

**City of Woodbury
City Council Meeting
October 26, 2022
33 Delaware Street, Woodbury, NJ 08096
6:30 p.m.**

The meeting of October 26, 2022, was called to order by Council President Merinuk at 6:31 pm. Council President Merinuk then led the Pledge of Allegiance followed by a Moment of Reflection.

Open Public Meeting Statement

Ms. Swanson read the Open Public Meetings Act Statement. This is a regular public meeting of the City Council of the City of Woodbury. Due notice of this meeting was provided to the newspaper and public by posting and publication of Resolution No. 22-04 adopted at the 2022 Reorganization Meeting on January 5, 2022. Also, notice of the public meeting was provided to the newspaper and posted on the City web page for the public.

Roll Call:

Present: Councilwoman Carter, Councilman Fleming, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk, Mayor Sickel

Absent: Councilman Hagerty

Others Present: City Clerk, Cassidy Swanson; Solicitor, Tim Scaffidi; Police Chief, Tom Ryan; Engineer, Paul Brier; Chief Financial Officer, Robert Law; Deputy Administrator, Brad Pennypacker

Proclamations

Mayor Sickel presented Loren Dann & Aaron Weber, a proclamation for their "Youth in Support of Black Lives Matter" mural, in part with The Inside Out Project. Assemblyman William Spearman, 5th Legislative District, presented them with a Joint Resolution of the New Jersey Assembly and Senate.

Mayor Sickel presented Aaron Weber a proclamation congratulating him on being one of ten recipients countrywide of the first annual Prang Art Teacher of the Year Award.

Mayor Sickel presented Jack Holston a proclamation celebrating him for his continued commitment and dedicated to volunteering in the Woodbury community. Assemblyman William Spearman, 5th Legislative District, presented them with a Joint Resolution of the New Jersey Assembly and Senate. Thanked everyone and is very appreciative of receiving the award. Has enjoyed his time in the community. Joined by his wife and son. Mr. Holston went over some fond memories and his reasons to help found the Woodbury Old City Restoration Committee (WORC).

Mayor Sickel presented Chris Ferguson a proclamation honoring and commemorating his father Calvin Ferguson, on his years of dedication to the Woodbury Community. His wife, son, daughter-in-law and grandson Cal Jr., thanked the City and said Cal enjoyed it as much as we enjoyed him

Recess began at 7:02 pm

Recess ended at 7:08 pm

Approval of the Minutes

Councilwoman Harwell made a motion to approve the minutes from the May 11 and October 12, City Council meetings, seconded by Councilwoman Carter. Motion approved by the following voice vote.

May 11 Meeting Minutes

Ayes 7 Councilwoman Carter, Councilman Fleming, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 1 Councilman Hagerty

Abstain 1 Councilwoman Harwell

October 12 Meeting Minutes

Ayes 4 Councilman Fleming, Councilwoman Miller, Councilman Miller, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 1 Councilman Hagerty

Abstain 3 Councilwoman Carter, Councilwoman Harwell, Councilwoman O'Connor

Open to the Public for Agenda Items

Council President Merinuk stated the meeting will be opened to the public for agenda items only. Council President Merinuk reminds everyone that each agenda item does have to get read aloud. Councilman Fleming made a motion to open to the public, seconded by Councilman Miller. Motion approved by unanimous voice vote. Ms. Swanson then read the titles of the Resolutions. Ms. Swanson went on to inform the public that at this time they can come up to the podium to be heard at this time.

Mayor Sickel asked for a motion to change the \$5,000 escrow amount in Resolution No. 22-184, to \$10,000, to further cover the City if the City's professionals are required to inspect any part of the project. Councilman Fleming said with the work being done on the inside of the units, City professionals shouldn't be needed. Only if inspections were needed to be done on the outside of the units. Councilman Fleming made the motion, seconded by Councilman Miller. Motion approved by a unanimous voice vote.

Charles Hughes – 31 North Childs St. – Mr. Hughes asked if there was any activity with Resolution No. 22-184 and the GCL (Glassboro-Camden Line) project. Councilman Responded no. Mr. Hughes asked if this is considered redevelopment as Westville is doing redevelopment and there are lots of statues involved. Council President responded, explaining it doesn't fall into redevelopment area. Mr. Hughes asked how much money is being put into the escrow account for Woodbury Meadows Associates and over what amount of time. Council President Merinuk responded.

Tony Alveario – 522 Delaware St. – Mr. Alveario is confused about Resolution No. 22-184 as two properties owned by Woodbury Meadows Associates and is concerned about the tax

rateables. Council President Merinuk responded, adding they are just doing renovations on the inside of the units. Mr. Alveario asked if it is a private enterprise or public money. Council President Merinuk responded.

