

**City of Woodbury
City Council Meeting
December 14, 2022
33 Delaware Street, Woodbury, NJ 08096
6:30 p.m.**

The meeting of December 14, 2022, was called to order by Council President Merinuk at 6:35 pm. Council President Merinuk then led the Pledge of Allegiance followed by a Moment of Reflection.

Open Public Meeting Statement

Ms. Swanson read the Open Public Meetings Act Statement. This is a regular public meeting of the City Council of the City of Woodbury. Due notice of this meeting was provided to the newspaper and public by posting and publication of Resolution No. 22-04 adopted at the 2022 Reorganization Meeting on January 5, 2022. Also, notice of the public meeting was provided to the newspaper and posted on the City web page for the public.

Roll Call:

Present: Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk, Mayor Sickel

Absent:

Others Present: City Clerk, Cassidy Swanson; Solicitor, Jeff Krachun; Police Chief, Tom Ryan; Engineer, Paul Brier; Chief Financial Officer, Robert Law; Administrator, John Leech; Deputy Administrator, Bradley Pennypacker

Promotions

RESOLUTION NO. 22-193 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING PROMOTION OF CARL VILLONE FROM CORPORAL OF POLICE TO SERGEANT OF POLICE IN THE WOODBURY CITY POLICE DEPARTMENT
Councilman Fleming presented the above titled resolution. Ms. Swanson read the title of the resolution Councilman Fleming made a motion to adopt Resolution 22-193, seconded by Councilwoman Harwell.

Motion approved via roll call vote resulting in the following;

Ayes 9 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 0

Abstain 0

Mayor Sickel introduced Carl Villone and read his biography. Mayor Sickel swore in Sergeant Villone. Sergeant Villone was accompanied by his wife, son and daughter. He thanked his family, colleagues, Mayor Sickel and Council for their support in assuming this position.

RESOLUTION NO. 22-194 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING PROMOTION OF RYAN ALCOTT FROM PATROLMAN TO CORPORAL OF POLICE IN THE WOODBURY CITY POLICE DEPARTMENT

Councilman Fleming presented the above titled resolution. Ms. Swanson read the title of the resolution. Councilman Fleming made a motion to adopt Resolution 22-194, seconded by Councilwoman Harwell.

Motion approved via roll call vote resulting in the following;

Ayes 9 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk

Nays 0

Absent 0

Abstain 0

Mayor Sickel introduced Ryan Alcott and read his biography. Mayor Sickel swore in Corporal Alcott. Corporal Alcott was accompanied by his wife, son and daughter. He thanked his, family, colleagues, Mayor Sickel and Council for their support in assuming this position.

Recess began at 6:49 pm

Recess ended at 6:53 pm

Proclamations

Mayor Sickel introduced Donna Clementoni and read her proclamation, for her volunteer effort in the City of Woodbury, and assisting with the Mayor's Monthly Newsletter. Councilwoman O'Connor also thanked Mrs. Clementoni.

Mayor Sickel introduced Cassidy Swanson and read her proclamation, for her effort assisting with the Mayor's Monthly Newsletter.

Recess began at 7:00 pm

Recess ended at 7:03 pm

Approval of the Minutes

Councilman Fleming made a motion to approve the minutes from the April 26, May 24, October 26, and November 9 City Council meetings, seconded by Councilman Miller. Motion approved by the following voice vote.

April 26 Meeting Minutes

Ayes 7 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Council President Merinuk

Nays 0

Absent 0

Abstain 2 Councilman Pisarcik, Councilwoman O'Connor

May 24 Meeting Minutes

Ayes 8 Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman

Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk

Nays 0

Absent 1 Councilwoman Carter

Abstain 0

October 26 Meeting Minutes

Ayes 8 Councilwoman Carter, Councilman Fleming, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk

Nays 0

Absent 0

Abstain 1 Councilman Hagerty

November 9 Meeting Minutes

Ayes 6 Councilman Hagerty, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk

Nays 0

Absent 0

Abstain 3 Councilwoman Carter, Councilman Fleming, Councilwoman Harwell

Open to the Public for Agenda Items

Council President Merinuk stated the meeting will be opened to the public for agenda items only. Council President Merinuk reminds everyone that each agenda item does have to get read aloud. Councilman Fleming made a motion to open to the public, seconded by Councilman Hagerty. Motion approved by unanimous voice vote. Ms. Swanson then read the titles of the Resolutions. Ms. Swanson went on to inform the public that at this time they can come up to the podium to be heard at this time.

Hearing no one, Councilman Hagerty made a motion to close to the public, seconded by Councilman Miller. Motion approved by unanimous voice vote.

Ordinances

ORDINANCE 2312-19 BOND ORDINANCE AUTHORIZING THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT IN AND FOR THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$1,000,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$950,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING Councilman Fleming presented the above titled ordinance. Ms. Swanson read the title of the Ordinance. Councilman Fleming moved to open to the public on Ordinance 2312-19, seconded by Councilwoman Harwell.

Hearing no one, Councilman Fleming made a motion to close to the public on Ordinance 2312-19, Seconded by Councilwoman Harwell.

Councilman Fleming made a motion to adopt Ordinance 2312-19, seconded by Councilman Miller.

