CONNECTION WITH THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS NEIGHBORHOOD PRESERVATION PROGRAM

RESOLUTION NO. 22-163 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING EXECUTION OF THE CERTIFICATE OF COMPLETION TO BURRIS POST-ACUTE NETWORK WOODBURY, LLC FOR THE PHASE I PROJECT SITE AND PROJECT IMPROVEMENTS LOCATED ON BLOCK 154, Lot 8.11

RESOLUTION NO. 22-164 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING CONSENT AND EXECUTION OF SUCH CONSENT OF AN ASSIGNMENT AGREEMENT BETWEEN THE CITY OF WOODBURY, BURRIS POST-ACUTE NETWORK WOODBURY URBAN RENEWAL, LLC AND 467 COOPER STREET REALTY URBAN RENEWAL, LLC, A NEW JERSEY LIMITED LIABILITY COMPANY FOR Block 154, Lot 8.11 WITHIN THE CITY OF WOODBURY

RESOLUTION NO. 22-165 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE FIRST AMENDMENT TO THE REDEVELOPMENT AGREEMENT BETWEEN BURRIS POST-ACUTE NETWORK WOODBURY, LLC, AND THE CITY OF WOODBURY

RESOLUTION NO. 22-166 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE RENEWAL OF AN INACTIVE ALCOHOLIC BEVERAGE LICENSE PURSUANT TO N.J.S.A. 33:1-12.39 FOR SH WOODBURY LIQUOR LICENSE, LLC

END CONSENT AGENDA

Councilman Fleming made a motion to approve the consent agenda as read at the beginning of the meeting, seconded by Councilman Hagerty.

Motion approved via roll call vote resulting in the following;

Ayes 6 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Miller, Councilwoman O'Connor, Council President Merinuk

Nays 0

Absent 3 Councilwoman Harwell, Councilman Miller, Councilman Pisarcik

Abstain 0

Councilman Fleming made a motion to approve the list of bills and vouchers, seconded by Councilman Hagerty. Motion approved via a unanimous voice vote.

Committee Reports

Councilwoman Harwell – Diversity, Equity and Inclusion (DEI) Committee – *Via Email*

**Woodbury City Council
Diversity, Equity and Inclusion Committee Meeting
Sept. 19, 2022
Via Phone Conference 3pm**

Attendees: Councilwoman Fran Harwell, Councilwoman Donna Miller & Chief Tom Ryan

Topic: Ordinances pertaining to unnamed lakes. The following ordinances were tabled and referred to the DEI Committee based on Council's desire and request to have other considerations, such as considering engagement by the public. Future readings will be scheduled with an understanding that names have been decided.

- ⇒ **ORDINANCE NO. 2373-22** AN ORDINANCE NAMING AN UNNAMED LAKE IN THE CITY OF WOODBURY (GRISCOM LAKE)
- ⇒ **ORDINANCE NO. 2374-22** AN ORDINANCE NAMING AN UNNAMED LAKE IN THE CITY OF WOODBURY (G.G.GREEN LAKE)
- ⇒ **ORDINANCE NO.2375-22** AN ORDINANCE NAMING AN UNNAMED LAKE IN THE CITY OF WOODBURY (LAKE NOLTE)

Action Steps/Further research efforts to follow
Community Survey
Gloucester Historical Society
Gloucester County Historical Society Library

Councilman Hagerty – Economic Development – The Block 75 RFP is due tomorrow, September 29 at 3 pm and he is excited to see what the City will receive.

Councilwoman Carter – Community Events – The Fall Festival Parade is this Saturday, October 1. Mayor Sickel and her attended the Woodbury Soccer Club's opening day ceremonies on Saturday, September 24 and it went great. Councilwoman O'Connor is working to put together the 1st Annual Hispanic Heritage Festival on October 23.

Councilwoman Miller – Diversity, Equity and Inclusion – Councilwoman Miller went over the report Councilwoman Harwell submitted. They are reaching out to the Gloucester Historical Society and the Gloucester County Historical Society Library to get input prior to sending out a Community Survey.

