

**City of Woodbury
City Council Meeting
October 12, 2022
33 Delaware Street, Woodbury, NJ 08096
6:30 p.m.**

The meeting of October 12, 2022, was called to order by Council President Merinuk at 6:32 pm. Council President Merinuk then led the Pledge of Allegiance followed by a Moment of Reflection.

Open Public Meeting Statement

Ms. Swanson read the Open Public Meetings Act Statement. This is a regular public meeting of the City Council of the City of Woodbury. Due notice of this meeting was provided to the newspaper and public by posting and publication of Resolution No. 22-04 adopted at the 2022 Reorganization Meeting on January 5, 2022. Also, Notice of the public meeting was provided to the newspaper and posted on the City web page for the public.

Roll Call:

Present: Councilman Fleming, Councilman Hagerty, Councilwoman Miller, Councilman Miller, Councilman Pisarcik, Council President Merinuk, Mayor Sickel

Absent: Councilwoman Carter, Councilwoman Harwell, Councilwoman O'Connor

Others Present: City Clerk, Cassidy Swanson; Solicitor, Tim Scaffidi & Jeff Krachun; Police Chief, Tom Ryan; Engineer, Paul Brier; Chief Financial Officer, Robert Law; Administrator, John Leech; Deputy Administrator, Brad Pennypacker

Council President Merinuk introduced the City's new Deputy Administrator Brad Pennypacker. Mr. Pennypacker introduced himself and went into his background. He thanked Council for the opportunity to work for the City and is excited to get to work.

Approval of the Minutes

Councilman Fleming made a motion to approve the minutes from the April 13 and September 28 City Council meeting, seconded by Councilman Hagerty. Motion approved by the following voice vote.

April 13 Meeting Minutes

Ayes 5 Councilman Fleming, Councilman Hagerty, Councilwoman Miller, Councilman Miller, Council President Merinuk,

Nays 0

Absent 3 Councilwoman Carter, Councilwoman Harwell, Councilwoman O'Connor

Abstain 1 Councilman Pisarcik

September 28 Meeting Minutes

Ayes 4 Councilman Fleming, Councilman Hagerty, Councilwoman Miller, Council President Merinuk,

Nays 0

Absent 3 Councilwoman Carter, Councilwoman Harwell, Councilwoman O'Connor

Abstain 2 Councilman Miller, Councilman Pisarcik,

Open to the Public for Agenda Items

Council President Merinuk stated the meeting will be opened to the public for agenda items only. Council President Merinuk reminds everyone that each agenda item does have to get read aloud. Councilman Fleming made a motion to open to the public, seconded by Councilman Hagerty. Motion approved by unanimous voice vote. Ms. Swanson then read the titles of the Resolutions. Ms. Swanson went on to inform the public that at this time they can come up to the podium to be heard at this time.

John Fulmer – 548 Hunter Street – In reference to Resolution No. 22-181, Mr. Fulmer asked where are the pavilions going? Mayor Sickel responded. Mayor Sickel thanked Mr. Fulmer for his work on the interpret signs for the pedestrian path around Stewart Lake Park. He thanked Mayor Sickel for pushing it along. In reference to Resolution No. 22-180, part of the grant application lists various docks and piers, Mr. Fulmer asked for assurance that they are not behind the houses. Mayor Sickel, Mr. Breier, Councilman Hagerty and Mr. Leech responded. He asked if there was any consideration given on the effect the docks and piers would have on the wildlife. Mayor Sickel answered. Mr. Fulmer would like wildlife considered when applying for grants like this in the future.

Hearing no one, Councilman Hagerty made a motion to close to the public, seconded by Councilman Miller. Motion approved by unanimous voice vote.