Motion approved via roll call vote resulting in the following;

Ayes 9 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 0

Abstain 0

ORDINANCE NO. 2377-22 AN ORDINANCE TO FIX AND ESTABLISH SALARIES AND RATE OF COMPENSATION ON THE VARIOUS OFFICERS AND EMPLOYEES OF THE CITY OF WOODBURY IN THE COUNTY OF GLOUCESTER, AND TO PROVIDE THE MANNER OF PAYMENT THEREOF AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HERewith Councilman Fleming presented the above titled ordinance. Ms. Swanson read the title of the Ordinance. Councilman Fleming moved to open to the public on Ordinance 2377-22, seconded by Councilman Miller.

Hearing no one, Councilman Fleming made a motion to close to the public on Ordinance 2377-22, Seconded by Councilman Miller.

Councilman Fleming made a motion to adopt Ordinance 2377-22, seconded by Councilman Miller.

Motion approved via roll call vote resulting in the following;

Ayes 9 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 0

Abstain 0

ORDINANCE 2378-22 AN ORDINANCE REPEALING AND REPLACING CHAPTER 76, CURFEW, OF THE CODE BOOK OF THE CITY OF WOODBURY Councilman Fleming presented the above titled ordinance. Ms. Swanson read the title of the Ordinance. Councilman Fleming moved to open to the public on Ordinance 2378-22, seconded by Councilman Hagerty.

Hearing no one, Councilman Hagerty made a motion to close to the public on Ordinance 2378-22, Seconded by Councilman Miller.

Councilman Fleming made a motion to adopt Ordinance 2378-22, seconded by Councilman Hagerty.

Motion approved via roll call vote resulting in the following;

Ayes 9 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 0

Abstain 0

ORDINANCE NO. 2379-22 AN ORDINANCE AUTHORIZING SALE OF CITY LAND LOCATED WITHIN THE CITY OF WOODBURY AND THE BOROUGH OF WOODBURY HEIGHTS AND KNOWN AS BLOCK 35, LOT 4 IN THE BOROUGH OF WOODBURY HEIGHTS AND BLOCK 135.01, LOT 1 IN THE CITY OF WOODBURY AND EXECUTION OF ALL NECESSARY DOCUMENTS PURSUANT TO N.J.S.A. 40A:12-13(b)(5) Councilman Fleming presented the above titled ordinance. Ms. Swanson read the title of the Ordinance. Councilman Fleming moved to open to the public on Ordinance 2379-22, seconded by Councilwoman Harwell.

Hearing no one, Councilman Fleming made a motion to close to the public on Ordinance 2379-22, Seconded by Councilman Hagerty.

Councilman Fleming made a motion to adopt Ordinance 2379-22, seconded by Councilman Hagerty.

Motion approved via roll call vote resulting in the following;

Ayes 9 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 0

Abstain 0

ORDINANCE NO. 2380-22 BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT FOR THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$80,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$76,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING Councilman Fleming presented the above titled ordinance. Ms. Swanson read the title of the Ordinance. Councilman Fleming moved to open to the public on Ordinance 2380-22, seconded by Councilman Hagerty.

Hearing no one, Councilman Hagerty made a motion to close to the public on Ordinance 2380-22, Seconded by Councilman Fleming.

Councilman Fleming made a motion to adopt Ordinance 2380-22, seconded by Councilman Hagerty.

Motion approved via roll call vote resulting in the following;

Ayes 9 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 0

Abstain 0

ORDINANCE NO. 2381-22 BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS EQUIPMENT AND THE COMPLETION OF VARIOUS IMPROVEMENTS FOR THE WATER AND SEWER UTILITY IN THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$925,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE CITY OF WOODBURY, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$878,750; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING Councilman Fleming presented the above titled ordinance. Ms. Swanson read the title of the Ordinance. Councilman Fleming moved to open to the public on Ordinance 2381-22, seconded by Councilwoman Harwell.

Hearing no one, Councilman Fleming made a motion to close to the public on Ordinance 2381-22, Seconded by Councilwoman Harwell.

Councilman Fleming made a motion to adopt Ordinance 2381-22, seconded by Councilwoman Harwell.

Motion approved via roll call vote resulting in the following;

Ayes 9 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 0

Abstain 0

Resolutions

CONSENT AGENDA

RESOLUTION NO. 22-195 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING EXECUTION OF STATEMENT OF WORK AND MASTER SERVICES AGREEMENT BETWEEN THE CITY OF WOODBURY AND CIVICPLUS

RESOLUTION NO. 22-196 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING EXECUTION OF SOFTWARE AS A SERVICE AGREEMENT BETWEEN THE CITY OF WOODBURY AND MONSIDO

RESOLUTION NO. 22-197 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING EXECUTION OF STATEMENT OF WORK AND MASTER SERVICES AGREEMENT BETWEEN THE CITY OF WOODBURY AND CIVICPLUS

RESOLUTION NO. 22-198 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING A FINAL CHANGE ORDER FOR THE FY2020 NJDOT MUNICIPAL AID PROJECT – RESURFACING & SAFETY IMPROVEMENTS TO HUNTER STREET

RESOLUTION NO. 22-199 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING CITY ENGINEER TO ISSUE NOTICE TO BIDDERS REGARDING THE FY2022 WATER & SANITARY SEWER IMPROVEMENTS PROJECT FOR THE SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM REPLACEMENT AND UPGRADES

RESOLUTION NO. 22-200 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER TWO REQUIREMENTS

RESOLUTION NO. 22-201 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER THREE REQUIREMENTS