Report of the Mayor

Mayor Sickel – Boo in the Woo is this Saturday. Main Street Woodbury has their fundraising Golf Outing on October 7th, and will have their annual Ghost Tours at the end of this month. Main Street Woodbury and Old Woodbury Restoration Committee will be doing community clean up at the Pillar House in the near future. The Pillar House will have over \$300,000 put into,

and will go into market between 150,000 -190,000 as a low/mod single family home. Mayor Sickel is excited to see the improvements that will happen to Wing Dickerson Park.

Report of the Clerk

Ms. Swanson – Ms. Swanson explained she is in receipt of a Raffle Application from Holy Angels Catholic School and the YMCA. Both applications are complete and asked for a motion to be passed under New Business, approving both applications to be sent to the State.

Department Reports

Mr. Leech – Administrator/Code Enforcement – Mr. Leech is meeting with Mr. Law, Mr. Leidy and Chief Ryan next week to start the 2023 budget process.

Mr. Brier – Engineer Report –

I. NJDOT MUNICIPAL AID PROJECTS

A. FY 2020 NJDOT Municipal Aid – Hunter Street

1. The application to NJDOT-Local Aid for a grant to resurface Hunter Street from N. Broad Street to Traban Trail was submitted July 19, 2019. The NJDOT issued a letter November 21, 2019 notifying the City it has been awarded a grant of \$271,675.00 for this project. The Notice to Bidders was published in September 2021 and the bid opening was held on October 5th. The contract was awarded to Think Pavers on October 13th for \$225,062.20. The handicap ramps and curb replacement work were completed on April 15th. The milling of the roadway surface was completed on May 9th and the paving operations were completed on the 11th. Striping was completed on the 12th. The End of Construction Notice was sent to the NJDOT on May 16th. **We have received the results of the second set of pavement sample tests. I have prepared the final NJDOT Change Order and had it signed by the contractor. I will submit it to the Clerk to add to the agenda for the October 12th meeting for Council's approval. Then all of the closeout documents can be submitted to NJDOT for approval and preparation of the Final Payment Voucher. We have prepared "As-Built" plans of the project showing the limits of new pavement, curbing and ramps, and striping. A PDF file of the plans is attached for reference.**

B. FY 2021 NJDOT Municipal Aid – Progress Avenue

1. The application to NJDOT-Local Aid for a grant to resurface Progress Avenue from N. Broad Street to the dead end past Tatum Street was submitted on June 30, 2020 to NJDOT. The grant request was for a total of \$353,665 which includes \$282,755 for construction, \$28,500 for design engineering, and \$42,410 for inspection and material testing. The City received notice on November 16, 2020 that the DOT awarded \$305,325.00 for this project. The construction plans have been edited to indicate the limits of new curb and gutter, sidewalk and driveway apron repair, tree root protection, and 4 new handicap ramps at the intersection of Progress and Tatum. The final plans and specifications were submitted to NJDOT on May 6th for review and comments. **I received the review comments from the Local Aid office on July 8th. I prepared responses to the comments and submitted revised plans and specifications in August. I received additional comments from DOT this week and we are making the necessary changes to the plans and specs. I will resubmit the documents this week for final approval from NJDOT**

to advertise this project for bids. I will request approval from Council also to advertise for bids at the October 12th meeting.

C. FY 2022 NJDOT Municipal Aid – West Centre Street

1. The grant application for the repaving of W. Centre Street from S. Broad Street to S. Jackson Street was submitted to NJDOT-Local Aid in July. The City received a letter from the NJDOT dated October 21, 2021 stating that this project has been awarded a grant for \$296,915.00. Rich Leidy and I conducted a field review of the street and the intersecting streets to determine the limits of construction. We have completed the field survey of the road in order to finish the design of the resurfacing and new ADA-compliant ramps. We conducted additional survey work for the grading of the new surface. The final plans, cost estimate and specifications should be complete in early October to submit to NJDOT for review. This project will be advertised for bids late this year, with Award in early 2023 and construction starting in March.