Resolutions

CONSENT AGENDA

RESOLUTION NO. 22-178 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING CITY ENGINEER TO ISSUE NOTICE TO BIDDERS REGARDING WING-DICKERSON PARK IMPROVEMENTS

RESOLUTION NO. 22-179 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING CITY ENGINEER TO ISSUE NOTICE TO BIDDERS FOR THE FY2021 NJDOT LOCAL AID PROGRAM – PROGRESS AVENUE RESURFACING AND SAFETY IMPROVEMENTS

RESOLUTION NO. 22-180 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO APPROVE THE SUBMISSION OF A GRANT APPLICATION AND TO EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE FY2023 TA SET-ASIDE PROGRAM FOR THE WOODBURY LAKES PEDESTRIAN PATH NETWORK

RESOLUTION NO. 22-181 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY TO APPROVE THE PURCHASE OF TWO PAVILIONS FROM RCP SHELTERS AS PART OF THE 2017 GREEN ACRES GRANT FOR THE STEWART LAKE PARK IMPROVEMENTS PROJECT

END CONSENT AGENDA

Councilman Fleming made a motion to approve the consent agenda as read at the beginning of the meeting, seconded by Councilman Hagerty.

Motion approved via roll call vote resulting in the following;

Ayes 6 Councilman Fleming, Councilman Hagerty, Councilwoman Miller, Councilman Miller, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 3 Councilwoman Carter, Councilwoman Harwell, Councilwoman O'Connor

Abstain 0

Committee Reports

Councilman Hagerty – Economic Development Committee – The old Goodwill Firehouse sale will be moving to closing soon, and Councilman Hagerty is excited to see the building getting back into action and beautified. He announced that the City has received proposal submissions for the Block 75 Requests for Qualifications and the Committee has a meeting tomorrow to start the thorough and diligent process in reviewing them.

Councilwoman Miller – Community Events Committee – Councilwoman Miller announced the 2022 Woodbury Fall Parade Festival results.



2022 Woodbury Fall Festival Parade – October 8, 2022 (Rain Date)
Judged by Shamrock Judges Association
“Boo at the Woo”

7 Categories – Antique/Classic Car, Community Organization, Fire/Rescue Apparatus, Marching Band, Performing Group, Pageant Winner (not judged), Other

Antique or Classic Car

1st Place – Ronald Straub

2nd Place – Cradle of Liberty

3rd Place – Robert Moore

Community Organization

1st Place – Cub Scout Pack 1721/Boy Scout Troop 151

2nd Place – Gator Youth Football Cheer

3rd Place – SE4SK

Fire/Rescue Apparatus

1st Place – Gibbstown Fire Department

2nd Place – Woodbury Fire Department

3rd Place – Inspira EMS

Marching Band – No entries due to rain postponement

Performing Group

1st Place – Elite Athletic Cheer

2nd Place – Jazz Hands Dance Academy

3rd Place – Peters School of Irish Dance

Pageant Winner – No Trophy given; category not judged

Other

1st Place – 13th Child Jeep Club

2nd Place – Sugar Ray Coney

SAVE THE DATE: Next year's Parade will be Saturday, October 7, 2023.

Councilwoman Miller enjoyed the Parade and thanked everyone who helped make it a great day.

Report of the Mayor

Mayor Sickel – Mayor Sickel thanked Liz McIlvaine and Ms. Swanson for organizing the Parade. The City of Woodbury is hosting the First Annual Woodbury Hispanic Heritage Festival on Sunday, October 23. Come enjoy music, activities food, vendors, dancing and more from 12 - 5 pm at Lot 323 located at 115 S. Broad Street. The festival has received several donations and is fully funded by the donations. Mayor Sickel thanked Mr. Pennypacker and is excited to see him working at City Hall.

Report of the Clerk

Ms. Swanson – Thanked everyone who assisted, participated and came to the Fall Festival Parade. She will be sending out information on the trophy ceremony soon.