Hearing no one, Councilman Miller made a motion to close to the public, seconded by Councilwoman Harwell. Motion approved by unanimous voice vote.

Ordinances

ORDINANCE 2378-22 AN ORDINANCE REPEALING AND REPLACING CHAPTER 76, CURFEW, OF THE CODE BOOK OF THE CITY OF WOODBURY Councilman Fleming moved to open to have the first reading of Ordinance 2378-22 with the approval to adopt after the second reading, seconded by Councilman Miller.

Councilman Fleming asked Chief Ryan to give some details on this Ordinance. Chief went into detail on the Ordinance, explain that we already have an Ordinance similar to this, but the State has changed some laws and we needed to update our Ordinance. This is so there is set guidance for the Police Officers to act and use this as a Community Policing tool, not intending to arrest juveniles. To let Police Officers, talk with the juveniles and look out for them. Councilman Fleming asked if the curfew for juveniles has always been 11 pm, and Chief responded yes, and there are a number of exceptions outlined in ordinance. Council President Merinuk furthered the idea that this Ordinance is to provide guidelines to Police Officers to keep the children safe. Councilwoman O'Connor asked how this is enforced; if it's someone calling the Police or Officers on patrol see the juveniles after curfew. Chief Ryan said both, and went on to explain Roadside Warning and Station House Adjustments.

Motion approved via roll call vote resulting in the following;

Ayes 8 Councilwoman Carter, Councilman Fleming, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 1 Councilman Hagerty

Abstain 0

ORDINANCE 2312-19 BOND ORDINANCE AUTHORIZING THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT IN AND FOR THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$1,000,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$950,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING Councilman Fleming moved to open to have the first reading of Ordinance 2312-19 with the approval to adopt after the second reading, seconded by Councilwoman Harwell.

Councilman Fleming and Mr. Law explained that this Ordinance is from 2019, and has to get re-read due to a typo in the original notice. The City cannot sell the bonds until the notice is corrected. The bond money has already been spent.

Motion approved via roll call vote resulting in the following;

Ayes 8 Councilwoman Carter, Councilman Fleming, Councilwoman Harwell, Councilwoman

Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council
President Merinuk,
Nays 0
Absent 1 Councilman Hagerty
Abstain 0

Resolutions

CONSENT AGENDA

RESOLUTION NO. 22-178 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WOODBURY AUTHORIZING CITY ENGINEER TO ISSUE NOTICE TO BIDDERS
REGARDING WING-DICKERSON PARK IMPROVEMENTS

RESOLUTION NO. 22-179 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WOODBURY AUTHORIZING CITY ENGINEER TO ISSUE NOTICE TO BIDDERS FOR
THE FY2021 NJDOT LOCAL AID PROGRAM – PROGRESS AVENUE RESURFACING
AND SAFETY IMPROVEMENTS

RESOLUTION NO. 22-180 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WOODBURY TO APPROVE THE SUBMISSION OF A GRANT APPLICATION AND TO
EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR THE FY2023 TA SET-ASIDE PROGRAM FOR THE
WOODBURY LAKES PEDESTRIAN PATH NETWORK

RESOLUTION NO. 22-181 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WOODBURY TO APPROVE THE PURCHASE OF TWO PAVILIONS FROM RCP
SHELTERS AS PART OF THE 2017 GREEN ACRES GRANT FOR THE STEWART LAKE
PARK IMPROVEMENTS PROJECT

END CONSENT AGENDA

Councilman Fleming made a motion to approve the consent agenda as read at the beginning of
the meeting, with an amendment to Resolution No. 22-184 changing the escrow amount to
\$10,000, seconded by Councilwoman O'Connor.

Motion approved via roll call vote resulting in the following;

Ayes 8 Councilwoman Carter, Councilman Fleming, Councilwoman Harwell, Councilwoman
Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council
President Merinuk,
Nays 0
Absent 1 Councilman Hagerty
Abstain 0

Councilman Fleming made a motion to approve the list of bills and vouchers, seconded by
Councilman Miller. Motion approved via a unanimous voice vote.

Committee Reports

Councilman Fleming – Finance Committee – The Finance Committee will have another meeting soon, after the World Series is over.

Councilwoman Harwell – Diversity, Equity and Inclusion Committee – The DEI Committee is working on the lake names for Ordinances No 2373-22, 2374-22, and 2375-22 and will provide names to the Council soon.

Councilman Pisarcik – Public Works Committee – No report, but expressed his excitement on the Phillies and Eagles.