II. NJDOT DISCRETIONARY (LAIF) AID PROJECTS

A. South Columbia Street Resurfacing

1. The NJDOT issued a letter dated March 14th to Mayor Sickel that states that the City has been awarded a grant in the amount of \$300,000 for the South Columbia Street Project. In April 2020 the application was submitted to the NJDOT with Council approval per Resolution No. 20-87. The scope of the project includes resurfacing the roadway from Logan Street to Delaware Street and installing new handicap ramps at each intersection – except where recent projects were completed along High Street, West Centre Street and Myrtle Avenue. We have conducted the survey work needed for the design of the final roadway surface and the ramps. The plans and specifications are approximately 75% complete. The documents will be submitted to DOT later this fall with a tentative schedule to advertise for bids and award the contract in early 2023. Construction would then proceed in March or April.

B. FY2022-23 Application

1. After the City receives notice of any funds approved from the Congressionally Directed Spending application and other grant applications, I will consult with Rich Leidy and other City officials to select a road resurfacing, storm sewer replacement, or pedestrian path project to apply for an LAIF grant this year.

III. WATER CAPITAL PROJECTS

A. Emergency Generator

1. This project is for a permanent emergency generator to be installed at the site of Wells #1A and #2A in Sewell.
2. We will coordinate with Rich Leidy to select 1 or 2 vendors or generator manufacturers from Sourcwell and request proposals to select and install a generator at the site through their cooperative purchasing process.

B. 2022 Water Capital Project

1. The new water main improvement project for FY2022 includes replacing the 4" water mains with new 8" mains in Maple Street and Laurel Street from Cooper Street to Hunter Street and in Holroyd Place. The construction plans and specifications are approximately 90% complete. After discussions with Rich Leidy and Bob Law, we are revising the scope of work of this project to include repair of the broken water main on N. Broad Street just south of the bridge and also the repair or replacement of the broken main in S. Girard Street at the bridge just east of Bell Lake. The design of these repairs will be complete within 2 weeks, along with a final cost estimate.
2. Because this year's ARPA funds have been allocated for the water treatment plant and other purposes, I will coordinate with Rich Leidy and Bob Law to determine a dollar amount for a water/sewer improvements bond to cover the construction, engineering and inspection costs for this project as well as others as noted below. The approval of this bond will determine the schedule for advertising the project for bids, bid opening and award of the contract this fall.

C. SCADA System Upgrade

1. The current system is outdated and needs to be upgraded. Public Works received an estimate of \$280,000 from Complete Control Services (CCS) to replace and upgrade the hardware and software, and provide a service contract. The amount budgeted this FY is \$250,000. This project is required to go through the fair and open bidding process for competitive contracting. We will prepare the bid documents and specifications to include the system requirements and features provided by Public Works. However, the selection of the vendor/contractor will be based on a graded system, to be independently evaluated and graded by 2 or 3 City officials and professionals. We have begun preparing the specifications for this project. Once complete, I will go over them with Rich and make any changes. The project will be advertised for bids in October or November after the water/sewer bond is approved.

D. Well Redevelopment – Well #9

1. Rich and I met with a representative of A.C. Schultes at the site on March 18th to discuss the rehab of various valves and motors and the installation of a new flow meter. The specifications and bid documents for the redevelopment of Well No. 9 on Railroad Avenue will be completed after the water/sewer bond is approved. This project may be shifted to Well #8 which is out of service as a result of the problem at the water treatment plant.

IV. SANITARY SEWER CAPITAL

A. 2020 Sanitary Sewer Capital Project

1. Lining the Wood Street sanitary sewer main and manhole rehabilitation was contracted to Vortex Services at \$126,101. Resolution No. 22-134, to release the performance bond and accept the maintenance bond, was approved at the July 27th Council meeting. This project is now closed out.

