

**City of Woodbury
City Council Meeting
November 9, 2022
33 Delaware Street, Woodbury, NJ 08096
6:30 p.m.**

The meeting of November 9, 2022, was called to order by Council President Merinuk at 6:30 pm. Council President Merinuk then led the Pledge of Allegiance followed by a Moment of Reflection.

Open Public Meeting Statement

Ms. Swanson read the Open Public Meetings Act Statement. This is a regular public meeting of the City Council of the City of Woodbury. Due notice of this meeting was provided to the newspaper and public by posting on the City's web page on November 1, 2022 and published in the South Jersey Times on November 4, 2022.

Roll Call:

Present: Councilwoman Carter, Councilman Hagerty, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk, Mayor Sickel

Absent: Councilman Fleming, Councilwoman Harwell

Others Present: City Clerk, Cassidy Swanson; Solicitor, Tim Scaffidi; Police Chief, Tom Ryan; Engineer, Paul Brier; Chief Financial Officer, Robert Law;

Open to the Public for Agenda Items

Council President Merinuk stated the meeting will be opened to the public for agenda items only. Council President Merinuk reminds everyone that each agenda item does have to get read aloud. Councilman Hagerty made a motion to open to the public, seconded by Councilman Miller. Motion approved by unanimous voice vote. Ms. Swanson then read the titles of the Resolutions. Ms. Swanson went on to inform the public that at this time they can come up to the podium to be heard at this time.

Hearing no one, Councilman Hagerty made a motion to close to the public, seconded by Councilwoman Miller. Motion approved by unanimous voice vote.

Ordinances

ORDINANCE NO. 2379-22 AN ORDINANCE AUTHORIZING SALE OF CITY LAND LOCATED WITHIN THE CITY OF WOODBURY AND THE BOROUGH OF WOODBURY HEIGHTS AND KNOWN AS BLOCK 35, LOT 4 IN THE BOROUGH OF WOODBURY HEIGHTS AND BLOCK 135.01, LOT 1 IN THE CITY OF WOODBURY AND EXECUTION OF ALL NECESSARY DOCUMENTS PURSUANT TO N.J.S.A. 40A:12-13(b)(5)

Councilman Hagerty moved to open to have the first reading of Ordinance 2379-22 with the approval to adopt after the second reading, seconded by Councilman Miller.

Motion approved via roll call vote resulting in the following;

Ayes 7 Councilwoman Carter, Councilman Hagerty, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk

Nays 0

Absent 2 Councilman Fleming, Councilwoman Harwell

Abstain 0

ORDINANCE NO. 2380-22 BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT FOR THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$80,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$76,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING Councilman Hagerty moved to open to have the first reading of Ordinance 2380-22 with the approval to adopt after the second reading, seconded by Councilman Miller.

Motion approved via roll call vote resulting in the following;

Ayes 7 Councilwoman Carter, Councilman Hagerty, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk
Nays 0
Absent 2 Councilman Fleming, Councilwoman Harwell
Abstain 0

ORDINANCE NO. 2381-22 BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS EQUIPMENT AND THE COMPLETION OF VARIOUS IMPROVEMENTS FOR THE WATER AND SEWER UTILITY IN THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$925,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$878,750; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING Councilman Hagerty moved to open to have the first reading of Ordinance 2381-22 with the approval to adopt after the second reading, seconded by Councilman Miller.