RESOLUTION NO. 22-202 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING ACCEPTANCE AND EXECUTION OF A SUBGRANT AWARD OF THE FEDERAL FISCAL YEAR 2022 OF EMERGENCY MANAGEMENT PERFORMANCE GRANT AND EMERGENCY MANAGEMENT AGENCY ASSISTANCE

RESOLUTION NO. 22-203 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE TRANSFER OF APPROPRIATIONS IN THE LOCAL BUDGET OF THE CITY OF WOODBURY FOR THE FISCAL YEAR 2022

RESOLUTION NO. 22-204 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE IN

THE BUDGET OF THE CITY OF WOODBURY PURSUANT TO N.J.S. 40A:4-87
(CHAPTER 159, P.L. 1948)

RESOLUTION NO. 22-205 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY PROVIDING FOR THE INSERTION OF SPECIAL ITEMS OF REVENUE IN THE BUDGET OF THE CITY OF WOODBURY PURSUANT TO N.J.S. 40A:4-87
(CHAPTER 159, P.L. 1948)

END CONSENT AGENDA

Councilman Fleming made a motion to approve the consent agenda as read at the beginning of the meeting, seconded by Councilman Miller.

Councilman Fleming thanked Mr. Breier for getting Resolution No. 22-199, the Supervisory Control and Data Acquisition (SCADA) system and pushing for the project to be completed. Council President Merinuk asked Councilman Fleming to give a brief description of what the SCADA system is. Councilman Fleming gave a brief overview of the SCADA system and how it operates.

Councilwoman O'Connor thanked Mr. Pennypacker and Mr. Leech for their work on Resolution No. 22-195, Resolution No. 22-196, and Resolution No. 22-197. She asked for a brief overview of the work they did and what kind new website and systems the City will be getting. Mr. Pennypacker responded

Motion approved via roll call vote resulting in the following;

Ayes 9 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 0

Abstain 0

Mayor Sickel asked Mr. Law to explain the \$16,000 bill for Bowman & Company, the City's Auditor. Mr. Law responded, noting that they are additional service charges as we sold two bonds, and the sale of bonds and bond rating prices have gone up. Mr. Law went into details of these steps and documents, adding it's all required if and when we sell bonds.

Councilman Fleming made a motion to approve the list of bills and vouchers, seconded by Councilman Hagerty. Motion approved via a unanimous voice vote.

Committee Reports

Councilman Fleming – He spoke with the City's Special Counsel, Manko, Gold, Katcher, Fox LLP in regard to the PFNA Well Field. They went over some financial information they needed and indicated the technical assessment they have been working on is almost done and they hope to issue report to us later this week. Slovey wants to schedule a meeting with our Special Counsel and their Council. Council President Merinuk asked if that is a good thing. Councilman Fleming responded, adding without breaking confidentially, he believes it is.

Councilwoman Harwell -Diversity, Equity, and Inclusion Committee -

The ordinances regarding the lakes will be reintroduced in January, 2023 contingent upon gathering, formalizing and analyzing public submissions regarding the naming of the lakes.

Re: Ordinances pertaining to unnamed lakes. The following ordinances were tabled and referred to the DEI Committee based on Council's desire and request to have other considerations, such as considering engagement by the public. Future readings will be scheduled with an understanding that names have been decided.

⇒ **ORDINANCE NO. 2373-22** AN ORDINANCE NAMING AN UNNAMED LAKE IN THE CITY OF WOODBURY (GRISCOM LAKE)

⇒ **ORDINANCE NO. 2374-22** AN ORDINANCE NAMING AN UNNAMED LAKE IN THE CITY OF WOODBURY (G.G. GREEN LAKE)

⇒ **ORDINANCE NO.2375-22** AN ORDINANCE NAMING AN UNNAMED LAKE IN THE CITY OF WOODBURY (LAKE NOLTE)

Action Steps/Further research efforts to follow

Community Survey

Gloucester Historical Society

Gloucester County Historical Society Library

Councilwoman O'Connor – School Board Liaison – She attended the November 16th School Board Meeting, and it was very goof. The Board had architects for the gymnasium there to do a presentation and they could do one for Council as well. The project will cost a large amount of money, but there is no way around that. A High School Student Representative reported on the Annual Malcolm Bernard Historically Black Colleges and Universities College Fair which was held at Rowan University on November 14. A total of 45 students had access to gathering general information about their school(s) of interest as well as anything from majors offered to life on campus. Several students received college acceptances on the spot. Elementary students did a presentation on how they teach math now, which was very impressive. There are some new School Board Members and a lot of changes are happening now. They are also making changes to the Cafeteria and ensuring every student has food. They are trying to raise funds for school athletic uniforms and school trips.

Councilman Hagerty – Economic Development Committee – They continue to gather information for the Block &5 Request for Proposals. He is hopeful on the submissions due for the Block 100 Request for Proposals that is due tomorrow, December 15 at 3 pm.

Councilwoman Miller – She attended the Veterans Day Observance of Gratitude on November 12 at Rotary Park. It was put on by the Scout Troop 7007, and it was wonderful. What struck her was that it wasn't just speeches, people shared stories of their loved ones, and it was very touching. She wants to acknowledge those who set up and run these kind of events because they don't always get they acknowledgements that they should. Councilwoman Elect Norlyn Garlic also attended the Observance with her.