Department Reports

Mr. Leech – Administrator – Met with Chief Ryan, Public Works, and Mr. Law to start the 2023 Budget process. He will bring Chief Hauss within the next week to start working with the Fire Department. He hopes to have a budget presented to Councilman Fleming by end of year. Council President Merinuk asked if the Annual Financial Statement and Audit will be done in time for this. Mr. leech and Councilman Fleming clarified and explained they are in the works and will hopefully be done by end of the year to have the Budget presented to Council.

Mr. Breier – [NJDOT MUNICIPAL AID PROJECTS](#)

[FY 2020 NJDOT Municipal Aid – Hunter Street](#)

1. The application to NJDOT-Local Aid for a grant to resurface Hunter Street from N. Broad Street to Traban Trail was submitted July 19, 2019. The NJDOT issued a letter November 21, 2019 notifying the City it has been awarded a grant of \$271,675.00 for this project. The Notice to Bidders was published in September 2021 and the bid opening was held on October 5th. The contract was awarded to Think Pavers on October 13th for \$225,062.20. The handicap ramps and curb replacement work were completed on April 15th. The milling of the roadway surface was completed

on May 9th and the paving operations were completed on the 11th. Striping was completed on the 12th. The End of Construction Notice was sent to the NJDOT on May 16th. We have received the results of the second set of pavement sample tests. I have prepared the final NJDOT Change Order and had it signed by the contractor. I will submit it to the Clerk to add to the agenda for the October 26th meeting for Council's approval. Then all of the closeout documents can be submitted to NJDOT for approval and preparation of the Final Payment Voucher. We have prepared "As-Built" plans of the project showing the limits of new pavement, curbing and ramps, and striping. A resolution will be submitted for the October 26th meeting for Council's approval of a 5-year road opening moratorium for this section of Hunter Street.

FY 2021 NJDOT Municipal Aid – Progress Avenue

1. The application to NJDOT-Local Aid for a grant to resurface Progress Avenue from N. Broad Street to the dead end past Tatum Street was submitted on June 30, 2020 to NJDOT. The grant request was for a total of \$353,665 which includes \$282,755 for construction, \$28,500 for design engineering, and \$42,410 for inspection and material testing. The City received notice on November 16, 2020 that the DOT awarded \$305,325.00 for this project. The construction plans have been edited to indicate the limits of new curb and gutter, sidewalk and driveway apron repair, tree root protection, and 4 new handicap ramps at the intersection of Progress and Tatum. The final plans and specifications were submitted to NJDOT on May 6th for review and comments. I received the review comments from the Local Aid office on July 8th. I prepared responses to the comments and submitted revised plans and specifications in August. I received additional comments from DOT this week and we are making the necessary changes to the plans and specs. The revised documents were submitted on October 7th for final approval from NJDOT to advertise this project for bids. Resolution No. 22-179 is on tonight's agenda for Council to authorize the engineer to advertise the project for bids next month.

FY 2022 NJDOT Municipal Aid – West Centre Street

1. The grant application for the repaving of W. Centre Street from S. Broad Street to S. Jackson Street was submitted to NJDOT-Local Aid in July. The City received a letter from the NJDOT dated October 21, 2021 stating that this project has been awarded a grant for \$296,915.00. Rich Leidy and I conducted a field review of the street and the intersecting streets to determine the limits of construction. We have completed the field survey of the road in order to finish the design of the resurfacing and new ADA-compliant ramps. We conducted additional survey work for the grading of the new surface. The final plans, cost estimate and specifications will be complete this week and submitted to NJDOT for review shortly. This project will be advertised for bids late this year, with Award in early 2023 and construction starting in March.

NJDOT DISCRETIONARY (LAIF) AID PROJECTS

South Columbia Street Resurfacing

1. The NJDOT issued a letter dated March 14th to Mayor Sickel that states that the City has been awarded a grant in the amount of \$300,000 for the South Columbia Street Project. In April 2020 the application was submitted to the NJDOT with Council approval per Resolution No. 20-87. The scope of the project includes resurfacing the roadway from Logan Street to Delaware Street and installing new handicap ramps at each intersection – except where recent projects were completed along High Street, West Centre Street and Myrtle Avenue. We have conducted the survey work needed for the design of the final roadway surface and the ramps. The plans and specifications are approximately 75% complete. The documents will be submitted to DOT later this fall with a

tentative schedule to advertise for bids and award the contract in early 2023. Construction would then proceed in March or April.