Motion approved via roll call vote resulting in the following;

Ayes 7 Councilwoman Carter, Councilman Hagerty, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk
Nays 0
Absent 2 Councilman Fleming, Councilwoman Harwell
Abstain 0

Resolutions

CONSENT AGENDA

RESOLUTION NO. 22-185 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY RECOGNIZING NOVEMBER 26, 2022, AS "SMALL BUSINESS SATURDAY" AND SUPPORTING EFFORTS TO INCREASE AWARENESS OF THE VALUE OF LOCALLY OWNED SMALL BUSINESSES

RESOLUTION NO. 22-186 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AMENDING RESOLUTION NO. 19-145, APPOINTING CONTACT PERSON FOR THE EMPLOYMENT PRACTICES LIABILITY HELPLINE GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND

RESOLUTION NO. 22-187 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY APPOINTING AN ALTERNATE FUND COMMISSIONER FOR THE MUNICIPAL JOINT INSURANCE FUND

RESOLUTION NO. 22-188 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ESTABLISHING A 5-YEAR MORATORIUM ON THE ISSUANCE OF ROAD OPENING PERMITS FOR THE PORTIONS OF THE ROADS RESURFACED AS PART OF THE FY2022 LOCAL ROAD MILLING & OVERLAY PROJECT FROM AUGUST 31, 2022 THROUGH AUGUST 30, 2027

RESOLUTION NO. 22-189 RESOLUTION OF THE CITY COUNCIL OF THE CITY WOODBURY AWARDED A CONTRACT TO COMMAND CO., INC. FOR THE FY 2022 WING-DICKERSON PARK IMPROVEMENTS PROJECT

RESOLUTION NO. 22-190 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING MUNICIPAL SERVICE UNITS (GLOUCESTER COUNTY)

RESOLUTION NO. 22-191 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING EXTENSION OF A SHARED SERVICE AGREEMENT BY AND BETWEEN THE CITY OF WOODBURY AND THE BOROUGH OF WOODBURY HEIGHTS REGARDING POLICE DEPARTMENT SERVICES

RESOLUTION NO. 22-192 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING CHANGE ORDER NO. 2 FOR THE FY2014 GREEN ACRES PROJECT STEWART LAKE PARK IMPROVEMENTS – PEDESTRIAN PATH – PHASE 1

END CONSENT AGENDA

In reference to Resolution No. 22-186, Mayor Sickel asked who is being appointed as the contact person for the Employment Practices Liability Helpline. Mr. Law and Council President Merinuk responded, adding the Administrator will be designated as the contact person. In reference to Resolution No. 22-187, Mayor Sickel asked who is being appointed as the Alternate Fund Commissioner. Mr. Law responded that Mr. Pennypacker is being appointed.

Councilman Hagerty made a motion to approve the consent agenda as read at the beginning of the meeting, seconded by Councilman Miller.

Motion approved via roll call vote resulting in the following;

Ayes 7 Councilwoman Carter, Councilman Hagerty, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk
Nays 0

Councilman Hagerty made a motion to approve the list of bills and vouchers, seconded by Councilwoman O'Connor. Motion approved via a unanimous voice vote.

Committee Reports

Councilman Miller – Community Events & Athletics – Councilman Miller gave information on his golf tournament fundraiser for youth athletics on Friday, November 25. Sign-ups are closed, and he is hopeful to fundraise money to get the Little League jerseys this year. He and Councilman Pisarcik met with the Little League Coaches and they will be installing a score board, that will include spaces for sponsorship.

Report of the Mayor

Mayor Sickel – Mayor Sickel received a very touching letter from Judge Holston, thanking Council for honoring him with a proclamation. Winter Wonderland at Hendrickson Park will be Saturday, December 3 at 6 pm. Santa will be there to light the tree and take photos. The High School Choir will be singing several Holiday songs and special stories about Kwanzaa, Christmas and Hanukkah will be read by our community leaders. Mayor Sickel congratulated everyone on the General Election.

Report of the Clerk

Ms. Swanson – Ms. Swanson listed several upcoming reminders; all City buildings is closed Friday, November 11 in recognition of Veterans Day. All City buildings will be closed Thursday, November 24 and City Hall will be closed Friday, November 25 in recognition of Thanksgiving. The yearly RFP's will be published online and in the paper's this week. They will be due Tuesday, December 6 at 10 am. She thanked all Board Workers who worked on Election Day, and all voters who came out to vote. The day went very smoothly and is thankful to all who contributed.