Councilman Miller – The Woodbury High School Football Team won the 2022 NJSIAA Football State Championship. The 1st Public State Champion in New Jersey History. The Woodbury High School Marching Band on winning the 2022 Cavalcade of Bands "Independence A" State Championship. The Banner for both teams is done, and should be hung up on Monday. He thanked everyone who attended and donated to his annual golf tournament. They raised almost \$5,000 and there were 104 golfers. Councilman Miller thanked Mr. Breier for taking a look at the little league field, and they are going to apply for a \$104,000 grant for the Fields. He also thanked Chief Ryan for putting together the victory parade for the Football Team.

Report of the Mayor

Mayor Sickel – The Winter Wonderland was great. She's aware that people would still like a Christmas tree at City Hall, so there will be one there next year. Habitat for Humanity just completed another house. Councilman Hagerty, Councilwoman Harwell, Councilwoman O'Connor, Mr. Leech and herself attended. It was two years in the making and the family is so excited about the house. Mr. Leech added that Habitat for Humanity will be building another house next-door. This is the 52nd house that Habitat for Humanity has built in Gloucester County. She is happy to see Cameron Baker from the YMCA at the Meeting. She thanked him for all of the work he has done for the YMCA the past year, and bringing back several programs. Mayor Sickel had Councilman Miller talk about the Football Celebration and Food Distribution that took place yesterday. Councilman Miller explained that the Woodbury City Public Schools and the Group 1 State Football Champions partnered with Nakobe Dean of the Philadelphia Eagles and 4MYCITY for a fresh produce distribution. All of the football players were out there, distributing the food. Afterwards, they had a celebration in the auditorium where Nakobe Dean spoke to the players and congratulated them.

Report of the Clerk

Ms. Swanson – On November 28th, I received the City of Woodbury's 2022 Certified General Election results, that were certified on November 21st. The 2022 Certified General Election results goes as follows;

- Mayor – City of Woodbury
 - Kyle Miller – 1,756 votes
 - Harry Trout – 942 votes
- Council – City of Woodbury Ward 1
 - Danielle Carter – 507 votes
 - Joseph Noverati – 258 votes
- Council – City of Woodbury Ward 2
 - Norlyn Harmon Garlic – 546 votes
 - Lisa A. Yacoub – 240 votes
- Council – City of Woodbury Ward 3
 - Reed Merinuk – 697 votes
 - George Wagoner – 436 votes

The Holiday Trash Schedule; There will be NO yard waste pick up on Monday, December 26th or Monday, January 2nd. For the Week of December 26th and January 2nd, all trash routes will remain the same. Christmas Trees can be put out on a Monday with yard waste when yard waste resumes. City Hall will be closed Friday, December 23. All City buildings will be closed Monday, December 26 and January 2, 2023. There will be a Kwanzaa Celebration at Evergreen

Avenue Elementary School on Friday, from 6:30 – 9:30 pm, that will include performances speakers. Admission is a non-perishable food item benefiting First Baptist Church of Jericho. Kwanzaa celebration

Department Reports

Mr. Leech – He thanked Council for passing Resolution No. 195, Resolution No. 196, and Resolution No. 197. Mr. Pennypacker, Ms. Swanson and Mr. Law put a lot of effort into securing the new website and additional features. Mr. Pennypacker is a great negotiator and got us a great price. This will make it not only easier internally to use, but make it extremely user friendly for the residents, and more accessible. With the new website, we will be able to process electronic payments, which we will be looking to do in the future. Mr. Leech attended the Winter Wonderland and it was fantastic, even with the weather. He sends his condolences to Jimmy Beck's family and friends as he passed away. He had been with the Public Works Department Since 1985 and was a great, funny guy.

Mr. Breier – I. NJDOT MUNICIPAL AID PROJECTS

A. FY 2020 NJDOT Municipal Aid – Hunter Street

1. The application to NJDOT-Local Aid for a grant to resurface Hunter Street from N. Broad Street to Traban Trail was submitted July 19, 2019. The NJDOT issued a letter November 21, 2019, notifying the City it has been awarded a grant of \$271,675.00 for this project. The Notice to Bidders was published in September 2021 and the bid opening was held on October 5th. The contract was awarded to Think Pavers on October 13th for \$225,062.20. The handicap ramps and curb replacement work were completed on April 15th. The milling of the roadway surface was completed on May 9th and the paving operations were completed on the 11th. Striping was completed on the 12th. The End of Construction Notice was sent to the NJDOT on May 16th. I have revised the final NJDOT Change Order and submitted to the Clerk. Resolution No. 22-198 is on the agenda for tonight's meeting to approve the C.O. I will send the C.O. to the DOT for review and approval along with other closeout documents this week, including a draft Final Payment Voucher. I will also request that the contractor submit the maintenance bond for the project for acceptance by Council, along with release of the performance bond and the retainer. We have prepared "As-Built" plans of the project showing the limits of new pavement, curbing and ramps, and striping. The resolution for Council's approval of a 5-year road opening moratorium for this section of Hunter Street will be submitted to the Clerk after NJDOT has approved the closeout documents.

B. FY 2021 NJDOT Municipal Aid – Progress Avenue

1. The application to NJDOT-Local Aid for a grant to resurface Progress Avenue from N. Broad Street to the dead-end past Tatum Street was submitted on June 30, 2020, to NJDOT. The grant request was for a total of \$353,665 which includes \$282,755 for construction, \$28,500 for design engineering, and \$42,410 for inspection and material testing. The City received notice on November 16, 2020, that the DOT awarded \$305,325.00 for this project. The construction plans have been edited to indicate the limits of new curb and gutter, sidewalk and driveway apron repair, tree root protection, and 4 new handicap ramps at the intersection of Progress and Tatum.

