



City of Woodbury
City Council Meeting Agenda
November 13, 2024
33 Delaware Street, Woodbury, NJ 08096
6:30 PM

A. Pledge of Allegiance and Moment of Silent Reflection

B. Reading of the Open Public Meeting Statement

C. Roll Call

D. Open to the Public for Agenda Items Only

E. Ordinances

1. **ORDINANCE NO. 2420-24** - AN ORDINANCE TO FIX AND ESTABLISH SALARIES AND RATE OF COMPENSATION ON THE VARIOUS OFFICERS AND EMPLOYEES OF THE CITY OF WOODBURY IN THE COUNTY OF GLOUCESTER, AND TO PROVIDE THE MANNER OF PAYMENT THEREOF AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HEREWITH

Second Reading

2. **ORDINANCE 2421-24** - AN ORDINANCE OF THE CITY OF WOODBURY AMENDING CHAPTER 156 "SEWERS" AND CHAPTER 197 "WATER" OF THE CODE OF THE CITY OF WOODBURY

First Reading

3. **ORDINANCE 2422-24** - AN ORDINANCE TO AMEND FEES LISTED IN CHAPTERS 59(ANIMALS), 71(COMMERCIAL BUILDING STANDARDS), 73(CONSTRUCTION CODES, UNIFORM), 84(FEES ESTABLISHED), 106(INSPECTION OF DWELLING UNITS) AND 150(FEES) OF THE CODE BOOK OF THE CITY OF WOODBURY

First Reading

CONSENT AGENDA

1. **RESOLUTION NO. 24-179** - RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF WOODBURY AUTHORIZING RELEASE OF THE PERFORMANCE GUARANTEE AND ACCEPTING THE MAINTENANCE BOND OF ARAWAK PAVING CO., INC. FOR THE FY2023 LOCAL ROADS RESURFACING PROJECT – LAUREL STREET & MAPLE STREET FROM COOPER STREET TO HUNTER STREET, HOLROYD PLACE, AND A PORTION OF SOUTH GIRARD STREET
2. **RESOLUTION NO. 24-180** RESOLUTION ESTABLISHING A 5 YEAR MORATORIUM ON THE ISSUANCE OF ROAD OPENING PERMITS FOR PROGRESS AVENUE, NORTH BROAD STREET (RT. 45) TO WESTERN TERMINUS, FROM AUGUST 12, 2023 THROUGH AUGUST 11, 2028

3. **RESOLUTION NO. 24-181** - RESOLUTION OF THE CITY OF WOODBURY IMPOSING LIEN(S) FOR PROPERTY MAINTENANCE PURSUANT TO MUNICIPALITY CODE §162-4
4. **RESOLUTION NO. 24-182** - RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING TO ACCEPT AND EXECUTE A SUBGRANT AWARD OF THE FEDERAL FISCAL YEAR 2024 OF EMERGENCY MANAGEMENT PERFORMANCE GRANT AND EMERGENCY MANAGEMENT AGENCY ASSISTANCE
5. **RESOLUTION NO. 24-183** - RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AWARDED A CONTRACT TO TORTORICE CONTRACTORS, INC. FOR THE PUBLIC WORKS GARAGE ROOF REPLACEMENT PROJECT
6. **RESOLUTION NO. 24-184** - RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AWARDED A CONTRACT TO COMMAND COMPANY, INC. FOR THE FY 2017 GREEN ACRES STEWART LAKE PARK IMPROVEMENTS PROJECT – PLAYGROUND & PAVILION PLAZA, PHASE 2 – INSTALLATION
7. **RESOLUTION NO. 24-185** - RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY AUTHORIZING THE SALE OF PUBLIC PROPERTY ONLINE THROUGH A NEW JERSEY STATE CONTRACT AUCTION SERVICE (GOVDEALS.COM)

END CONSENT AGENDA

H. Approval of the Bill and Voucher List

I. Reports

J. Unfinished Business

K. New Business

L. Open to the Public

M. Resolutions

N. Adjournment

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council President of the City of Woodbury constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

ORDINANCE NO. 2420-24

AN ORDINANCE TO FIX AND ESTABLISH SALARIES AND RATE OF COMPENSATION ON THE VARIOUS OFFICERS AND EMPLOYEES OF THE CITY OF WOODBURY IN THE COUNTY OF GLOUCESTER, AND TO PROVIDE THE MANNER OF PAYMENT THEREOF AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HEREWITH

BE IT ORDAINED by the Mayor and Council of the City of Woodbury, County of Gloucester, State of New Jersey, that Chapter 106, Housing Standards, Article I, in General Lead-Based Paint Hazard Inspection Frequency Requirements; Single-family, two-family and multiple rental dwellings, Section 17(B)(1), (2) and (3) are hereby amended as follows:

Section 1. The payment of all salaries and compensation required to be made under the provisions of this ordinance shall be on an annual, bi-weekly, quarterly or hourly pays-per-year basis commencing with the first pay period of January 2024 or as otherwise noted below.