Councilwoman O'Connor – Hispanic Heritage Festival – She thanked everyone who supported, volunteered, and attended the Hispanic Heritage Festival. It was a great day, and any people stayed even after it started raining. She thanked Co-Chairs, Councilwoman Carter and Mayor Sickel for getting volunteers and sponsors.

Councilwoman Carter – Hispanic Heritage Festival – She continued to add positive feedback from the Hispanic Heritage Festival. She saw numerous videos and pictures from those who attended and had several people from out-of-town ask when we were hosting the festival again.

Councilwoman Miller – Community Events – Councilwoman Miller congratulated everyone who assisted with the Hispanic Heritage Festival. The Harlem Performing Players with Music at Bunker Hill preformed for the High School on October 17th. An extension of Juneteenth, they conducted a 90-minute program for approximately 150 Students. They performed the night before at the Rowan College of South Jersey. The students were wonderful and respectful, and they asked great questions. The students even tried to stump the performers by asking them to sing and Spanish and they did. We are looking to do this again.

Councilman Miller - Councilman Miller gave information on his golf tournament fundraiser for youth athletics on Friday, November 25. He is still looking for sponsors, so if you are interested please reach out. Main focus is new jerseys and t-shirts for the sports teams. Championship teams build youth sports and hopefully this will help grow our teams. Councilman Miller is still looking to remove the machinery from the batting cages, that he brought up two meetings ago. He understands that we are looking to pursue Green Acres grant funds, and that it will take some time, but they have a group willing to do the work now, and they need the machinery removed to be able to do that.

Report of the Mayor

Mayor Sickel – Mayor Sickel thanked City Hall, Public Works, Police Department and Fire Department for the help with the Hispanic Heritage Festival. She also thanked all of the nonprofits that came out. She asked Councilman Miller to ask the businesses to look to businesses to sponsor the jerseys. He said they currently have a couple business sponsors, but it doesn't cover the full cost and he will look into it.

Report of the Clerk

Ms. Swanson – The 2022 Fall Festival Parade Ceremony will take place November 2 at 6:30 pm in Council Chambers. She received a yearly pull-tab raffle application from the American Legion Post 133 and asked Council for a motion approve the application under New Business.

Councilman Hagerty made a motion to approve sending the American Legion Post 133's Yearly Pull-Tab Raffle Permit to the State for approval, seconded by Councilwoman Harwell. Motion approved via unanimous voice vote.

Ms. Swanson provided the November 8, 2022 General Election Information –

- Early In-Person Voting is Saturday, October 29 - Sunday, November 6, open Monday-Saturday, 10am-8pm, and Sunday, 10am-6pm. Gloucester County voters may go to any of the 5 designated early voter centers. The 2 closest are: Riverwinds Community Center - 1000 Riverwinds Dr, Thorofare, NJ, 08086 and RCSJ Behavioral Science Center - 1400 Tanyard Rd, Sewell, NJ, 08080
- Secure Ballot Drop Boxes - There are 12 Secure Vote-By-Mail Ballot Drop Boxes located throughout Gloucester County. The 2 closest are: Gloucester County Administrative Building (2 S. Broad St., Woodbury, NJ, 08096) and Gloucester County Office of Elections (550 Grove Rd., Paulsboro, NJ, 08066) (GPS Address)
- Vote-By-Mail Ballot - Please contact the Gloucester County Clerk to submit a request. If you would like to receive your ballot by mail you must request your ballot not less than 7 days before an election, being November 1. Otherwise, you must get your vote-by-mail ballot in-person from The County Clerk's Office, by 3 p.m. the day before Election Day, November 7. You can deliver your ballot in person to the Gloucester County Office of Elections until 8:00 pm on November 8.
- Polling Locations - The Polls will be open from 6:00 AM to 8:00 PM.
 - o Ward 1 - Districts 1, 2, 3 (all) - American Legion Post 133, 1018 Washington Avenue
 - o Ward 2 - Districts 1, 2, 3 (all)- *Bethel AME Church, 32 Courtland Street *Please view information on redistricting*
 - o Ward 3 - Districts 1, 2, 3, 4 (all) - Hope Fellowship Church 246 King Street (at end of S. Warner)
 - o You CANNOT return your vote-by-mail ballot at your polling location. CDC guidelines for polling place safety and sanitation will be followed.

Department Reports

Mr. Law – The 2023 Request for Professional Services will be going out this week. Mr. Law thanked Mr. Pennypacker for jumping right in a working on our Joint Insurance Fund (JIF) Cyber Security Tiers, and finding ways to improve. If this is approved, we will not have a deductible if there is a cyber incident. His assistant has finalized her work and we will be bringing in the auditors shortly. Him and Mr. Leech have already met with department heads to start getting some feedback on the budget, for when the Finance Committee is ready to start meeting. We will be conducting interviews for the Administrative Assistant position in the next few weeks.