2. The revised final plans and specifications were approved for bidding by NJDOT

on October 24th. Resolution No. 22-179 was approved at the October 12th meeting to authorize the engineer to advertise the project for bids next month. The Notice to Bidders was published in the SJ Times on November 22nd with a Bid Opening date of December 21st. The bid results will be sent to DOT for concurrence of award to the low bidder. Then I will submit a resolution for Council's award of the contract at a meeting in January. Construction could start in February.

C. FY 2022 NJDOT Municipal Aid – West Centre Street

1. The grant application for the repaving of W. Centre Street from S. Broad Street to S. Jackson Street was submitted to NJDOT-Local Aid in July. The City received a letter from the NJDOT dated October 21, 2021, stating that this project has been awarded a grant for \$296,915.00. Rich Leidy and I conducted a field review of the street and the intersecting streets to determine the limits of construction. We have completed the field survey of the road in order to finish the design of the resurfacing and new ADA-compliant ramps. We conducted additional survey work for the grading of the new surface. The final plans, cost estimate and specifications were submitted to NJDOT for review on November 18th. Initial review comments were received today. We will submit revised plans and specs in the next few weeks and anticipate receiving DOT's approval to advertise for bids in January. I will then submit a resolution for Council's authorization to advertise for bids. Bid opening and award should be in February 2023 and construction starting in March.

D. FY 2023 NJDOT Municipal Aid – Newton Ave & Euclid Street

1. The grant application for the repaving of Newton Avenue and Euclid Street was submitted to NJDOT-Local Aid in July. The City received notice from the NJDOT dated November 23, 2022, stating that this project has been awarded a grant for \$306,400.00. We will conduct the survey and prepare the plans and specifications in spring 2023 with an anticipated construction start in the fall.

II. NJDOT DISCRETIONARY (LAIF) AID PROJECTS

A. South Columbia Street Resurfacing

1. The NJDOT issued a letter dated March 14th to Mayor Sickel that states that the City has been awarded a grant in the amount of \$300,000 for the South Columbia Street Project. In April 2020 the application was submitted to the NJDOT with Council approval per Resolution No. 20-87. The scope of the project includes resurfacing the roadway from Logan Street to Delaware Street and installing new handicap ramps at each intersection – except where recent projects were completed along High Street, West Centre Street and Myrtle Avenue. We have conducted the survey work needed for the design of the final roadway surface and the ramps. The plans and specifications are approximately 75% complete. After Progress Avenue is

awarded and West Centre Street is out for bids, we will finalize the plans and specifications for this project and submit them to DOT for review and approval.

B. FY2022-23 Application

1. After the City receives notice of any funds approved from the Congressionally Directed Spending application and other grant applications, I will consult with Rich Leidy and other City officials to select a road resurfacing, storm sewer replacement, or pedestrian path project to apply for an LAIF grant this year.

III. WATER CAPITAL PROJECTS

A. Emergency Generator

1. This project is for a permanent emergency generator to be installed at the site of Wells #1A and #2A in Sewell.
2. We will coordinate with Rich Leidy to select 1 or 2 vendors or generator manufacturers from Sourcwell and request proposals to select and install a generator at the site through their cooperative purchasing process.

B. 2022 Water Capital Project

1. The new water main improvement project for FY2022 includes replacing the 4" water mains with new 8" mains in Maple Street and Laurel Street from Cooper Street to Hunter Street and in Holroyd Place. The construction plans and specifications are approximately 95% complete. The plans now include replacing a section of the broken water main in the sidewalk on N. Broad Street just south of the bridge and also the replacement of the broken main in S. Girard Street that currently goes under the bridge just east of Bell Lake.
2. Because this year's ARPA funds have been allocated for the water treatment plant and other purposes, I will coordinate with Rich Leidy and Bob Law to determine a dollar amount for a water/sewer improvements bond to cover the construction, engineering, and inspection costs for this project as well as others as noted below. The first reading of the bond ordinance to fund this project is on the agenda for tonight's meeting, with the 2nd reading and adoption set for December 14th. Therefore, I will submit a resolution for Council's authorization to advertise this project for bids for the December 28th meeting. The Notice to Bidders will be published the 1st or 2nd week of January 2023. The bid opening and award of the contract will be scheduled for February 2023.

C. SCADA System Upgrade

1. The current system is outdated and needs to be upgraded. Public Works received an estimate of \$280,000 from Complete Control Services (CCS) to replace and upgrade the hardware and software and provide a service contract. The amount budgeted this FY is \$250,000. This project is required to go through the fair and open bidding process for competitive contracting. We will prepare the bid documents

and specifications to include the system requirements and features provided by Public Works. However, the selection of the vendor/contractor will be based on a graded system, to be independently evaluated and graded by 2 or 3 City officials and professionals.

2. We have begun preparing the specifications for this project. The front-end specifications are complete along with a location map of the sites to be connected in the system. The technical specs and grading criteria should be complete within a week. Resolution No. 22-199 is on tonight's agenda to authorize the engineer to advertise this project for bids. The Notice to Bidders will be submitted to the SJ Times in late December with a bid opening date one week before the 2nd Council meeting in January 2023.

