

City of Woodbury
City Council Meeting Agenda
October 12, 2022
33 Delaware Street, Woodbury, NJ 08096
6:30 p.m.

Pledge of Allegiance

Moment of Silent Reflection

Reading of the Open Public Meeting Statement

Roll Call

Approval of Minutes

- September 28, 2022
- April 14, 2022

Open to the Public for Agenda Items Only

Resolutions

CONSENT AGENDA

RESOLUTION NO. 22-178 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING CITY ENGINEER TO ISSUE NOTICE TO BIDDERS REGARDING WING-DICKERSON PARK IMPROVEMENTS

RESOLUTION NO. 22-179 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING CITY ENGINEER TO ISSUE NOTICE TO BIDDERS FOR THE FY2021 NJDOT LOCAL AID PROGRAM – PROGRESS AVENUE RESURFACING AND SAFETY IMPROVEMENTS

RESOLUTION NO. 22-180 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO APPROVE THE SUBMISSION OF A GRANT APPLICATION AND TO EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE FY2023 TA SET-ASIDE PROGRAM FOR THE WOODBURY LAKES PEDESTRIAN PATH NETWORK

RESOLUTION NO. 22-181 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO APPROVE THE PURCHASE OF TWO PAVILIONS FROM RCP SHELTERS AS PART OF THE 2017 GREEN ACRES GRANT FOR THE STEWART LAKE PARK IMPROVEMENTS PROJECT

END CONSENT AGENDA

Reports:

- **Committee Reports**
- **Report of the Mayor**
- **Report of the City Clerk**
- **Department Announcements**

Unfinished Business

New Business

Open to the Public

Adjournment

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

RESOLUTION NO. 22-178

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY
AUTHORIZING CITY ENGINEER TO ISSUE NOTICE TO BIDDERS REGARDING
WING-DICKERSON PARK IMPROVEMENTS**

WHEREAS, Bryson & Yates, LLC, Engineers for the City of Woodbury, has completed the Plans, Specifications and accompanying bid documents for the “Wing-Dickerson Park Improvements” (the “Project”) for the replacement of the basketball courts, repairs to the tennis court, construction of two pickle ball courts, and installation of various site amenities; and

WHEREAS, the City received a Neighborhood Preservation Program Community Capital Needs grant in the amount of \$148,000 for the improvements to the courts, and the City is also allocating an additional \$60,000 from the NPP Year 2 Grant for the site amenities, both at Wing-Dickerson Park; and

WHEREAS, the City Engineer recommends advertising the Notice to Bidders on or about October 17, 2022 and proceeding with a bid opening date of November 2, 2022; and

WHEREAS, the City of Woodbury wishes to proceed in accordance with the recommendation of the City Engineer for said Project.

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Woodbury that the City Engineer is hereby authorized to issue Notice to Bidders, advertise same and take any and all actions to provide the bid packages necessary in furtherance of receiving bids for the Wing-Dickerson Park Improvements project.

ADOPTED at the regular meeting of the Mayor and City Council of the City of Woodbury held October 12, 2022.

CITY OF WOODBURY

By: _____

REED A. MERINUK
President of Council

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilwoman Harwell				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Conner				
Councilman Pisarcik				
Council President Merinuk				
Mayor Sickel				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **October 12, 2022** at the Municipal Building, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson,
City Clerk

RESOLUTION NO. 22-179

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WOODBURY AUTHORIZING CITY ENGINEER TO ISSUE
NOTICE TO BIDDERS FOR THE FY2021 NJDOT LOCAL AID PROGRAM –
PROGRESS AVENUE RESURFACING AND SAFETY IMPROVEMENTS**

WHEREAS, Bryson & Yates, LLC, Engineers for the City of Woodbury have completed the Plans, Specifications and accompanying bid documents for the “Progress Avenue Resurfacing & Safety Improvements” (the “Project”); and

WHEREAS, the City Engineer recommends advertising the Notice to Bidders on or about November 2, 2022 and proceeding with a bid opening date of November 16, 2022; and

WHEREAS, the City of Woodbury wishes to proceed in accordance with the recommendation of the City Engineer for said Project.

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Woodbury that the City Engineer is hereby authorized to issue Notice to Bidders, advertise same and take any and all actions to provide the bid packages necessary in furtherance of receiving bids for the Progress Avenue Resurfacing and Safety Improvements.