Department Reports

Mr. Leech – Mr. Leech explained Mr. Pennypacker has been working on redoing our Organizational Chart and Job Descriptions and hopes to be able to present that at the next meeting. Mr. Pennypacker has also been laying the ground work for a new website, and will hopefully be signing a contract for one by the end of the year. Mr. Law and Mr. Pennypacker have been working to get us to Tier 2 and Tier 3 of Cyber Security. He congratulated everyone on the General Election. He thanked Ms. Swanson, Public Works and the Police Department for all the hard work on Election Day. Mr. Leech explained that Heart and Soul unveiled a mural at the High School last Friday, and Councilwoman Harwell, O'Connor, Miller, Mr. Law. Mr. Pennypacker, and himself were able to attend.

Mr. Breier –

NJDOT MUNICIPAL AID PROJECTS**FY 2020 NJDOT Municipal Aid – Hunter Street**

1. The application to NJDOT-Local Aid for a grant to resurface Hunter Street from N. Broad Street to Traban Trail was submitted July 19, 2019. The NJDOT issued a letter November 21, 2019 notifying the City it has been awarded a grant of \$271,675.00 for this project. The Notice to Bidders was published in September 2021 and the bid opening was held on October 5th. The contract was awarded to Think Pavers on October 13th for \$225,062.20. The handicap ramps and curb replacement work were completed on April

15th. The milling of the roadway surface was completed on May 9th and the paving operations were completed on the 11th. Striping was completed on the 12th. The End of Construction Notice was sent to the NJDOT on May 16th. We have received the results of the second set of pavement sample tests. I have prepared the final NJDOT Change Order and had it signed by the contractor. I will submit it to the Clerk to add to the agenda for the December 14th meeting for Council's approval. Then all of the closeout documents can be submitted to NJDOT for approval and preparation of the Final Payment Voucher. We have prepared "As-Built" plans of the project showing the limits of new pavement, curbing and ramps, and striping. The resolution for Council's approval of a 5-year road opening moratorium for this section of Hunter Street will be submitted for the December 14th meeting after NJDOT has approved the closeout documents.

FY 2021 NJDOT Municipal Aid – Progress Avenue

1. The application to NJDOT-Local Aid for a grant to resurface Progress Avenue from N. Broad Street to the dead end past Tatum Street was submitted on June 30, 2020 to NJDOT. The grant request was for a total of \$353,665 which includes \$282,755 for construction, \$28,500 for design engineering, and \$42,410 for inspection and material testing. The City received notice on November 16, 2020 that the DOT awarded \$305,325.00 for this project. The construction plans have been edited to indicate the limits of new curb and gutter, sidewalk and driveway apron repair, tree root protection, and 4 new handicap ramps at the intersection of Progress and Tatum. The final plans and specifications were submitted to NJDOT on May 6th for review and comments. I received the review comments from the Local Aid office on July 8th. I prepared responses to the comments and submitted revised plans and specifications in August. I received additional comments from DOT this week and we are making the necessary changes to the plans and specs. The revised documents were submitted on October 7th for final approval from NJDOT to advertise this project for bids. Resolution No. 22-179 was approved at the October 12th meeting to authorize the engineer to advertise the project for bids next month. We have received an email from NJDOT that the construction documents have been approved for bidding. A final set of signed/sealed plans and specs will be submitted to DOT this week. The Notice to Bidders will be sent to the SJ Times for publication next week with a Bid Opening date of December 7th.

FY 2022 NJDOT Municipal Aid – West Centre Street

1. The grant application for the repaving of W. Centre Street from S. Broad Street to S. Jackson Street was submitted to NJDOT-Local Aid in July. The City received a letter from the NJDOT dated October 21, 2021 stating that this project has been awarded a grant for \$296,915.00. Rich Leidy and I conducted a field review of the street and the intersecting streets to determine the limits of construction. We have completed the field survey of the road in order to finish the design of the resurfacing and new ADA-compliant ramps. We conducted additional survey work for the grading of the new surface. The final plans, cost estimate and specifications will be completed next week and submitted to NJDOT for review. Depending on the length of the review period, this project may be advertised for bids late this year, with Award in early 2023 and construction starting in March.