V. STORM SEWER INFRASTRUCTURE IMPROVEMENT PROJECTS

A. FY 2021 Project – Miscellaneous Locations

1. FY 2021 CDBG

We applied for a grant in the amount of \$50,000 for the addition of drainage inlets at the intersection of S. Barber Avenue and Carpenter Street and installation of a backflow preventer valve at an inlet on Nelson Avenue. This grant has been awarded to the City. After the agreement with the County is complete we will begin preparing the construction plans and specifications.

2. Congressionally Directed Funding

The following projects have been resubmitted for Congressionally Directed Spending to fund the costs of these necessary storm sewer repairs:

- **Horace Street to Warner Street**

Lining 273' of 36" CIP Pipe and 285' of 24" CIP Pipe:

The two storm lines run parallel to each other and are partially located under the parking lot of the apartment complex. This line was videoed after the large storm in June 2019 and showed many issues that need to be addressed.

- **Jackson Street (Centre to Barber)**

Replacement and lining of 400' of 18" CIP Pipe:

This storm main was videoed and showed multiple cracks, as well as a complete pipe collapse. It is unknown how far the collapse is as the camera was not able to go through the pipe. There are also visible sinkholes on the sides of Jackson Street.

- **Acme Drive to Leona Avenue to Twells Avenue**

Lining of 66' of 24" CIP pipe, 996' of 18" CIP Pipe, and 40' of 18" Reinforced Concrete Pipe:

This storm line runs under driveways, sheds, and has visible sinkholes in yards and behind the funeral home.

VI. LOCAL ROAD RESURFACING PROGRAM

A. FY 2019 – CDBG: Resurfacing of S. Maple Avenue

1. The City received a \$50,000 CDBG grant for the repaving of Maple Avenue from East Barber Avenue to Union Avenue. The documents were submitted to the County on February 3rd for review and authorization to advertise the project for bids. Resolution No. 22-61 was approved at the February 23rd Council meeting extending the term of the agreement with the County for this project. Authorization to advertise this project for bids was issued by City Council with Resolution No. 22-87. The Notice to Bidders was published on May 16th in the SJ Times. The bid opening date was June 14th. Award of the contract to the low bidder, Paving Plus, LLC, was approved at the June 22nd Council meeting. I issued the Notice of Award and sent the contract to Paving Plus on June 27th. I received the signed contracts, the performance and payment bonds and the insurance certificate and forwarded them to the Clerk for processing. The contracts were signed by the Mayor and Clerk at the July 27th Council meeting. I sent one fully-executed contract to Paving Plus. The pre-construction meeting was held on Monday September 26th. Paving Plus will schedule their concrete sub-contractor to start work on the new curbing and

handicap ramps in the next week or two. Public Works will install the CDBG Project Sign along E. Barber Ave before construction starts.

B. FY 2022 City Bonds: Golf Dr., Lyman Ave, Meadow La., Maple & Laurel from Hunter St. to the north ends

1. The roads to be resurfaced for FY2022 include Laurel Street and Maple Street north of Hunter Street and the connecting road, Meadow Lane, and Golf Drive and Lyman Avenue. This paving project will replace the entire existing pavement and all the temporary pavement on the trenches left from the new water main installation on these roads in 2021. Handicap ramps and new curbing will be installed where required. Authorization to advertise this project for bids was approved at the May 24th Council meeting. The Notice to Bidders was published in the June 14th edition of the SJ Times. The bid opening was held on July 6th. The resolution to award the contract to the low bidder, Arawak Paving Co., was approved at the July 13th Council meeting. I sent the Notice of Award and the contract to Arawak Paving for their processing, and received the signed contracts, the performance and payment bonds and the insurance certificate on July 22nd. The contracts were signed by the Mayor and Clerk at the July 27th Council meeting.
2. *The pre-construction meeting was held on July 19th to go over Arawak's schedule. They started on August 2nd with the replacement of deteriorated or missing curb on Golf Drive and Lyman Avenue and then moved to Laurel Street, Maple Street and Meadow Lane. The milling and paving started on August 16th and was completed the following week. The pavement striping for crosswalks and Stop bars was completed on August 31st. I have prepared the final change order for this project and submitted it to the Clerk, along with a resolution, for Council's approval at tonight's meeting. We have prepared "As-Built" plans of the project showing the limits of new pavement, curbing and ramps, and striping. A PDF file of the plans is attached for reference.*