ADOPTED at the regular meeting of the Mayor and City Council of the City of Woodbury held October 12, 2022

CITY OF WOODBURY

By:

REED A. MERINUK,
President of Council

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilwoman Harwell				
Councilwoman Miller				
Councilman Miller				
Councilwoman O'Conner				
Councilman Pisarcik				
Council President Merinuk				
Mayor Sickel				

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Cassidy Swanson,
City Clerk

RESOLUTION NO. 22-180

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO
APPROVE THE SUBMISSION OF A GRANT APPLICATION AND TO EXECUTE A
GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR THE FY2023 TA SET-ASIDE PROGRAM FOR THE
WOODBURY LAKES PEDESTRIAN PATH NETWORK**

WHEREAS, The City of Woodbury is in need of a pedestrian path network to provide public access to and connect the parks and lakes within the City along Hester's Branch and the Woodbury Creek; and

WHEREAS, the City of Woodbury is applying for funding for the construction of a pedestrian path network, including an 8-foot wide paved path, footbridges, boardwalks and scenic overlooks/docks, through the FY2023 NJDOT Transportation Alternatives Set-Aside program for an amount not to exceed \$1,500,000, to be located on City park land and lakes; and

WHEREAS, the project will help to continue and to improve the promotion and encouragement of safe and dedicated public access to the City's parks and lakes for walking, jogging, birding, fishing and other enjoyment of the natural areas; and

WHEREAS, the City of Woodbury will assume responsibility for the maintenance of the path network and related facilities once construction is complete.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Woodbury hereby supports and approves the submission of a grant application for the FY2023 Transportation Alternatives Set-Aside Program within the State of New Jersey Department of Transportation for the above stated pedestrian path project; and

BE IT FURTHER RESOLVED, that the Mayor, City Administrator, CFO, City Clerk and City Engineer are hereby authorized to submit a grant application identified as the Woodbury Lakes Pedestrian Path Network to the New Jersey Department of Transportation on behalf of the City of Woodbury; and

BE IT FURTHER RESOLVED, that the Mayor, City Administrator, CFO, and City Clerk are hereby authorized to sign any and all documents necessary and related to the grant application or the grant agreement on behalf of the City of Woodbury and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ADOPTED at the regular meeting of the Mayor and City Council of the City of Woodbury held on October 12, 2022.

CITY OF WOODBURY

REED A. MERINUK,
President of Council

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Fleming				
Councilman Hagerty				
Councilwoman Harwell				
Councilwoman Miller				
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Cassidy L. Swanson,
City Clerk

RESOLUTION NO. 22-181

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO
APPROVE THE PURCHASE OF TWO PAVILIONS FROM RCP SHELTERS
AS PART OF THE 2017 GREEN ACRES GRANT FOR THE
STEWART LAKE PARK IMPROVEMENTS PROJECT**

WHEREAS, The City of Woodbury was awarded a grant and loan for \$665,390 from the NJDEP Green Acres Program in 2017, being Green Acres Project No. 0822-17-048 for Stewart Lake Park Improvements, including installation of two playground units, two pavilions, one concession building and various site amenities; and

WHEREAS, The Council of the City of Woodbury approved Resolution No. 118-123 accepting the Green Acres grant and loan for \$665,390 on July 10, 2018; and

WHEREAS, the City Engineer has received Quote No. 105121-04-03, that is being awarded through Cooperative Purchasing via Educational Services Commission of New Jersey (#ESCNJ 20/21-06), for the two pavilions from RCP Shelters, through MRC Recreation, in the amount of \$155,708, which price includes design, preparation of blueprints, and fabrication of the structural parts plus shipping costs; and

WHEREAS, The City of Woodbury desires to purchase the two pavilions with Green Acres funding and award a contract for the installation of the pavilions at a later date; and

WHEREAS, The Chief Financial Officer of the City of Woodbury has certified that funds are available for the purchase of the two pavilions through the Green Acres grant and loan.

NOW, THEREFORE, BE IT RESOLVED, that Council of the City of Woodbury approves the purchase of the two pavilions from RCP Shelters for the above price; and

BE IT FURTHER RESOLVED, that the CFO is hereby authorized to submit the Purchase Order to MRC Recreation for the two pavilions described in the aforementioned quote, and is authorized to expend funds from the Green Acres Grant for the purchase and delivery of the pavilions; and

BE IT FURTHER RESOLVED, that the City Engineer is hereby authorized to coordinate with RCP Shelters and MRC Recreation on behalf of the City of Woodbury for approval of the blueprints and delivery of the pavilions to the project site.

ADOPTED at the regular meeting of the Mayor and City Council of the City of Woodbury held on October 12, 2022.

CITY OF WOODBURY

REED A. MERINUK,
President of Council

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
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City Clerk