NJDOT DISCRETIONARY (LAIF) AID PROJECTS

South Columbia Street Resurfacing

1. The NJDOT issued a letter dated March 14th to Mayor Sickel that states that the City has been awarded a grant in the amount of \$300,000 for the South Columbia Street Project. In April 2020 the application was submitted to the NJDOT with Council approval per Resolution No. 20-87. The scope of the project includes resurfacing the roadway from Logan Street to Delaware Street and installing new handicap ramps at each intersection – except where recent projects were completed along High Street, West Centre Street and Myrtle Avenue. We have conducted the survey work needed for the design of the final roadway surface and the ramps. The plans and specifications are approximately 75% complete. The documents will be submitted to DOT later this fall with a tentative schedule to advertise for bids and award the contract in early 2023. Construction would then proceed in March or April.

FY2022-23 Application

1. After the City receives notice of any funds approved from the Congressionally Directed Spending application and other grant applications, I will consult with Rich Leidy and other City officials to select a road resurfacing, storm sewer replacement, or pedestrian path project to apply for an LAIF grant this year.

WATER CAPITAL PROJECTS

Emergency Generator

1. This project is for a permanent emergency generator to be installed at the site of Wells #1A and #2A in Sewell.
2. We will coordinate with Rich Leidy to select 1 or 2 vendors or generator manufacturers from Sourcewell and request proposals to select and install a generator at the site through their cooperative purchasing process.

2022 Water Capital Project

1. The new water main improvement project for FY2022 includes replacing the 4" water mains with new 8" mains in Maple Street and Laurel Street from Cooper Street to Hunter Street and in Holroyd Place. The construction plans and specifications are approximately 90% complete. After discussions with Rich Leidy and Bob Law, we are revising the scope of work of this project to include repair of the broken water main on N. Broad Street just south of the bridge and also the repair or replacement of the broken main in S. Girard Street at the bridge just east of Bell Lake. The design of these repairs will be complete within 2 weeks, along with a final cost estimate.
2. Because this year's ARPA funds have been allocated for the water treatment plant and other purposes, I will coordinate with Rich Leidy and Bob Law to determine a dollar amount for a water/sewer improvements bond to cover the construction, engineering and inspection costs for this project as well as others as noted below. **The first reading of the bond ordinance to fund this project is on the agenda for tonight's meeting, with the 2nd reading and adoption set for December 14th. Therefore, the Notice to Bidders will be published the week of the 19th. The bid opening and award of the contract will be scheduled for late January 2023.**

SCADA System Upgrade

1. The current system is outdated and needs to be upgraded. Public Works received an estimate of \$280,000 from Complete Control Services (CCS) to replace and upgrade the hardware and software, and provide a service

contract. The amount budgeted this FY is \$250,000. This project is required to go through the fair and open bidding process for competitive contracting. We will prepare the bid documents and specifications to include the system requirements and features provided by Public Works. However, the selection of the vendor/contractor will be based on a graded system, to be independently evaluated and graded by 2 or 3 City officials and professionals. We have begun preparing the specifications for this project. Once complete, I will go over them with Rich and make any changes. The project will be advertised for bids in November or December after the water/sewer bond is approved.

Well Redevelopment – Well #9

1. Rich and I met with a representative of A.C. Schultes at the site on March 18th to discuss the rehab of various valves and motors and the installation of a new flow meter. The specifications and bid documents for the redevelopment of Well No. 9 on Railroad Avenue will be completed after the water/sewer bond is approved. This project may be shifted to Well #8 which is out of service as a result of the problem at the water treatment plant.