VII. Woodbury Creek Dam Project

A. Woodbury Creek Dam

1. This project included the design of a new dam on the Creek to replace the 56-year- old dam located just downstream and west of the Broad Street Bridge. The new dam will be constructed on the east side of bridge where Broad Street Lake narrows to pass beneath the bridge. The bid opening was held on October 22, 2020. The low base bid of \$1,250,985 was submitted by R. E. Pierson Construction Co. The resolution awarding the contract to Pierson was approved at the October 28th Council meeting. The preconstruction meeting was held on December 9th. The contractor completed the work in July 2021. Our office has issued a final punch list to the contractor of items to be addressed in order to begin project close-out. We have directed the contractor to purchase and install the stainless steel protective grills in front of both canal gates in the dam spillway wall to prevent damage from large floating debris. The permit from NJDEP to lower the water in the lakes temporarily was issued on February 25th. On March 2nd the contractor attached the grills to the frames of the canal gates. The revised resolution to approve the final change order and the final payment was passed at the July 27th meeting. The resolution now states that a portion of the retainer will be withheld until the wetlands plantings have been re-installed and established this fall. The performance bond and balance of the retainer are

released and the contractor's maintenance bond accepted. We are waiting for more information and details with a manufacturer to specify a floating debris boom to install upstream of the new dam spillway.

VIII. GREEN ACRES PROJECTS

A. 2014 – Green Acres Program (Walking Paths, Footbridge and Streambank Stabilization)

1. NJDEP issued the Wetlands and Flood Hazard Area permits, effective 1/24/2020.
2. On July 19, 2021 a representative of the Soil Remediation Program of NJDEP issued an email stating that he has reviewed the documents submitted by CTM (the LSRP for the City) and agrees with the LSRP's proposal that No Further Action (NFA) is required. On July 20th the Environmental Specialist from Green Acres issued a memorandum acknowledging the SRP's conclusion of NFA and stated that the Green Acres' participation in the project can now proceed.
3. On August 19, 2021 Green Acres authorized us to proceed to the bid phase. A new Notice to Bidders for a reduced scope of work was advertised for bids on December 28, 2021. The bid opening was held on Tuesday January 18th. The project, including the Base Bid and Alternate B, was awarded to Gerald A. Barrett, LLC for \$363,100. The resolution to award the project was approved at the January 26th Council meeting and the Notice of Award was issued to Barrett for processing. The Notice to Proceed was issued with a start date of April 25th.
4. Mobilization, clearing and installation of silt fence was conducted the week of the 25th. The installation of cross-drains and the small storm sewers were completed on May 5th. Public Works installed the 2 Green Acres Project signs on Cooper Street and East Red Bank Avenue. The installation of the stone base for the path along the west side of Stewart Lake was completed on June 3rd. Excavation for the path along the north bank of the lake was completed on June 24th. From June 27th to the 30th the contractor installed the terraced walkway that connects the north end of the path behind St. Stephen's church to the sidewalk on Evergreen Avenue. On July 8th they began installing the porous pavement on the path on the north bank of the lake. This was completed on July 15th. On July 27th the contractor completed installing the pavement on the path on the west bank of the lake from the terraced walkway to the parking lot at the Cooper Street end of the park. The contractor has also finished restoring the edges of the path with topsoil and grass seed, and conducted a general clean up. The final paving of the parking lot at Cooper Street was completed on August 31st. The widening of the concrete driveway leading to the parking lot and other concrete work was conducted on September 15th and 16th. The contractor is installing the bollards at the start of the path next to the parking lot and on the access drive from N. Bayard Ave & Rugby Place.
5. I have prepared Change Order No. 1 for this project and had it signed by the contractor. I have submitted it to the Clerk, along with a resolution, for Council's approval at tonight's meeting. The contractor is conducting some additional turf restoration this week and will also install the striping for the parking spaces.