Section 2. The salary of the following officers and employees classifications shall be:

Section 2A. ANNUAL SALARY (Paid in 26 Bi-Weekly Pays in 2024)

1	Administrator		\$120,000.00 - \$140,000.00
2	Deputy Administrator		\$100,000.00 - \$120,000.00
3	JIF Safety Coordinator		\$8,300.00 - \$9,500.00
4	Deputy Emergency Management Coordinator		\$5,000.00 - \$7,300.00
5	Emergency Management Coordinator		\$5,000.00 - \$7,300.00

Section 2B. ANNUAL SALARY (Paid Quarterly)

1	Mayor		\$3,700.00 - \$4,500.00
2	President of City Council		\$3,100.00 - \$3,900.00
3	Councilpersons		\$2,700.00 - \$3,500.00

1	Annual Dog Clinic Workers	for day	\$80.00 - \$100.00
2	Election Day City Hall Workers	per shift	\$80.00 - \$100.00
3	Police Cadet		NJ Minimum Wage - \$18.00
4	Police Special Officers	SLEO I	NJ Minimum Wage - \$19.00
5	Police Special Officers	SLEO II	\$16.00 - \$20.00
6	Police Special Officers	SLEO III	\$31.00 - \$38.00
7	Senior Special Law Enforcement Officer II		\$31.00 - \$38.00
8	Police Maintenance Person		\$27.00 - \$38.00

9	Part-time Fire Fighter		\$17.00 - \$20.00
10	Intern		NJ Minimum Wage - \$18.00
11	Part-time Police Civilian Aide	Effective 2/13/24	\$30.00 - \$34.00
12	Part-time Community Events Coordinator		\$19.00 - \$24.00

Section 3. The City recognizes the following unions, whose member employees' salaries and hourly rates are stated in their respective collective bargaining agreements - PBA Local 122, IAFF Local 3592, and UFCW Local 360. In addition to the annual salary, certain members of the Police Department and Fire Department shall be paid for legal holidays in accordance with contractual agreements. Payment shall be made on or before December 1, 2024 or as specified in contractual agreements.

	Administrative and Clerical	
1	Assistant Municipal Finance Officer	*Contract*
2	Water & Sewer Meter Coordinator & Assistant Billing Clerk	*Contract*
3	Administrative Secretary & Board of Health Secretary	*Contract*
4	Police Clerk	*Contract*
5	Police Administrative Assistant	*Contract*
6	Housing Official & Code Enforcement Officer	*Contract*
7	Tax & Utility Clerk	*Contract*
8	City Hall Administrative Assistant	*Contract*
	Public Works Department	
1	Driver / Laborer	*Contract*
	Police Department	
1	Chief of Police	*Contract*
2	Captain	*Contract*
3	Lieutenant	*Contract*
4	Sergeant	*Contract*
5	Corporal	*Contract*
6	Detective	*Contract*
7	Patrol Officer	*Contract*
	Fire Department	
1	Fire Official	*Contract*
2	Full-time Fire Fighter	*Contract*

	Supervisory Administrative	
1	Chief Financial Officer	*Contract*
2	City Clerk/Deputy Registrar	*Contract*
3	Deputy Clerk/Registrar	*Contract*
4	Tax and Utility Collector	*Contract*
5	Senior Housing Inspector	*Contract*
6	Public Works Manager	*Contract*
7	Public Works Operations Stormwater Coordinator	*Contract*
8	Public Works Operations Manager/Safety Coordinator	*Contract*

SECTION 4. The following shall be paid in accordance with contractual agreements - shift differential, shift leader pay, on-call pay and clothing maintenance allowance.

SECTION 5. The use of private automobiles, where authorized on City business, shall be compensated on the basis as allowed by the Internal Revenue Service. Payment will be made by voucher upon proper certification of use by the employee.

SECTION 6. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed and this ordinance shall take effect upon final passage and publication as required by law. If any section, paragraph, subdivision, clause or provision of the ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of this ordinance shall be deemed valid and effective.

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon final passage and publication as required by law.