SANITARY SEWER CAPITAL

2020 Sanitary Sewer Capital Project

1. Lining the Wood Street sanitary sewer main and manhole rehabilitation was contracted to Vortex Services at \$126,101. Resolution No. 22-134, to release the performance bond and accept the maintenance bond, was approved at the July 27th Council meeting. This project is now closed out.

STORM SEWER INFRASTRUCTURE IMPROVEMENT PROJECTS

FY 2022 Project – Miscellaneous Locations

1. **FY 2022 CDBG** We applied for a grant in the amount of \$50,000 for the addition of drainage inlets at the intersection of S. Barber Avenue and Carpenter Street and installation of a backflow preventer valve at an inlet on Nelson Avenue. Resolution No. 22-172 was passed by Council at the September 28th meeting which approved changing the scope of work of this grant to installing 12 ADA-compliant curb ramps at several intersections. I sent a copy of the resolution to the County on October 3rd and am waiting for their approval. We are currently finalizing the plans and specifications and will submit them to the County by November 14th for approval to advertise for bids. With Council's authorization to advertise this project for bids, I will send the NTB to the SJ Times next week. The bid opening will be on December 7th and award on the 14th.
2. **Congressionally Directed Funding** The following projects have been resubmitted for Congressionally Directed Spending to fund the costs of these necessary storm sewer repairs:
 - **Horace Street to Warner Street** Lining 273' of 36" CIP Pipe and 285' of 24" CIP Pipe: The two storm lines run parallel to each other and are partially located under the parking lot of the apartment complex. This line was videoed after the large storm in June 2019 and showed many issues that need to be addressed.
 - **Jackson Street (Centre to Barber)** Replacement and lining of 400' of 18" CIP Pipe: This storm main was videoed and showed multiple cracks, as well as a complete pipe collapse. It is unknown how far the collapse is as the camera was not able to go through the pipe. There are also visible sinkholes on the sides of Jackson Street.

- **Acme Drive to Leona Avenue to Twells Avenue** Lining of 66' of 24" CIP pipe, 996' of 18" CIP Pipe, and 40' or 18" Reinforced Concrete Pipe: This storm line runs under driveways, sheds, and has visible sinkholes in yards and behind the funeral home.

LOCAL ROAD RESURFACING PROGRAM

FY 2019 – CDBG: Resurfacing of S. Maple Avenue

1. The City received a \$50,000 CDBG grant for the repaving of Maple Avenue from East Barber Avenue to Union Avenue. The documents were submitted to the County on February 3rd for review and authorization to advertise the project for bids. Resolution No. 22-61 was approved at the February 23rd Council meeting extending the term of the agreement with the County for this project. Authorization to advertise this project for bids was issued by City Council with Resolution No. 22-87. The Notice to Bidders was published on May 16th in the SJ Times. The bid opening date was June 14th. Award of the contract to the low bidder, Paving Plus, LLC, was approved at the June 22nd Council meeting. I issued the Notice of Award and sent the contract to Paving Plus on June 27th. I received the signed contracts, the performance and payment bonds and the insurance certificate and forwarded them to the Clerk for processing. The contracts were signed by the Mayor and Clerk at the July 27th Council meeting. I sent one fully-executed contract to Paving Plus.
2. **The pre-construction meeting was held on Monday September 26th. The concrete sub-contractor started work on the new curbing and handicap ramps on October 20th and finish on the 28th. The milling and paving began on October 31st and was completed on November 4th.**

FY 2022 City Bonds: Golf Dr., Lyman Ave, Meadow La., Maple & Laurel from Hunter St. to the north ends