FY2022-23 Application

1. After the City receives notice of any funds approved from the Congressionally Directed Spending application and other grant applications, I will consult with Rich Leidy and other City officials to select a road resurfacing, storm sewer replacement, or pedestrian path project to apply for an LAIF grant this year.

WATER CAPITAL PROJECTS

Emergency Generator

1. This project is for a permanent emergency generator to be installed at the site of Wells #1A and #2A in Sewell.
2. We will coordinate with Rich Leidy to select 1 or 2 vendors or generator manufacturers from Sourcewell and request proposals to select and install a generator at the site through their cooperative purchasing process.

2022 Water Capital Project

1. The new water main improvement project for FY2022 includes replacing the 4" water mains with new 8" mains in Maple Street and Laurel Street from Cooper Street to Hunter Street and in Holroyd Place. The construction plans and specifications are approximately 90% complete. After discussions with Rich Leidy and Bob Law, we are revising the scope of work of this project to include repair of the broken water main on N. Broad Street just south of the bridge and also the repair or replacement of the broken main in S. Girard Street at the bridge just east of Bell Lake. The design of these repairs will be complete within 2 weeks, along with a final cost estimate.
2. Because this year's ARPA funds have been allocated for the water treatment plant and other purposes, I will coordinate with Rich Leidy and Bob Law to determine a dollar amount for a water/sewer improvements bond to cover the construction, engineering and inspection costs for this project as well as others as noted below. The approval of this bond will determine the schedule for advertising the project for bids, bid opening and award of the contract this fall.

SCADA System Upgrade

1. The current system is outdated and needs to be upgraded. Public Works received an estimate of \$280,000 from Complete Control Services (CCS) to replace and upgrade the hardware and software, and provide a service contract. The amount budgeted this FY is \$250,000. This project is required to go through the fair and open bidding process for competitive contracting. We will prepare the bid documents and specifications to include the system requirements and features provided by Public Works. However, the selection of the vendor/contractor will be based on a graded system, to be independently evaluated and graded by 2 or 3 City officials and professionals. We have begun preparing the specifications for this project. Once complete, I will go over them with Rich and make any changes. The project will be advertised for bids in October or November after the water/sewer bond is approved.

Well Redevelopment – Well #9

1. Rich and I met with a representative of A.C. Schultes at the site on March 18th to discuss the rehab of various valves and motors and the installation of a new flow meter. The specifications and bid documents for the redevelopment of Well No. 9 on Railroad Avenue will be completed after the water/sewer bond is approved. *This project may be shifted to Well #8 which is out of service as a result of the problem at the water treatment plant.*

SANITARY SEWER CAPITAL

2020 Sanitary Sewer Capital Project

1. Lining the Wood Street sanitary sewer main and manhole rehabilitation was contracted to Vortex Services at \$126,101. Resolution No. 22-134, to release the performance bond and accept the maintenance bond, was approved at the July 27th Council meeting. This project is now closed out.

STORM SEWER INFRASTRUCTURE IMPROVEMENT PROJECTS

FY 2021 Project – Miscellaneous Locations

1. **FY 2021 CDBG**

We applied for a grant in the amount of \$50,000 for the addition of drainage inlets at the intersection of S. Barber Avenue and Carpenter Street and installation of a backflow preventer valve at an inlet on Nelson Avenue. *Resolution No. 22-172 was passed by Council at the September 28th meeting which approved changing the scope of work of this grant to installing 12 ADA-compliant curb ramps at several intersections. I sent a copy of the resolution to the County on October 3rd and am waiting for their approval of the change before we prepare the plans and specifications.*