CITY OF WOODBURY

By: _____
WILLIAM H. FLEMING JR.,
President of Council

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Approved:

KYLE MILLER,
Mayor

Date introduced: _____

Date advertised: _____

Date adopted: _____

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Ferraino				
Councilwoman Garlic				
Councilman Hagerty				
Councilwoman Harwell				
Councilman Johnson				
Councilwoman Miller				
Councilperson Miller				
Council President Fleming				
Mayor Miller				

CERTIFICATION OF INTRODUCTION

I, Cassidy L. Swanson, hereby certify that the foregoing Ordinance 2420-24 was introduced by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **October 23, 2024**, at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson,
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Ferraino				
Councilwoman Garlic				
Councilman Hagerty				
Councilwoman Harwell				
Councilman Johnson				
Councilwoman Miller				
Councilperson Miller				
Council President Fleming				
Mayor Miller				

CERTIFICATION OF ADOPTION

I, Cassidy L. Swanson, hereby certify that the foregoing Ordinance 2420-24 was adopted after public hearing by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **November 13, 2024** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson,
City Clerk

ORDINANCE #2421-24

AN ORDINANCE OF THE CITY OF WOODBURY AMENDING CHAPTER 156 “SEWERS” AND CHAPTER 197 “WATER” OF THE CODE OF THE CITY OF WOODBURY

WHEREAS, the Mayor and Council of the City of Woodbury have determined that certain amendments to Chapter 156 entitled “**Sewers**” and Chapter 197 entitled “**Water**” are necessary; and

WHEREAS, in all other respects Chapter 156 entitled “**Sewers**” and Chapter 197 entitled “**Water**” shall remain in full force and effect.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the City of Woodbury, in the County of Gloucester and State of New Jersey, and it is hereby enacted and ordained by the authority of same as follows:

1. Chapter 156-1 of the Code of the City of Woodbury, “Rents and fees prescribed” is hereby amended and shall henceforth read in its entirety as follows:

§156-1. Rents and fees prescribed.

All persons whose houses, buildings or properties are connected with or which may be connected to the sanitary sewer system of the City shall pay the rents and fees prescribed as follows:

A. Minimum annual charge:

- (1) The following charges shall be made for sewer service for each unit connected with the sewer and receiving water service, payable quarterly on January 15, April 15, July 15 and October 15 of each year.

Type of User	Minimum Annual Charge
Each single-family user	\$ 796
Structures with apartments or stores, each apartment or store	\$ 796
Service stations and garages	\$1,592
Small businesses	\$ 796
Churches	\$ 796

- (2) For other types of users, the following schedule of charges is to be used, payable quarterly on January 15, April 15, July 15 and October 15, except that services having a water meter larger than one inch shall be billed per billing period.

- a. The charge for hotels, motels, boardinghouses, private dwellings with rented rooms, public buildings, self-service laundries, car washes, restaurants, public and private schools, diners, taverns, bars, hospitals, nursing homes, bowling alleys, theaters, shopping centers, large business establishments or plants and other commercial and industrial establishments not herein specifically mentioned shall be based upon metered water consumption. Such billing shall

be based upon the unit charge of \$199.00 for each 25,000 gallons of water or fraction thereof used per quarter.

- b. The rate for industrial users shall be established by resolution of the City Council, which rate shall be based on quantity and concentration of sewage other than that of domestic sewage and cost to the City of Woodbury for particular treatment process as well as the nature of the industry.
 - (3) Notwithstanding anything to the contrary in this section, the minimum service charge to be paid with respect to any type of property or business shall be \$796 per annum.
 - B. Special rates. In any special case not contemplated in the schedule of rates set out in this section or not clearly defined herein, the City Council is hereby authorized to establish special rates or rentals under such schedules or formulas as the City Council may deem necessary and to make, execute and deliver such contracts or agreements with such special consumers as the circumstances may require.
 - C. Drainage water permits. No person, firm or corporation, either owner, user or tenant of any land and premises, shall cause to be drained or allow to flow or to be deposited into any part of the sewer system storm, roof or surface water or drainage of groundwater; provided, however, that upon proper application, a special permit, entitled "drainage water permit," shall be issued for an annual fee of \$193.60.
2. Chapter 197-23 of the Code of the City of Woodbury, "Minimum charges for metered service" is hereby amended and shall henceforth read in its entirety as follows:

All persons whose houses, buildings or properties are connected with or may be connected to the water system of the City shall pay the rates and fees prescribed as follows:

- A. There shall be a minimum charge for all water passing through meters installed pursuant to the provisions of this chapter, which shall be based upon the following schedule, such charges to be billed quarterly.