1. The roads to be resurfaced for FY2022 include Laurel Street and Maple Street north of Hunter Street and the connecting road, Meadow Lane, and Golf Drive and Lyman Avenue. This paving project will replace the entire existing pavement and all the temporary pavement on the trenches left from the new water main installation on these roads in 2021. Handicap ramps and new curbing will be installed where required. Authorization to advertise this project for bids was approved at the May 24th Council meeting. The Notice to Bidders was published in the June 14th edition of the SJ Times. The bid opening was held on July 6th. The resolution to award the contract to the low bidder, Arawak Paving Co., was approved at the July 13th Council meeting. I sent the Notice of Award and the contract to Arawak Paving for their processing, and received the signed contracts, the performance and payment bonds and the insurance certificate on July 22nd. The contracts were signed by the Mayor and Clerk at the July 27th Council meeting.
2. The pre-construction meeting was held on July 19th to go over Arawak's schedule. They started on August 2nd with the replacement of deteriorated or missing curb on Golf Drive and Lyman Avenue and then moved to Laurel Street, Maple Street and Meadow Lane. The milling and paving started on August 16th and was completed the following week. The pavement striping for crosswalks and Stop bars was completed on August 31st. The resolution approving the final change order for this project was passed by Council at the September 28th meeting. We have prepared "As-Built" plans of the project showing the limits of new pavement, curbing and ramps, and striping. The

resolution to accept Arawak's maintenance bond and release their performance bond and the retainer was approved at the October 26th meeting. A resolution is on the agenda for tonight's meeting for Council's approval of a 5-year road opening moratorium for the newly paved sections of these streets.

Woodbury Creek Dam Project

Woodbury Creek Dam

1. On March 2nd the contractor attached grills to the frames of the canal gates to protect them from floating debris. A resolution to approve the final change order and the final payment was passed at the July 27th meeting. The resolution now states that a portion of the retainer will be withheld until the wetlands plantings have been re-installed and established this fall. The performance bond and balance of the retainer are released and the contractor's maintenance bond accepted. We have received 3 additional quotes for a floating debris boom to install upstream of the new dam spillway. I will submit a letter next week to John Leech recommending approval of the quote for the boom that best fits our situation and request a purchase order from Bob Law to order the equipment.

GREEN ACRES PROJECTS

2014 – Green Acres Program (Walking Paths, Footbridge and Streambank Stabilization)

1. NJDEP issued the Wetlands and Flood Hazard Area permits, effective 1/24/2020.
2. On July 19, 2021 a representative of the Soil Remediation Program of NJDEP issued an email stating that he has reviewed the documents submitted by CTM (the LSRP for the City) and agrees with the LSRP's proposal that No Further Action (NFA) is required. On July 20th the Environmental Specialist from Green Acres issued a memorandum acknowledging the SRP's conclusion of NFA and stated that the Green Acres' participation in the project can now proceed.
3. On August 19, 2021 Green Acres authorized us to proceed to the bid phase. A new Notice to Bidders for a reduced scope of work was advertised for bids on December 28, 2021. The bid opening was held on Tuesday January 18th. The project, including the Base Bid and Alternate B, was awarded to Gerald A. Barrett, LLC for \$363,100. The resolution to award the project was approved at the January 26th Council meeting and the Notice of Award was issued to Barrett for processing. The Notice to Proceed was issued with a start date of April 25th.
4. Mobilization, clearing and installation of silt fence was conducted the week of the 25th. The installation of cross-drains and the small storm sewers were completed on May 5th. Public Works installed the 2 Green Acres Project signs on Cooper Street and East Red Bank Avenue. The installation of the stone base for the path along the west side of Stewart Lake was completed on June 3rd. Excavation for the path along the north bank of the lake was completed on June 24th. From June 27th to the 30th the contractor installed the terraced walkway that connects the north end of the path behind St. Stephen's church to the sidewalk on Evergreen Avenue. On July 8th they began installing the porous pavement on the path on the north bank of the lake. This was completed on July 15th. On July 27th the contractor completed installing the pavement on the path on the west bank of the lake from the terraced

walkway to the parking lot at the Cooper Street end of the park. The contractor has also finished restoring the edges of the path with topsoil and grass seed, and conducted a general clean up. The final paving of the parking lot at Cooper Street was completed on August 31st. The widening of the concrete driveway leading to the parking lot and other concrete work was conducted on September 15th and 16th. The contractor has installed the bollards at the start of the path next to the parking lot and on the access drive from N. Bayard Ave & Rugby Place.