Mr. Breier –

NJDOT MUNICIPAL AID PROJECTS

FY 2020 NJDOT Municipal Aid – Hunter Street

1. The application to NJDOT-Local Aid for a grant to resurface Hunter Street from N. Broad Street to Traban Trail was submitted July 19, 2019. The NJDOT issued a letter November 21, 2019 notifying the City it has been awarded a grant of \$271,675.00 for this project. The Notice to Bidders was

published in September 2021 and the bid opening was held on October 5th. The contract was awarded to Think Pavers on October 13th for \$225,062.20. The handicap ramps and curb replacement work were completed on April 15th. The milling of the roadway surface was completed on May 9th and the paving operations were completed on the 11th. Striping was completed on the 12th. The End of Construction Notice was sent to the NJDOT on May 16th. We have received the results of the second set of pavement sample tests. I have prepared the final NJDOT Change Order and had it signed by the contractor. I will submit it to the Clerk to add to the agenda for the November 9th meeting for Council's approval. Then all of the closeout documents can be submitted to NJDOT for approval and preparation of the Final Payment Voucher. We have prepared "As-Built" plans of the project showing the limits of new pavement, curbing and ramps, and striping. The resolution for Council's approval of a 5-year road opening moratorium for this section of Hunter Street will be submitted for the December 14th meeting after NJDOT has approved the closeout documents.

FY 2021 NJDOT Municipal Aid – Progress Avenue

1. The application to NJDOT-Local Aid for a grant to resurface Progress Avenue from N. Broad Street to the dead end past Tatum Street was submitted on June 30, 2020 to NJDOT. The grant request was for a total of \$353,665 which includes \$282,755 for construction, \$28,500 for design engineering, and \$42,410 for inspection and material testing. The City received notice on November 16, 2020 that the DOT awarded \$305,325.00 for this project. The construction plans have been edited to indicate the limits of new curb and gutter, sidewalk and driveway apron repair, tree root protection, and 4 new handicap ramps at the intersection of Progress and Tatum. The final plans and specifications were submitted to NJDOT on May 6th for review and comments. I received the review comments from the Local Aid office on July 8th. I prepared responses to the comments and submitted revised plans and specifications in August. I received additional comments from DOT this week and we are making the necessary changes to the plans and specs. The revised documents were submitted on October 7th for final approval from NJDOT to advertise this project for bids. Resolution No. 22-179 was approved at the October 12th meeting to authorize the engineer to advertise the project for bids next month. We have received an email from NJDOT that the construction documents have been approved for bidding.

FY 2022 NJDOT Municipal Aid – West Centre Street

1. The grant application for the repaving of W. Centre Street from S. Broad Street to S. Jackson Street was submitted to NJDOT-Local Aid in July. The City received a letter from the NJDOT dated October 21, 2021 stating that this project has been awarded a grant for \$296,915.00. Rich Leidy and I conducted a field review of the street and the intersecting streets to determine the limits of construction. We have completed the field survey of the road in order to finish the design of the resurfacing and new ADA-compliant ramps. We conducted additional survey work for the grading of the new surface. The final plans, cost estimate and specifications will be complete in 1 to 2 weeks and submitted to NJDOT for review. This project will be advertised for bids late this year, with Award in early 2023 and construction starting in March.

NJDOT DISCRETIONARY (LAIF) AID PROJECTS

South Columbia Street Resurfacing

1. The NJDOT issued a letter dated March 14th to Mayor Sickel that states that the City has been awarded a grant in the amount of \$300,000 for the South Columbia Street Project. In April 2020 the application was submitted to the NJDOT with Council approval per Resolution No. 20-87. The scope of the project includes resurfacing the roadway from Logan Street to Delaware Street and installing new handicap ramps at each intersection – except where recent projects were completed along High Street, West Centre Street and Myrtle Avenue. We have conducted the survey work needed for the design of the final roadway surface and the ramps. The plans and specifications are approximately 75% complete. The documents will be submitted to DOT later this fall with a tentative schedule to advertise for bids and award the contract in early 2023. Construction would then proceed in March or April.

FY2022-23 Application

1. After the City receives notice of any funds approved from the Congressionally Directed Spending application and other grant applications, I will consult with Rich Leidy and other City officials to select a road resurfacing, storm sewer replacement, or pedestrian path project to apply for an LAIF grant this year.