2. **Congressionally Directed Funding**

The following projects have been resubmitted for Congressionally Directed Spending to fund the costs of these necessary storm sewer repairs:

- **Horace Street to Warner Street**
Lining 273' of 36" CIP Pipe and 285' of 24" CIP Pipe:
The two storm lines run parallel to each other and are partially located under the parking lot of the apartment complex. This line was videoed after the large storm in June 2019 and showed many issues that need to be addressed.
- **Jackson Street (Centre to Barber)**
Replacement and lining of 400' of 18" CIP Pipe:
This storm main was videoed and showed multiple cracks, as well as a complete pipe collapse. It is unknown how far the collapse is as the camera was not able to go through the pipe. There are also visible sinkholes on the sides of Jackson Street.
- **Acme Drive to Leona Avenue to Twells Avenue**
Lining of 66' of 24" CIP pipe, 996' of 18" CIP Pipe, and 40' of 18" Reinforced Concrete Pipe:
This storm line runs under driveways, sheds, and has visible sinkholes in yards and behind the funeral home.

LOCAL ROAD RESURFACING PROGRAM

FY 2019 – CDBG: Resurfacing of S. Maple Avenue

1. The City received a \$50,000 CDBG grant for the repaving of Maple Avenue from East Barber Avenue to Union Avenue. The documents were submitted to the County on February 3rd for review and authorization to advertise the project for bids. Resolution No. 22-61 was approved at the February 23rd Council meeting extending the term of the agreement with the County for this project. Authorization to advertise this project for bids was issued by City Council with Resolution No. 22-87. The Notice to Bidders was published on May 16th in the SJ Times. The bid opening date was June 14th. Award of the contract to the low bidder, Paving Plus, LLC, was approved at the June 22nd Council meeting. I issued the Notice of Award and sent the contract to Paving Plus on June 27th. I received the signed contracts, the performance and payment bonds and the insurance certificate and forwarded them to the Clerk for processing. The contracts were signed by the Mayor and Clerk at the July 27th Council meeting. I sent one fully-executed contract to Paving Plus.
2. *The pre-construction meeting was held on Monday September 26th. Paving Plus has informed me that their concrete sub-contractor will start work on the new curbing and handicap ramps on October 17th. Public Works will install the CDBG Project Sign along E. Barber Ave this week.*

FY 2022 City Bonds: Golf Dr., Lyman Ave, Meadow La., Maple & Laurel from Hunter St. to the north ends

1. The roads to be resurfaced for FY2022 include Laurel Street and Maple Street north of Hunter Street and the connecting road, Meadow Lane, and Golf Drive and Lyman Avenue. This paving project will replace the entire existing pavement and all the temporary pavement on the trenches left from the new water main installation on these roads in 2021. Handicap ramps and new curbing will be installed where required. Authorization to advertise this project for bids was approved at the May 24th Council meeting. The Notice to Bidders was published in the June 14th edition of the SJ Times. The bid opening was held on July 6th. The resolution to award the contract to the low bidder, Arawak Paving Co., was approved at the July 13th Council meeting. I sent the Notice of Award and the contract to Arawak Paving for their processing, and received the signed contracts, the performance and payment bonds and the insurance certificate on July 22nd. The contracts were signed by the Mayor and Clerk at the July 27th Council meeting.
2. The pre-construction meeting was held on July 19th to go over Arawak's schedule. They started on August 2nd with the replacement of deteriorated or missing curb on Golf Drive and Lyman Avenue and then moved to Laurel Street, Maple Street and Meadow Lane. *The milling and paving started on August 16th and was completed the following week. The pavement striping for crosswalks and Stop bars was completed on August 31st. The resolution approving the final change order for this project was passed by Council at the September 28th meeting. We have prepared "As-Built" plans of the project showing the limits of new pavement, curbing and ramps, and striping. A resolution will be submitted for the October 26th meeting for Council's approval of a 5-year road opening moratorium for the newly paved sections of these streets.*