5. The resolution approving Change Order No. 1 for this project was approved by Council at the September 28th meeting. The contractor will install the striping in the parking lot in the next few weeks and address any other concerns. Public Works has picked up the three path ID signs. **They should be installed in the next few weeks. The graphics and text for a series of interpretive signs has been proofed. I will coordinate with Rich Leidy to have them printed in the next few weeks, mounted on a wood backboard and then installed along the path in select locations.**

2017 Green Acres Program (Playground & Park Pavilion)

1. On July 19, 2021 a representative of the NJDEP SRP issued an email stating that he has reviewed the documents submitted by CTM (the LSRP for the City) and agrees with the LSRP's proposal that No Further Action (NFA) is required. On July 20th the Environmental Specialist from Green Acres issued a memorandum acknowledging the SRP's conclusion of NFA and stated that the Green Acres' participation in the project can now proceed. This was followed by an email from Bruce Bechtloff of Green Acres asking for a project construction time frame and stating that we can now submit the plans and specifications for review so that he can then issue a pre-bid authorization letter.
2. We will coordinate with Bob Law to get the paperwork completed for the City to preorder the restroom building and the 2 pavilions so that RCP Shelters can start the design and drawings. They will then provide us with the details and specs to add to our bid docs. The construction plans and specifications for only the site work will be submitted to Green Acres for approval after the plans for the structures have been ordered and the construction documents updated with the final model information.
3. Once Green Acres has authorized the City to proceed to the bid and construction phase for this project we will coordinate with the building manufacturer for the colors and various options for the 3 structures. We will also ask the sales rep from MRC Recreation to prepare color renderings of the site. After we review and approve the building plans and details and the City authorizes the fabrication of the units we will request authorization from Council to advertise this project for bids.
4. I have contacted the representative from MRC Recreation and asked for updated quotes for the 2 pavilions, and also for a rendering of the plaza showing these 2 structures, the 2 playground units and the other site amenities throughout the plaza. I have received the updated quotes for the pavilions with a total of \$155,708.00. Bob Law has verified that there are still funds available in the grant for this project. Resolution No. 22-181 was passed by Council's for approval of this purchase. The purchase order for the pavilions was sent to MRC Recreation who forwarded it to RCP Shelters to begin the

design process. We will continue to finalize the plans and specs for the site work contract for the concrete slabs and the installation of the playground units so that they can be sent to Green Acres in November for authorization to advertise for bids.

Miscellaneous Projects

Demolition Project

1. The contractor demolished the house on Green Street on April 18th. On the 19th they began demolishing the houses at 38 and 40 West Barber Ave. The final house at 32 West Barber Ave was demolished by April 28th. Resolution No. 22-135 to release their performance bond was approved at July 27th Council meeting. The project is now closed out.

Wing-Dickerson Park Improvements

1. The City received NPP grant funding totaling \$208,000 for upgrades to Wing-Dickerson Park. Resolution No. 22-178 is on the agenda for tonight's meeting for Council to authorize the engineer to advertise the project for bids. The upgrades include replacing the basketball courts, resurfacing the tennis court, installing 3 pickle ball courts, and replacing the wood mulch in the playground area.
2. The plans and specifications are complete. The resolution authorizing the engineer to advertise this project for bids was passed by Council at the October 12th meeting. The Notice to Bidders was published in the South Jersey Times on October 25th. The bid opening date was November 4th. A resolution to award the contract to Command Co., Inc. is on the agenda for tonight's meeting. The Notice to Proceed will be issued at the end of the month.
3. Public Works began removing the existing asphalt at the basketball courts on October 24th. They will also replace the wood mulch in the playground area, clean and repaint the playground equipment, install new trash and recycle receptacles, install new court-side benches at the basketball court, procure and install park ID signs and rules signs, and procure new basketball backboards and posts to be installed by the contractor.