WATER CAPITAL PROJECTS

Emergency Generator

1. This project is for a permanent emergency generator to be installed at the site of Wells #1A and #2A in Sewell.
2. We will coordinate with Rich Leidy to select 1 or 2 vendors or generator manufacturers from Sourcewell and request proposals to select and install a generator at the site through their cooperative purchasing process.

2022 Water Capital Project

1. The new water main improvement project for FY2022 includes replacing the 4" water mains with new 8" mains in Maple Street and Laurel Street from Cooper Street to Hunter Street and in Holroyd Place. The construction plans and specifications are approximately 90% complete. After discussions with Rich Leidy and Bob Law, we are revising the scope of work of this project to include repair of the broken water main on N. Broad Street just south of the bridge and also the repair or replacement of the broken main in S. Girard Street at the bridge just east of Bell Lake. The design of these repairs will be complete within 2 weeks, along with a final cost estimate.
2. Because this year's ARPA funds have been allocated for the water treatment plant and other purposes, I will coordinate with Rich Leidy and Bob Law to determine a dollar amount for a water/sewer improvements bond to cover the construction, engineering and inspection costs for this project as well as others as noted below. The approval of this bond will determine the schedule for advertising the project for bids, bid opening and award of the contract this winter, with construction scheduled for March 2023.

SCADA System Upgrade

1. The current system is outdated and needs to be upgraded. Public Works received an estimate of \$280,000 from Complete Control Services (CCS) to replace and upgrade the hardware and software, and provide a service contract. The amount budgeted this FY is \$250,000. This project is required

to go through the fair and open bidding process for competitive contracting. We will prepare the bid documents and specifications to include the system requirements and features provided by Public Works. However, the selection of the vendor/contractor will be based on a graded system, to be independently evaluated and graded by 2 or 3 City officials and professionals. We have begun preparing the specifications for this project. Once complete, I will go over them with Rich and make any changes. The project will be advertised for bids in November or December after the water/sewer bond is approved.

Well Redevelopment – Well #9

1. Rich and I met with a representative of A.C. Schultes at the site on March 18th to discuss the rehab of various valves and motors and the installation of a new flow meter. The specifications and bid documents for the redevelopment of Well No. 9 on Railroad Avenue will be completed after the water/sewer bond is approved. This project may be shifted to Well #8 which is out of service as a result of the problem at the water treatment plant.

SANITARY SEWER CAPITAL

2020 Sanitary Sewer Capital Project

1. Lining the Wood Street sanitary sewer main and manhole rehabilitation was contracted to Vortex Services at \$126,101. Resolution No. 22-134, to release the performance bond and accept the maintenance bond, was approved at the July 27th Council meeting. This project is now closed out.

STORM SEWER INFRASTRUCTURE IMPROVEMENT PROJECTS

FY 2021 Project – Miscellaneous Locations

1. **FY 2021 CDBG** We applied for a grant in the amount of \$50,000 for the addition of drainage inlets at the intersection of S. Barber Avenue and Carpenter Street and installation of a backflow preventer valve at an inlet on Nelson Avenue. Resolution No. 22-172 was passed by Council at the September 28th meeting which approved changing the scope of work of this grant to installing 12 ADA-compliant curb ramps at several intersections. I sent a copy of the resolution to the County on October 3rd and am waiting for their approval. We are currently preparing the plans and specifications and will submit them to the County in early November for approval to advertise for bids.
2. **Congressionally Directed Funding** The following projects have been resubmitted for Congressionally Directed Spending to fund the costs of these necessary storm sewer repairs:
 - **Horace Street to Warner Street** Lining 273' of 36" CIP Pipe and 285' of 24" CIP Pipe: The two storm lines run parallel to each other and are partially located under the parking lot of the apartment complex. This line was videoed after the large storm in June 2019 and showed many issues that need to be addressed.
 - **Jackson Street (Centre to Barber)** Replacement and lining of 400' of 18" CIP Pipe: This storm main was videoed and showed multiple cracks, as well as a complete pipe collapse. It is unknown how far the collapse is as the camera was not able to go through the pipe. There are also visible sinkholes on the sides of Jackson Street.
 - **Acme Drive to Leona Avenue to Twells Avenue**

Lining of 66' of 24" CIP pipe, 996' of 18" CIP Pipe, and 40' or 18" Reinforced Concrete Pipe: This storm line runs under driveways, sheds, and has visible sinkholes in yards and behind the funeral home.