Woodbury Creek Dam Project

Woodbury Creek Dam

1. On March 2nd the contractor attached grills to the frames of the canal gates to protect them from floating debris. A resolution to approve the final change order and the final payment was passed at the July 27th meeting. The resolution now states that a portion of the retainer will be withheld until the wetlands plantings have been re-installed and established this fall. The performance bond and

balance of the retainer are released and the contractor's maintenance bond accepted. We are waiting for more information and details with a manufacturer to specify a floating debris boom to install upstream of the new dam spillway.

GREEN ACRES PROJECTS

2014 – Green Acres Program (Walking Paths, Footbridge and Streambank Stabilization)

1. NJDEP issued the Wetlands and Flood Hazard Area permits, effective 1/24/2020.
2. On July 19, 2021 a representative of the Soil Remediation Program of NJDEP issued an email stating that he has reviewed the documents submitted by CTM (the LSRP for the City) and agrees with the LSRP's proposal that No Further Action (NFA) is required. On July 20th the Environmental Specialist from Green Acres issued a memorandum acknowledging the SRP's conclusion of NFA and stated that the Green Acres' participation in the project can now proceed.
3. On August 19, 2021 Green Acres authorized us to proceed to the bid phase. A new Notice to Bidders for a reduced scope of work was advertised for bids on December 28, 2021. The bid opening was held on Tuesday January 18th. The project, including the Base Bid and Alternate B, was awarded to Gerald A. Barrett, LLC for \$363,100. The resolution to award the project was approved at the January 26th Council meeting and the Notice of Award was issued to Barrett for processing. The Notice to Proceed was issued with a start date of April 25th.
4. Mobilization, clearing and installation of silt fence was conducted the week of the 25th. The installation of cross-drains and the small storm sewers were completed on May 5th. Public Works installed the 2 Green Acres Project signs on Cooper Street and East Red Bank Avenue. The installation of the stone base for the path along the west side of Stewart Lake was completed on June 3rd. Excavation for the path along the north bank of the lake was completed on June 24th. From June 27th to the 30th the contractor installed the terraced walkway that connects the north end of the path behind St. Stephen's church to the sidewalk on Evergreen Avenue. On July 8th they began installing the porous pavement on the path on the north bank of the lake. This was completed on July 15th. On July 27th the contractor completed installing the pavement on the path on the west bank of the lake from the terraced walkway to the parking lot at the Cooper Street end of the park. The contractor has also finished restoring the edges of the path with topsoil and grass seed, and conducted a general clean up. **The final paving of the parking lot at Cooper Street was completed on August 31st. The widening of the concrete driveway leading to the parking lot and other concrete work was conducted on September 15th and 16th. The contractor has installed the bollards at the start of the path next to the parking lot and on the access drive from N. Bayard Ave & Rugby Place.**
5. **The resolution approving Change Order No. 1 for this project was approved by Council at the September 28th meeting. The contractor will install the striping in the parking lot in the next few weeks and address any other concerns. Public Works will install the three path ID signs once they are complete. A series of interpretive signs will be fabricated in the next month or so and installed along the path by Public Works.**

2017 Green Acres Program (Playground & Park Pavilion)

1. On July 19, 2021 a representative of the NJDEP SRP issued an email stating that he has reviewed the documents submitted by CTM (the LSRP for the City) and agrees with the LSRP's proposal that No Further Action (NFA) is required. On July 20th the Environmental Specialist from Green Acres issued a memorandum acknowledging the SRP's conclusion of NFA and stated that the Green

Acres' participation in the project can now proceed. This was followed by an email from Bruce Bechtloff of Green Acres asking for a project construction time frame and stating that we can now submit the plans and specifications for review so that he can then issue a pre-bid authorization letter.