D. Well Redevelopment – Well #8

1. The specifications and bid documents for the redevelopment of Well No. 8 near the Water Treatment Plant will be completed in January 2023. The work will include the rehabilitation of various valves and motors and the installation of a new magnetic flow meter. We plan to request authorization advertise this project for bids in January and have

the bid opening and award in February.

IV. SANITARY SEWER CAPITAL

A. 2023 Sanitary Sewer Capital Project

1. At this time, we plan to prepare the plans and specifications for repairs, pipe lining and pipe replacement, and manhole reconstruction for the sanitary sewer lines in East Red Bank Ave from Washington Ave to N. Broad Street. This project is required to eliminate the frequent blockages formed in the main line and the connecting laterals from the buildings along Red Bank Ave.

V. STORM SEWER INFRASTRUCTURE IMPROVEMENT PROJECTS

A. FY 2022 Project – Miscellaneous Locations

1. FY 2022 CDBG We applied for a grant in the amount of \$50,000 for the addition of drainage inlets at the intersection of S. Barber Avenue and Carpenter Street and installation of a backflow preventer valve at an inlet on Nelson Avenue. Resolution No. 22-172 was passed by Council at the September 28th meeting which approved changing the scope of work of this grant to installing 12 ADA-compliant curb ramps at several intersections. I sent a copy of the resolution to the County on October 3rd, and they sent an amendment to the agreement to the City on December 9th for signing and return. Once signed by the Commission Director the city should receive the County's authorization to advertise this project for bids. The plans and specifications are complete, and Council passed a motion at the November 9th meeting also authorizing the engineer to advertise bids. I will send the NTB to the SJ Times in the next week or two. The bid opening will be in late January 2023.

2. Congressionally Directed Funding

The following projects have been resubmitted for Congressionally Directed Spending to fund the costs of these necessary storm sewer repairs:

- Horace Street to Warner Street Lining 273' of 36" CIP Pipe and 285' of 24" CIP Pipe: The two storm lines run parallel to each other and are partially located under the parking lot of the apartment complex. This line was videoed after the large storm in June 2019 and showed many issues that need to be addressed.

- Jackson Street (Centre to Barber)

Replacement and lining of 400' of 18" CIP Pipe: This storm main was videoed and showed multiple cracks, as well as a complete pipe collapse. It is unknown how far the collapse is as the camera was not able to go through the pipe. There are also visible sinkholes on the sides of Jackson Street.

- Acme Drive to Leona Avenue to Twells Avenue

Lining of 66' of 24" CIP pipe, 996' of 18" CIP Pipe, and 40' of 18" Reinforced Concrete Pipe: This storm line runs under driveways, sheds, and has visible sinkholes in yards and behind the funeral home.

VI. LOCAL ROAD RESURFACING PROGRAM

A. FY 2019 – CDBG: Resurfacing of S. Maple Avenue

1. The City received a \$50,000 CDBG grant for the repaving of Maple Avenue from East Barber Avenue to Union Avenue. Authorization to advertise this project for bids was

issued by City Council with Resolution No. 22-87. Award of the contract to the low bidder, Paving Plus, LLC, was approved at the June 22nd Council meeting. I issued the Notice of Award and sent the contract to Pave Plus on June 27th. The contracts were signed by the Mayor and Clerk at the July 27th Council meeting.

2. The pre-construction meeting was held on Monday September 26th. The concrete sub-contractor started work on the new curbing and handicap ramps on October 20th and finish on the 28th. The milling and paving began on October 31st and was completed on November 4th. We are coordinating with the contractor for their submission of the maintenance bond in order to begin the closeout process.

B. FY 2022 City Bonds: Golf Dr., Lyman Ave, Meadow La., Maple & Laurel from Hunter St. to the north ends

1. The roads to be resurfaced for FY2022 include Laurel Street and Maple Street north of Hunter Street and the connecting road, Meadow Lane, and Golf Drive and Lyman Avenue. The Notice to Bidders was published in the June 14th edition of the SJ Times. The bid opening was held on July 6th. The resolution to award the contract to the low bidder, Arawak Paving Co., was approved at the July 13th Council meeting. The contracts were signed by the Mayor and Clerk at the July 27th Council meeting.

2. The pre-construction meeting was held on July 19th to go over Arawak's schedule. They started on August 2nd with the replacement of deteriorated or missing curb. The milling and paving started on August 16th and was completed the following week. The pavement striping for crosswalks and Stop bars was completed on August 31st. The resolution approving the final change order for this project was passed by Council at the September 28th meeting. The resolution to accept Arawak's maintenance bond and release their performance bond and the retainer was approved at the October 26th meeting. Resolution No. 22-188 was approved by Council on November 9th to establish a 5-year road opening moratorium for the newly paved sections of these streets.

VII. Woodbury Creek Dam Project

A. Woodbury Creek Dam

1. On March 2nd the contractor attached grills to the frames of the canal gates to protect them from floating debris. A resolution to approve the final change order and the final payment was passed at the July 27th meeting. The resolution now states that a portion of the retainer will be withheld until the wetlands plantings have been re-installed and established this fall. The performance bond and balance of the retainer are released, and the contractor's maintenance bond accepted. We have received 3 additional quotes for a floating debris boom to install upstream of the new dam spillway. I submitted a letter to Bob Law recommending approval of the quote for the boom that best fits our situation and requested a purchase order to send to the manufacturer to order the equipment.