NJDOT Transportation Alternatives Set-Aside Program

1. We are preparing the application and supporting documents to submit to NJDOT for Federal Aid grant funds to construct a pedestrian path network along Hester's Branch's three lakes, Hunter Street and Evergreen Avenue lakes, and around Broad Street Lake – to include footbridges over the Woodbury Creek at the Evergreen Avenue bridge and the railroad bridge. This path network would connect directly or with crosswalks to the existing paved path on the west side of Broad Street and to the recently completed pedestrian path along Stewart Lake. The maximum grant amount is \$1.5 million.
2. The application was submitted on November 3rd through the NJDOT's SAGE website. A confirmation email was issued by DOT.

Mr. Brier asked for a motion to approve going out to bid for the ADA Ramp Project once the County approves it. Councilman Miller motioned, and Councilwoman O'Connor seconded the motion. Motion approved by unanimous voice vote. Council President Merinuk asked for a timeline on the Wing-Dickerson Park project and the Pedestrian Path Network grant. Mr. Breier responded.

Chief Ryan – Chief thanked Ms. McIlvane, Mayor Sickel and the Fire Department for being able to do a parade, drive-by for James Martin, a Woodbury child who recently has had several serious surgeries. Cindy and Dave Tomato were able to provide and signed Brandon Graham helmet, and James was very happy. Councilwoman O'Connor added how happy she was we were able to do this for James.

Mr. Law – Mr. Law explained that the auditors will be coming soon. He thanked Council for considering the Best Practices Checklist under New Business.

Unfinished Business

No Unfinished Business

New Business

Councilman Hagerty made a motion to approve sending the Best Practice Checklist, seconded by Councilman Miller. Motion approved via unanimous voice vote.

Open to the Public

Councilman Hagerty made a motion to open to the public, seconded by Councilman Miller. Motion approved by unanimous voice vote.

Tony Alveario – 552 Delaware St. – Mr. Alveario gave updates on what him and his group, Say No to GCL have been doing, especially in Wenonah. He is concerned about the effects of the GCL Train will have in Woodbury and would like to give a presentation. Mr. Alveario explained he has been doing some surveying and petitioning in Woodbury, including on Councilwoman O'Connor's street. Councilwoman O'Connor disputed some of his comments.

John Fulmer – 548 Hunter St. – Mr. Fulmer gave an update on the wildlife at Stewart Lake Park, including updates on the Double Crested Cormorants and Mallards. Mr. Fulmer asked about getting nesting boxes and Mayor Sickel responded saying it would be a great project for children and we will look into it. Mr. Fulmer asked for update about the posting about regulations/signage at Stewart Lake as they are not up yet and as a dog owner the signage is important to him. Mr. Leech responded, explaining they are in the process of being made up and will be installed as soon as they are done. Mr. Leech added that the City ordered several dog trash bag and trash can poles. Mr. Fulmer would like the City to look into how the pedestrian paths affects body of waters and wildlife. Councilwoman Miller added information about a wildlife sign near Laurel Street and Mayor Sickel added how Mr. Fulmer posts great wildlife pictures of Woodbury on his Instagram page.

Hearing no one, Councilman Hagerty made a motion to close to the public, seconded by Councilwoman Miller. Motion approved by unanimous voice vote.

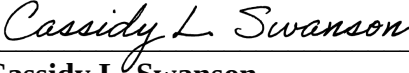
Adjournment

There being no further business, Councilman Hagerty made a motion to adjourn, seconded by Councilwoman O'Connor. Motion approved by a unanimous voice vote.

Meeting adjourned 7:08 p.m.

Business Meeting
City of Woodbury
Respectfully submitted,

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November 9, 2022



Cassidy L. Swanson,
City Clerk

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.