LOCAL ROAD RESURFACING PROGRAM

FY 2019 – CDBG: Resurfacing of S. Maple Avenue

1. The City received a \$50,000 CDBG grant for the repaving of Maple Avenue from East Barber Avenue to Union Avenue. The documents were submitted to the County on February 3rd for review and authorization to advertise the project for bids. Resolution No. 22-61 was approved at the February 23rd Council meeting extending the term of the agreement with the County for this project. Authorization to advertise this project for bids was issued by City Council with Resolution No. 22-87. The Notice to Bidders was published on May 16th in the SJ Times. The bid opening date was June 14th. Award of the contract to the low bidder, Paving Plus, LLC, was approved at the June 22nd Council meeting. I issued the Notice of Award and sent the contract to Paving Plus on June 27th. I received the signed contracts, the performance and payment bonds and the insurance certificate and forwarded them to the Clerk for processing. The contracts were signed by the Mayor and Clerk at the July 27th Council meeting. I sent one fully-executed contract to Paving Plus.
2. The pre-construction meeting was held on Monday September 26th. The concrete sub-contractor started work on the new curbing and handicap ramps on October 20th and expects to finish this week. The milling and repaving is scheduled to begin next week. Public Works has installed the CDBG Project Sign along E. Barber Ave.

FY 2022 City Bonds: Golf Dr., Lyman Ave, Meadow La., Maple & Laurel from Hunter St. to the north ends

1. The roads to be resurfaced for FY2022 include Laurel Street and Maple Street north of Hunter Street and the connecting road, Meadow Lane, and Golf Drive and Lyman Avenue. This paving project will replace the entire existing pavement and all the temporary pavement on the trenches left from the new water main installation on these roads in 2021. Handicap ramps and new curbing will be installed where required. Authorization to advertise this project for bids was approved at the May 24th Council meeting. The Notice to Bidders was published in the June 14th edition of the SJ Times. The bid opening was held on July 6th. The resolution to award the contract to the low bidder, Arawak Paving Co., was approved at the July 13th Council meeting. I sent the Notice of Award and the contract to Arawak Paving for their processing, and received the signed contracts, the performance and payment bonds and the insurance certificate on July 22nd. The contracts were signed by the Mayor and Clerk at the July 27th Council meeting.
2. The pre-construction meeting was held on July 19th to go over Arawak's schedule. They started on August 2nd with the replacement of deteriorated or missing curb on Golf Drive and Lyman Avenue and then moved to Laurel Street, Maple Street and Meadow Lane. The milling and paving started on August 16th and was completed the following week. The pavement striping for crosswalks and Stop bars was completed on August 31st. The resolution approving the final change order for this project was passed by Council at the September 28th meeting. We have prepared "As-Built" plans of the project

showing the limits of new pavement, curbing and ramps, and striping. **A resolution is on the agenda for tonight's Council meeting to accept Arawak's maintenance bond and release their performance bond and the retainer. A resolution will be submitted for the November 9th meeting for Council's approval of a 5-year road opening moratorium for the newly paved sections of these streets.**

Woodbury Creek Dam Project

Woodbury Creek Dam

1. On March 2nd the contractor attached grills to the frames of the canal gates to protect them from floating debris. A resolution to approve the final change order and the final payment was passed at the July 27th meeting. The resolution now states that a portion of the retainer will be withheld until the wetlands plantings have been re-installed and established this fall. The performance bond and balance of the retainer are released and the contractor's maintenance bond accepted. **We have received 3 additional quotes for a floating debris boom to install upstream of the new dam spillway. I will submit a letter next week to John Leech recommending approval of the quote for the boom that best fits our situation and request a purchase order from Bob Law to order the equipment.**

GREEN ACRES PROJECTS

2014 – Green Acres Program (Walking Paths, Footbridge and Streambank Stabilization)

1. NJDEP issued the Wetlands and Flood Hazard Area permits, effective 1/24/2020.
2. On July 19, 2021 a representative of the Soil Remediation Program of NJDEP issued an email stating that he has reviewed the documents submitted by CTM (the LSRP for the City) and agrees with the LSRP's proposal that No Further Action (NFA) is required. On July 20th the Environmental Specialist from Green Acres issued a memorandum acknowledging the SRP's conclusion of NFA and stated that the Green Acres' participation in the project can now proceed.
3. On August 19, 2021 Green Acres authorized us to proceed to the bid phase. A new Notice to Bidders for a reduced scope of work was advertised for bids on December 28, 2021. The bid opening was held on Tuesday January 18th. The project, including the Base Bid and Alternate B, was awarded to Gerald A. Barrett, LLC for \$363,100. The resolution to award the project was approved at the January 26th Council meeting and the Notice of Award was issued to Barrett for processing. The Notice to Proceed was issued with a start date of April 25th.
4. Mobilization, clearing and installation of silt fence was conducted the week of the 25th. The installation of cross-drains and the small storm sewers were completed on May 5th. Public Works installed the 2 Green Acres Project signs on Cooper Street and East Red Bank Avenue. The installation of the stone base for the path along the west side of Stewart Lake was completed on June 3rd. Excavation for the path along the north bank of the lake was completed on June 24th. From June 27th to the 30th the contractor installed the terraced walkway that connects the north end of the path behind St. Stephen's church to the sidewalk on Evergreen Avenue. On July 8th they began installing the porous pavement on the path on the north bank of the lake. This