VIII. GREEN ACRES PROJECTS

A. 2014 – Green Acres Program (Walking Paths, Footbridge and Streambank Stabilization)

1. NJDEP issued the Wetlands and Flood Hazard Area permits, effective 1/24/2020.

2. On July 19, 2021 a representative of the Soil Remediation Program of NJDEP issued an email stating that he has reviewed the documents submitted by CTM (the LSRP for the City) and agrees with the LSRP's proposal that No Further Action (NFA) is required. On July 20th the Environmental Specialist from Green Acres issued a memorandum acknowledging the SRP's conclusion of NFA and stated that the Green Acres' participation in the project can now proceed.

3. On August 19, 2021, Green Acres authorized us to proceed to the bid phase. A new Notice to Bidders for a reduced scope of work was advertised for bids on December 28, 2021. The bid opening was held on Tuesday January 18th. The project, including the Base Bid and Alternate B, was awarded to Gerald A. Barrett, LLC for \$363,100. The Notice to Proceed was issued with a start date of April 25th.

4. Mobilization, clearing and installation of silt fence was conducted the week of the 25th. The installation of cross-drains and the small storm sewers were completed on May 5th. Public Works installed the 2 Green Acres Project signs on Cooper Street and East Red Bank Avenue. The installation of the stone base for the path along the west side of Stewart Lake was completed on June 3rd. From June 27th to the 30th the contractor installed the terraced walkway that connects the north end of the path behind St. Stephen's church to the sidewalk on Evergreen Avenue. On July 8th they began installing the porous pavement on the path on the north bank of the lake. This was completed on July 15th. On July 27th the contractor completed installing the pavement on the path on the west bank of the lake from the terraced walkway to the parking lot at the Cooper Street end of the park. The final paving of the parking lot at Cooper Street was completed on August 31st. The widening of the concrete driveway leading to the parking lot and other concrete work was conducted on September 15th and 16th. The contractor has installed the bollards at the start of the path next to the parking lot and on the access drive from N. Bayard Ave & Rugby Place.

5. The resolution approving Change Order No. 1 for this project was approved by Council at the September 28th meeting. The contractor has installed the striping in the parking lot to designate 8 spaces and also to block parking in front of the gate to the Cooper Street lift station. Public Works has picked up the three path ID signs. They are also waiting for approval of the new Park Rules sign before 2 panels are ordered. These signs should be installed in the next few weeks. The graphics and text for a series of interpretive signs has been proofed. Rich Leidy is in the process of obtaining a quote for the signs and also purchasing the brackets to mount the signs on wood posts.

B. 2017 Green Acres Program (Playground & Park Pavilion)

1. On July 19, 2021, a representative of the NJDEP SRP issued an email stating that he has reviewed the documents submitted by CTM (the LSRP for the City) and agrees with the LSRP's proposal that No Further Action (NFA) is required. On July 20th the Environmental Specialist from Green Acres issued a memorandum acknowledging the SRP's conclusion of NFA and stated that the Green Acres' participation in the project can now proceed. This was followed by an email from Bruce Bechtloff of Green Acres asking for a project construction time frame and stating that we can now submit the plans and specifications for review so that he can then issue a pre-bid authorization letter.

2. The construction plans and specifications for only the site work will be submitted to Green Acres for approval after the plans for the structures have been ordered and the

construction documents updated with the final model information.

3. Once Green Acres has authorized the City to proceed to the bid and construction phase for this project we will coordinate with the building manufacturer for the colors and various options for the 3 structures. After we review and approve the building plans and details and the City authorizes the fabrication of the units we will request authorization from Council to advertise this project for bids.

4. I have contacted the representative from MRC Recreation and asked for updated quotes for the 2 pavilions, and also for a rendering of the plaza showing these 2 structures, the 2 playground units and the other site amenities throughout the plaza. I have received the updated quotes for the pavilions with a total of \$155,708.00. Bob Law has verified that there are still funds available in the grant for this project. Resolution No. 22-181 was passed by Council's for approval of this purchase. The purchase order for the pavilions was sent to MRC Recreation who forwarded it to RCP Shelters to begin the design process. On November 28th I received the structural plans for the two pavilions to review and use for our concrete slab design. We will continue to finalize the plans and specs for the site work contract for the concrete slabs and the installation of the playground units so that they can be sent to Green Acres in January 2023 for authorization to advertise for bids.

IX. Miscellaneous Projects

A. Wing-Dickerson Park Improvements

1. The City received NPP grant funding totaling \$208,000 for upgrades to Wing-Dickerson Park. Resolution No. 22-178 is on the agenda for tonight's meeting for Council to authorize the engineer to advertise the project for bids. The upgrades include replacing the basketball courts, resurfacing the tennis court, installing 3 pickle ball courts, and replacing the wood mulch in the playground area.

2. The resolution authorizing the engineer to advertise this project for bids was passed by Council at the October 12th meeting. The Notice to Bidders was published in the South Jersey Times on October 25th. The bid opening date was November 4th. Resolution No. 22-189 was approved at the November 9th Council meeting awarding the contract to Command Co., Inc. The Notice to Proceed was issued on November 30th with a completion date of December 30th. The contractor began construction on December 12th.

3. Public Works will replace the wood mulch in the playground area, clean and repaint the playground equipment, install new trash and recycle receptacles, install new court-side benches at the basketball court, procure and install park ID signs and rules signs, and procure new basketball backboards and posts to be installed by the contractor.