Size of Meter (inches)	Water Allowed (gallons)	Minimum Rate
5/8	Up to 5,000	\$46.33
3/4	Up to 5,000	\$46.33
1	Up to 5,000	\$46.33

- B. In addition to the foregoing minimum charge, there shall be an additional minimum charge for each connected service furnishing water to apartments, multiple-family dwellings, stores or any dual or multiple occupancy, in the sum of \$46.33 for each such unit in excess of one. Wherever such additional minimum charge is enforced,

an additional 5,000 gallons of water will be allowed for each additional \$46.33 of minimum charge billed.

- C. Wherever there exists a sprinkler system designed to afford protection against destruction of property by fire, the following rates shall be charged quarterly:

Size of Service (inches)	Charge
4	\$111.08
6	\$222.16

- D. The foregoing minimum rates shall be charged whenever an established service exists even though there shall be no actual consumption of water through such service.

- 3. Chapter 197-24 of the Code of the City of Woodbury, “Additional charges based on water consumption” is hereby amended and shall henceforth read in its entirety as follows:

- A. In addition to the minimum charges enumerated in the preceding section, for all water drawn above the minimum used there shall be charged per billing period the following rates:

Gallons per quarter	Charge per 1,000 gallons
First 10,000 of excess	\$6.17
Next 10,000 of excess	\$7.41
All additional excess	\$9.84

- B. In special cases not contemplated in this schedule of rates or not clearly defined therein, the City Council is hereby authorized to establish special rates or rentals under such schedules or formulas as the City Council may deem necessary to keep and maintain the Public Works Department on a self-liquidating basis, and to make, execute and deliver such contracts with such special consumers as the circumstances may require; provided, however, that the City Council reserves the right to amend, alter or change this section by resolution from time to time as circumstances may require.
- C. Excess usage of the Woodbury Board of Education shall be billed at the City of Woodbury’s first-tier excess use rate, i.e., the rate charged for the first 10,000 gallons of excess water usage as set forth in § 197-24A.

When effective.

This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

CITY OF WOODBURY

By: _____
WILLIAM H. FLEMING JR.,
President of Council

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Approved: _____
KYLE MILLER,
Mayor

Date introduced: _____

Date advertised: _____

Date adopted: _____

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Ferraino				
Councilwoman Garlic				
Councilman Hagerty				
Councilwoman Harwell				
Councilman Johnson				
Councilwoman Miller				
Councilperson Miller				
Council President Fleming				
Mayor Miller				

CERTIFICATION OF INTRODUCTION

I, Cassidy L. Swanson, hereby certify that the foregoing Ordinance 2421-24 was introduced by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **November 13, 2024** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Ferraino				
Councilwoman Garlic				
Councilman Hagerty				
Councilwoman Harwell				
Councilman Johnson				
Councilwoman Miller				
Councilperson Miller				
Council President Fleming				
Mayor Miller				

CERTIFICATION OF ADOPTION

I, Cassidy L. Swanson, hereby certify that the foregoing Ordinance 2421-24 was adopted after public hearing by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a regular business meeting held on **December 11, 2024** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson
City Clerk

RESOLUTION NO. 24-179

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF
WOODBURY AUTHORIZING RELEASE OF THE PERFORMANCE
GUARANTEE AND ACCEPTING THE MAINTENANCE BOND OF
ARAWAK PAVING CO., INC. FOR THE FY2023 LOCAL ROADS
RESURFACING PROJECT – LAUREL STREET & MAPLE STREET FROM
COOPER STREET TO HUNTER STREET, HOLROYD PLACE, AND A
PORTION OF SOUTH GIRARD STREET**

WHEREAS, Arawak Paving Co., Inc. posted a Performance Guaranty, being Berkley Insurance Company Bond No. 0254399 dated October 4, 2023, for the project known as the FY2023 Local Roads Resurfacing & Safety Improvements Project - Laurel Street & Maple Street – Cooper Street to Hunter Street, Holroyd Place and portion of South Girard Street; and

WHEREAS, Bryson & Yates, City Engineer on the Project, by correspondence dated October 31, 2024, recommends release of the Performance Guaranty contingent upon the posting of a Maintenance Guaranty in a form acceptable to the City Solicitor to be held for a period of two (2) years; and

WHEREAS, Arawak Paving Co., Inc. posted a Maintenance Bond, being Berkley Insurance Company Bond No. 0254399M in the amount of \$37,254.97 for a period of two (2) years, commencing on May 24, 2024; and