B. 2017 Green Acres Program (Playground & Park Pavilion)

1. On July 19, 2021 a representative of the NJDEP SRP issued an email stating that he has reviewed the documents submitted by CTM (the LSRP for the City) and agrees with the LSRP's proposal that No Further Action (NFA) is required. On July 20th the Environmental Specialist from Green Acres issued a memorandum acknowledging the SRP's conclusion of NFA and stated that the Green Acres' participation in the project can now proceed. This was followed by an email from Bruce Bechtloff of Green Acres asking for a project construction time frame and stating that we can now submit the plans and specifications for review so that he can then issue a pre-bid authorization letter.
2. The construction plans & details and specifications are being reviewed and updated as necessary. The cost estimate and schedule of quantities for bidding will also be updated.
3. We will coordinate with Bob Law to get the paperwork completed for the City to preorder the restroom building and the 2 pavilions so that RCP Shelters can start the design and drawings. They will then provide us with the details and specs to add to our bid docs. The construction plans and specifications for only the site work will be submitted to Green Acres for approval after the plans for the structures have been ordered and the construction documents updated with the final model information.
4. Once Green Acres has authorized the City to proceed to the bid and construction phase for this project we will coordinate with the building manufacturer for the colors and various options for the 3 structures. We will also ask the sales rep from MRC Recreation to prepare color renderings of the site. After we review and approve the building plans and details and the City authorizes the fabrication of the units we will request authorization from Council to advertise this project for bids.
5. I have contacted the representative from MRC Recreation and asked for updated quotes for the 2 pavilions, and also for a rendering of the plaza showing these 2 structures, the 2 playground units and the other site amenities throughout the plaza. **I have received the updated quotes for the pavilions with a total of \$155,708.00. Bob Law has verified that there are still funds available in the grant for this project. Therefore, I will submit a resolution for Council's approval of this purchase at the October 12th meeting. We will continue to finalize the plans and specs for the site work contract for the concrete slabs and the installation of the playground units.**

IX. Miscellaneous Projects

A. Demolition Project

1. The contractor demolished the house on Green Street on April 18th. On the 19th they began demolishing the houses at 38 and 40 West Barber Ave. The final house at 32 West Barber Ave was demolished by April 28th. **Resolution No. 22-135 to release their performance bond was approved at July 27th Council meeting. The project is now closed out.**

Unfinished Business

No Unfinished Business

New Business

Councilman Hagerty made a motion to approve of the submission of Holy Angels Catholic School's Raffle Permit and the YMCA's Raffle Permit to the State, Seconded by Councilwoman O'Connor. Motion approved via unanimous voice vote.

Open to the Public

Councilman Hagerty made a motion to open to the public, seconded by Councilwoman Miller. Motion approved by unanimous voice vote.

Romona Wilcox – 250 S. Barber Ave. – Ms. Wilcox spoke about her Neighborhood Preservation Program Façade grant, and how work on her roof has yet to be started. The contractor did update her that depending on the weather, work could start next week. She expressed concern about work that the previous contractor was supposed to complete, was not completed. Council President Merinuk responded. Ms. Wilcox asked if the public is involved with Wing-Dickerson Park upgrades. Council President Merinuk and Mayor Sickel responded, explaining that it is replacement/refurbishment of what is currently there.

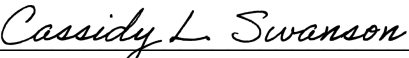
Hearing no one, Councilman Hagerty made a motion to close to the public, seconded by Councilwoman O'Connor. Motion approved by unanimous voice vote.

Adjournment

There being no further business, Councilman Hagerty made a motion to adjourn, seconded by Councilwoman Miller. Motion approved by a unanimous voice vote.

Meeting adjourned 7:22 p.m.

Respectfully submitted,



Cassidy L. Swanson,
City Clerk

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.