2. We will coordinate with Bob Law to get the paperwork completed for the City to preorder the restroom building and the 2 pavilions so that RCP Shelters can start the design and drawings. They will then provide us with the details and specs to add to our bid docs. The construction plans and specifications for only the site work will be submitted to Green Acres for approval after the plans for the structures have been ordered and the construction documents updated with the final model information.
3. Once Green Acres has authorized the City to proceed to the bid and construction phase for this project we will coordinate with the building manufacturer for the colors and various options for the 3 structures. We will also ask the sales rep from MRC Recreation to prepare color renderings of the site. After we review and approve the building plans and details and the City authorizes the fabrication of the units we will request authorization from Council to advertise this project for bids.
4. I have contacted the representative from MRC Recreation and asked for updated quotes for the 2 pavilions, and also for a rendering of the plaza showing these 2 structures, the 2 playground units and the other site amenities throughout the plaza. I have received the updated quotes for the pavilions with a total of \$155,708.00. Bob Law has verified that there are still funds available in the grant for this project. Resolution No. 22-181 is on tonight's agenda for Council's approval of this purchase. We will continue to finalize the plans and specs for the site work contract for the concrete slabs and the installation of the playground units.

Miscellaneous Projects

Demolition Project

1. The contractor demolished the house on Green Street on April 18th. On the 19th they began demolishing the houses at 38 and 40 West Barber Ave. The final house at 32 West Barber Ave was demolished by April 28th. Resolution No. 22-135 to release their performance bond was approved at July 27th Council meeting. The project is now closed out.

Wing-Dickerson Park Improvements

1. The City received NPP grant funding totaling \$208,000 for upgrades to Wing-Dickerson Park. Resolution No. 22-178 is on the agenda for tonight's meeting for Council to authorize the engineer to advertise the project for bids. The upgrades include replacing the basketball courts, resurfacing the tennis court, installing 2 pickle ball courts, and replacing the wood mulch in the playground area.
2. The plans and specifications are approximately 60% complete. I plan to complete them later this month and submit the Notice to Bidders to the South Jersey Times with a bid opening date in early November.

NJDOT Transportation Alternatives Set-Aside Program

1. We are preparing the application and supporting documents to submit to NJDOT for Federal Aid grant funds to construct a pedestrian path network along Hester's Branch's three lakes, Hunter Street and Evergreen Avenue lakes, and around Broad Street Lake – to include footbridges over the Woodbury Creek at the Evergreen Avenue bridge and the railroad bridge. This path network would connect directly or with crosswalks to the existing paved path on the west side of Broad

Street and to the recently completed pedestrian path along Stewart Lake. The maximum grant amount is \$1.5 million.

We are updating the plans prepared in 2013 for the path network, and updating the cost estimate accordingly. The application is due by November 3, 2022.

Chief Ryan - The Following Officers will receive awards from the Gloucester County Police Awards Committee and will receive the awards during the Gloucester County Police Award's Ceremony on October 17 in Monroe; Patrolman Brandon Volk, Live Saving with Valor; Patrolman Joseph Duffy, Live Saving with Valor; Detective David Andrews, Live Saving with Valor; Detective Jamie Morris, Live Saving with Valor; Former Detective Alex Phillips, Live Saving with Valor; Kelli Marro, Exceptional Duty (Gloucester County Women in Law Enforcement Association (GCWLEA)); William Palese, Honorable Discharge; and Bradley Morgan, Last Call. For the Life Saving with Valor, valor means not only saved a life but put their lives in danger in doing so. Captain Marro and Stacie from the Prosecutors Office created the GCWLEA. It's surprising that an organization like this didn't exist prior to last year. The organization continues to grow and is creating a mentoring group for women in Gloucester County. Last Call – Bradley Morgan was a previously a SLEO with the Department, and most recently worked in Salem County. Mr. Morgan took his own life. The Awards Committee didn't know how to proceed at first, but mental health needs to be acknowledged. His family will accept award and hopefully this will help someone else in need.