was completed on July 15th. On July 27th the contractor completed installing the pavement on the path on the west bank of the lake from the terraced walkway to the parking lot at the Cooper Street end of the park. The contractor has also finished restoring the edges of the path with topsoil and grass seed, and conducted a general clean up. The final paving of the parking lot at Cooper Street was completed on August 31st. The widening of the concrete driveway leading to the parking lot and other concrete work was conducted on September 15th and 16th. The contractor has installed the bollards at the start of the path next to the parking lot and on the access drive from N. Bayard Ave & Rugby Place.

5. The resolution approving Change Order No. 1 for this project was approved by Council at the September 28th meeting. The contractor will install the striping in the parking lot in the next few weeks and address any other concerns. **Public Works has picked up the three path ID signs. They should be installed next week. A series of interpretive signs has to be proofed and then will be fabricated in the next month or so and installed along the path in select locations by Public Works.**

2017 Green Acres Program (Playground & Park Pavilion)

1. On July 19, 2021 a representative of the NJDEP SRP issued an email stating that he has reviewed the documents submitted by CTM (the LSRP for the City) and agrees with the LSRP's proposal that No Further Action (NFA) is required. On July 20th the Environmental Specialist from Green Acres issued a memorandum acknowledging the SRP's conclusion of NFA and stated that the Green Acres' participation in the project can now proceed. This was followed by an email from Bruce Bechtloff of Green Acres asking for a project construction time frame and stating that we can now submit the plans and specifications for review so that he can then issue a pre-bid authorization letter.
2. We will coordinate with Bob Law to get the paperwork completed for the City to preorder the restroom building and the 2 pavilions so that RCP Shelters can start the design and drawings. They will then provide us with the details and specs to add to our bid docs. The construction plans and specifications for only the site work will be submitted to Green Acres for approval after the plans for the structures have been ordered and the construction documents updated with the final model information.
3. Once Green Acres has authorized the City to proceed to the bid and construction phase for this project we will coordinate with the building manufacturer for the colors and various options for the 3 structures. We will also ask the sales rep from MRC Recreation to prepare color renderings of the site. After we review and approve the building plans and details and the City authorizes the fabrication of the units we will request authorization from Council to advertise this project for bids.
4. I have contacted the representative from MRC Recreation and asked for updated quotes for the 2 pavilions, and also for a rendering of the plaza showing these 2 structures, the 2 playground units and the other site amenities throughout the plaza. I have received the updated quotes for the pavilions with a total of \$155,708.00. Bob Law has verified that there are still funds available in the grant for this project. Resolution No. 22-181 is on tonight's

agenda for Council's approval of this purchase. **The purchase order for the pavilions was sent to MRC Recreation who forwarded it to RCP Shelters to begin the design process.** We will continue to finalize the plans and specs for the site work contract for the concrete slabs and the installation of the playground units **so that they can be sent to Green Acres in November for authorization to advertise for bids.**

Miscellaneous Projects

Demolition Project

1. The contractor demolished the house on Green Street on April 18th. On the 19th they began demolishing the houses at 38 and 40 West Barber Ave. The final house at 32 West Barber Ave was demolished by April 28th. Resolution No. 22-135 to release their performance bond was approved at July 27th Council meeting. The project is now closed out.

Wing-Dickerson Park Improvements

1. The City received NPP grant funding totaling \$208,000 for upgrades to Wing-Dickerson Park. Resolution No. 22-178 is on the agenda for tonight's meeting for Council to authorize the engineer to advertise the project for bids. The upgrades include replacing the basketball courts, resurfacing the tennis court, installing 3 pickle ball courts, and replacing the wood mulch in the playground area.
2. **The plans and specifications are complete. The resolution authorizing the engineer to advertise this project for bids was passed by Council at the October 12th meeting. The Notice to Bidders was published in the South Jersey Times on October 25th. The bid opening date is November 4th.**
3. **Public Works began removing the existing asphalt at the basketball courts on October 24th. They will also replace the wood mulch in the playground area, clean and repaint the playground equipment, install new trash and recycle receptacles, install new court-side benches at the basketball court, procure and install park ID signs and rules signs, and procure new basketball backboard s and posts to be installed by the contractor.**

NJDOT Transportation Alternatives Set-Aside Program

1. We are preparing the application and supporting documents to submit to NJDOT for Federal Aid grant funds to construct a pedestrian path network along Hester's Branch's three lakes, Hunter Street and Evergreen Avenue lakes, and around Broad Street Lake – to include footbridges over the Woodbury Creek at the Evergreen Avenue bridge and the railroad bridge. This path network would connect directly or with crosswalks to the existing paved path on the west side of Broad Street and to the recently completed pedestrian path along Stewart Lake. The maximum grant amount is \$1.5 million.
2. We are updating the plans prepared in 2013 for the path network, and updating the cost estimate accordingly. The application is due by November 3, 2022.