B. NJDOT Transportation Alternatives Set-Aside Program

1. We are preparing the application and supporting documents to submit to NJDOT for Federal Aid grant funds to construct a pedestrian path network along Hester's Branch's three lakes, Hunter Street and Evergreen Avenue lakes, and around Broad Street Lake – to include footbridges over the Woodbury Creek at the Evergreen Avenue bridge and the railroad bridge. This path network would connect directly or with crosswalks to the existing paved path on the west side of Broad Street and to the recently completed pedestrian path along Stewart Lake. The maximum grant amount is \$1.5 million.

2. The application was submitted on November 3rd through the NJDOT's SAGE

website. A confirmation email was issued by DOT.

Chief Ryan – Woodbury City Police Department – Thanked Mayor Sickel and Council for passing Resolution No. 22-194 and Resolution No. 22-195, and their continued support. The officers are two great guys, and we are lucky to have them. The Police Department has become Santa's second workshop, as we have an amazing number of toys for Toys for Tots. Liz McIlvaine has helped significantly and we have hundreds and hundreds of toys from 1 month old's to teenagers. We are so happy to be able to help these families and we are proud of our community working together.

Mr. Law – Chief Financial Officer - He thanked Council for passing Resolution No 22-203, as it helps us at the end of the year. We all know that next year the State Health Benefits are increasing, and we are currently hearing 22%. We are looking at other options for health benefits, with our employees involvement, and we will keep everyone updated. Mr. Law thanked Mr. Pennypacker for all of his hard work on the business continuity plan. The JIF has asked for our copy to use as an example for other municipalities, because of how good and thorough it is. With having this plan in place, we will not have a deductible next year if we suffer a cyber-attack.

Unfinished Business

No Unfinished Business

New Business

Councilman Miller made a motion to approve sending the Joint Insurance Fund Continuity of Government Plan, seconded by Councilman Fleming. Motion approved via unanimous voice vote.

Councilman Fleming asked if the JIF gave us a template for the Business Continuity Plan, or if we wrote it from scratch. Mr. Pennypacker answered, saying there was no template. The JIF gave five questions that needed to be answered, and by interviewing each department, he was able to build it out enough to complete the plan. Mr. Law added that Brad then went into the four core categories, how it affects our departments, and then what we can and can't do to improve moving forward. The plan ended up being twenty-plus pages. Mr. Pennypacker thanked Chief Ryan and Lieutenant Boucher for their help with the police department portion. Also looked ended up 20 plus page plan. Councilwoman Harwell asked if employees have remote access to our systems. Mr. Law and Mr. Pennypacker have been looking into how to improve our systems to do this, as we currently cannot. Mr. Pennypacker is looking into how to not only provide more moving forward but having it super secure. Councilman Fleming and Council President Merinuk thanked Mr. Pennypacker and Mr. Law.

Open to the Public

Councilman Fleming made a motion to open to the public, seconded by Councilman Miller. Motion approved by unanimous voice vote.

Romona Wilcox – 250 S. Barber Ave – She informed Council that her roof has been completed and the State and County inspections are done. The County inspector told her that the contractor will send her the final documents, but she hasn't gotten them. She has hadn't received the State and County reports. Mr. Leech will send her the final inspection building reports and will talk

with Mr. Bottecello about the Contractor documents. Ms. Wilcox is concerned about the Wing-Dickerson Park Project and if there was any community involvement. She was also upset that Mr. Hughes got to have a meeting about the Park, but no one else was offered. Mr. Leech responded, adding that he met with Mr. Hughes to address existing drainage concerns at the Woodbury Child Development Center and the construction, nothing about the project itself. Ms. Wilcox also mentioned that Gloria Holmes passed away, and that she will be dearly missed.

Hearing no one, Councilman Hagerty made a motion to close to the public, seconded by Councilman Fleming. Motion approved by unanimous voice vote.

Councilman Fleming called a resolution from the floor, pursuant to N.J.S.A. 10:4-12b (8) & (5) **RESOLUTION NO. 22-206** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING A CLOSED SESSION TO DISCUSS MATTERS RELATED TO EMPLOYMENT RELATIONSHIP AND THE PURCHASE, LEASE ACQUISITION OF REAL PROPERTY AND/OR INVESTMENT OF PUBLIC FUNDS Councilman Fleming made a motion to adopt Resolution 22-206, seconded by Councilman Miller.

Motion approved via roll call vote resulting in the following;

Ayes 9 Councilwoman Carter, Councilman Fleming, Councilman Hagerty, Councilwoman Harwell, Councilwoman Miller, Councilman Miller, Councilwoman O'Connor, Councilman Pisarcik, Council President Merinuk,

Nays 0

Absent 0

Abstain 0

Council President Merinuk asked members of the public to exit Council Chambers as City Council would be entering Closed Session.

Closed Session began at 8:11 pm

Closed Session ended at 9:10 pm

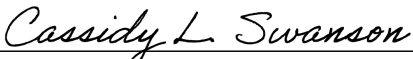
Councilman Fleming made a motion to re-enter the public portion of the business meeting, seconded by Councilman Miller

Adjournment

There being no further business, Councilman Fleming made a motion to adjourn, seconded by Councilman Miller. Motion approved by a unanimous voice vote.

Meeting adjourned 9:11 p.m.

Respectfully submitted,



Cassidy L. Swanson,
City Clerk

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.