Unfinished Business

No Unfinished Business

New Business

Mr. Krachun explained the City is receipt of a property acquisition request, for two extremely small land parcels, that splits up another businesses property, and they are looking to add these parcels to their parking lot. He explained there is no public bid needed and if we pass a motion to move forward with putting out notices and adding a resolution at a future meeting. Councilman Fleming made a motion to move forward with selling the properties for \$1500, second by Councilman Hagerty. Motion Approved by a unanimous voice vote.

Mayor Sickel informed Council that Main Street Woodbury is looking to apply for the New Jersey Economic Development Authority's New Jersey Asset Activation Planning Grant for 443 Glover Street, the Sketch Club. The State had previously reached out to Main Street to help with the effort in renovating the Sketch Club, and this is one way they are trying. This grant would be for the planning phase of potential renovations for the Sketch Club and include concepts of what's need to rehab the building, cost estimate and if renovations are even feasible. Council President Merinuk confirmed that this will not cost the City any money. Councilman Hagerty explained he has no issue in applying for the grant but wants to make sure no effort is wasted moving forward with the building is it's not feasible and doesn't want the City to retain the Liability for it. Council President Merinuk confirmed the City wouldn't be locked into anything. Councilman Fleming hopes that the architect will come up with a conceptual plan that would lay out a road map to see if the building can be saved, and what options the building can be, and then what monies can be found and used to do this. Councilman Pisarcik asked if a structural engineer would do this and Mr. Leech responded, explaining a historical architect will do the work. Council President Merinuk explained that this is a feasibility study that the City won't pay for. Councilman Hagerty asked for any previous strategic planning on the building to be shared with

the City as this would be a great help moving forward. Councilwoman Miller conferred and remembered that the old Neighborhood Preservation Program ran into issues applying for grants for the Sketch Club as the building wasn't handicap accessible.

Open to the Public

Councilman Hagerty made a motion to open to the public, seconded by Councilwoman Miller. Motion approved by unanimous voice vote.

John Fulmer – 548 Hunter Street – Mr. Fulmer gave an update on the wildlife at Stewart Lake Park. He has seen numerous people walking their unleashed dogs on the pedestrian path. It is a safety concern and had an encounters where the unleashed dogs came up to his dog. Council President Merinuk said Mr. Leech will make sure signs will get up as soon as possible and for residents to call the police if there are issues like this.

Robert butler – 534 Hunter St. – Mr. Butler explained he saw two gentlemen with tiki torches fishing after dark. While they took his word that the park was closed, and left, he asked for more signage detailing the park hours and rules. He added to Mr. Fulmer, explaining encounters with unleashed dogs on the pedestrian path. Mr. Butler also thinks adding signage reminding owners to pick up after their animals. Mr. Breier explained they are redoing and replacing all of the hours and park rule signs that will address all of the issues Mr. Butler and Mr. Fulmer brought up as well as other issues that have come up.

Romona Wilcox – 250 South Barber Ave. – Ms. Wilcox explained construction has begun on the roof. Her contractor has called and set up the inspector that will view roof, prior to closing up roof and finishing the project. She asked about previous contract and getting flooring painted. Council President Merinuk responded. Ron Wilcox had an event this past Saturday, a Memorial Picnic for those who passed away in the community and it was a great day and event. She went into detail about some of the things that took place during the event. Ms. Wilcox saw engineers out at Wing-Dickerson Park today and will keep an eye out on the construction there.

Hearing no one, Councilman Hagerty made a motion to close to the public, seconded by Councilman Fleming. Motion approved by unanimous voice vote.

Adjournment

There being no further business, Councilman Hagerty made a motion to adjourn, seconded by Councilman Fleming. Motion approved by a unanimous voice vote.

Meeting adjourned 7:19 p.m.

Respectfully submitted,


Cassidy L. Swanson,
City Clerk

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.