Chief Ryan – Chief Ryan and Captain Marro got to see Lt. Brian Boucher on his recent graduate from the New Jersey State Association of Chiefs of Police Command and Leadership Academy. The Command and Leadership Academy was formed when NJSACOP officials traveled to the U.S. Military Academy at West Point to work with the Academy's Department of Behavioral

Sciences and Leadership to adapt the fabled West Point model of command and leadership to the needs of law enforcement. The result of this collaboration is the NJSACOP Command & Leadership Academy, a unique blend of theory and application. Candidates with the greatest leadership potential are selected for this highly competitive program from municipal, county, state, and federal agencies from throughout the region. Chief Ryan tries to push continuing education on officers and encourage them. Chief asked for a motion to approve an 8 pm curfew on Sunday, October 30th and Monday, October 31st. He also asked for a motion to approve Trick-or-Treat hours of 3 pm – 8 pm on October 31st.

Unfinished Business

No Unfinished Business

New Business

Councilman Fleming made a motion to set an 8 pm curfew on Sunday, October 30th and Monday, October 31st, seconded by Councilwoman Harwell. Motion approved via unanimous voice vote.

Councilman Miller made a motion to set Trick-or-Treat hours on Monday, October 31st from 3 pm – 8 pm, seconded by Councilwoman Carter. Motion approved via unanimous voice vote.

Open to the Public

Councilwoman Harwell made a motion to open to the public, seconded by Councilwoman O'Connor. Motion approved by unanimous voice vote.

Charles Hughes – 31 North Child St. – Mr. Hughes passed out a handout on the history and importance of the Woodbury Child Development Center. He previously spoke with Councilwoman O'Connor, Harwell and Mayor Sickel because he is upset the Woodbury Child Development Center and himself were not informed that construction was beginning at Wing-Dickerson Park. Mr. Hughes went over his handout, adding what the Woodbury Child Development provides to the children and City and what things they need assistance with. Mr. Hughes went through Council's timeline of approving the Neighborhood Preservation Program, Community Capital Needs Grant, that is providing the fund to revitalize Wing-Dickerson Park. Mr. Hughes asked for copies of the grant and project plans to review. He asked who is the project manager. Council President Merinuk responded that our City Engineer Paul Breier is. On Saturday, November 12, they will be holding a Veterans Day of Gratitude Observance at 2 pm in Rotary Park. He thanked Councilwoman O'Connor, Harwell, and Councilman Fleming for attending Travis Wahl's Eagle Scout Ceremony. Council President Merinuk thanked Mr. Hughes and added that the Wing-Dickerson Park project is to repair what is existing, since it's in desperate need, and that Mr. Breier can go into more detail when they meet.

Romona Wilcox – 250 S Barber Ave. – Ms. Wilcox updated Council that the outside part of her roof is done. The contractor will finish work on inside of roof when it stops raining. Ms. Wilcox would like to the porch done, and Council President Merinuk informed her that the porch repair is not in the contract. Ms. Wilcox will look into that and reach out

Anthony Alveario – 522 Delaware St. – Mr. Alveario said the Woodbury Child Development Center has major flooding issues and we should assist with the issue. Mr. Alveario provided updates on what him and his group, Say No to GCL have been doing, especially in Wenonah, where they have had several meetings.

Rhonda Denson – Hopkins St. – Ms. Denson thanked the Public Works Department, Police Department, Mayor Sickel, City Council and anyone who has helped maintain order in parking lot 2, located at the end of Hopkins Street.

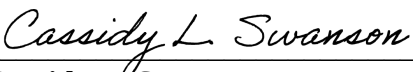
Hearing no one, Councilman Fleming made a motion to close to the public, seconded by Councilman Miller. Motion approved by unanimous voice vote.

Adjournment

There being no further business, Councilman Miller made a motion to adjourn, seconded by Councilman Fleming. Motion approved by a unanimous voice vote.

Meeting adjourned 8:28 p.m.

Respectfully submitted,



Cassidy L. Swanson,
City Clerk

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.