WHEREAS, Bryson & Yates, City Engineer on the Project, and Timothy D. Scaffidi, City Solicitor, recommend acceptance of the Maintenance Bond for the project; and

WHEREAS, Bryson & Yates, City Engineer on the Project, recommends release of the retainer held by the City of Woodbury in the amount of \$4,567.33 to Arawak Paving Co., Inc.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Woodbury, County of Gloucester and State of New Jersey on this 13th day of November, 2024, that:

1. The Performance Guaranty, being Berkley Insurance Company Bond No. 0254399 posted by Arawak Paving Co., Inc. for the project known as the FY2023 Local Roads Resurfacing & Safety Improvements Project - Laurel Street & Maple Street – Cooper Street to Hunter Street, Holroyd Place and portion of South Girard Street is hereby released; and
2. The Maintenance Bond being Berkley Insurance Company Bond No. 0254399M posted by Arawak Paving Co., Inc. for the project known as the FY2023 Local Roads Resurfacing & Safety Improvements Project - Laurel Street & Maple Street – Cooper Street to Hunter Street, Holroyd Place and portion of South Girard Street, in the amount of \$37,254.97 is hereby accepted; and
3. The Retainer held by the City of Woodbury in the amount of \$4,567.33, is hereby released to Arawak Paving Co., Inc.

ADOPTED at a regular meeting of the Mayor and City Council of the City of Woodbury on November 13, 2024.

CITY OF WOODBURY

By: _____

WILLIAM H. FLEMING, JR.
President of Council

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Ferraino				
Councilwoman Garlic				
Councilman Hagerty				
Councilman Harwell				
Councilman Johnson				
Councilwoman Miller				
Councilperson Miller				
Council President Fleming				
Mayor Kyle Miller				

CERTIFICATION

I, Cassidy L. Swanson, hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **November 13, 2024** at City Hall, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson,
City Clerk

RESOLUTION NO. 24-180

**RESOLUTION ESTABLISHING A 5 YEAR MORATORIUM ON THE
ISSUANCE OF ROAD OPENING PERMITS FOR PROGRESS AVENUE,
NORTH BROAD STREET (RT. 45) TO WESTERN TERMINUS,
FROM AUGUST 12, 2023 THROUGH AUGUST 11, 2028**

WHEREAS, there existed a need by the City of Woodbury to resurface Progress Avenue, North Broad Street (Rt. 45) to Western Terminus; and

WHEREAS, the City of Woodbury performed this project through a FY2021 Municipal Aid grant from the NJDOT and by advertising for bids pursuant to the provisions of the New Jersey Public Contracts Law *N.J.S.A. 40A:11 et seq.*; and

WHEREAS, the project was awarded to Lexa Concrete, LLC of Hammonton, NJ on January 23, 2023; and

WHEREAS, the City of Woodbury has accepted the final completion of the contract for the road improvement project known as "Progress Avenue, North Broad Street (Rt. 45) to Western Terminus" on August 12, 2023; and

WHEREAS, the City of Woodbury has made final payment to the contractor, Lexa Concrete LLC, for the aforementioned project on October 2, 2023; and

WHEREAS, the City of Woodbury has paid to Lexa Concrete LLC the retainer previously held from the submitted invoices and payments on December 4, 2023, and Lexa Concrete LLC has therefore submitted and the City has accepted a Maintenance Bond for the aforementioned project in the amount of \$47,104.25, which is 15% of the final contract amount of \$314,028.30, for a period of two (2) years commencing on September 13, 2023; and

WHEREAS, the Code of the City of Woodbury, "Chapter 167 – STREETS AND SIDEWALKS" provides for road opening permits under the conditions as stated in "Article III – Openings and Excavations § 167-9 Application for and issuance of permit; filing fee and deposit."; and

WHEREAS, §167-9 Paragraph B. states that no road opening permits shall be granted by the City for any opening or excavation on a street that has been covered with a hard surface, such as concrete or

asphalt with a thickness of 2 inches or more, for a period of five (5) years from the date of completion of construction of such hard surface, except that a permit may be issued upon majority vote of City Council to grant such permit based on the conditions and reasons stated in sub-paragraphs (1),(2) or (3) of §167-9 Paragraph B.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the City of Woodbury has placed a moratorium from any road opening, excavations or disturbance otherwise, and from the issuance of permits thereto, on the area of new pavement constructed as part of the project known as “Progress Avenue, North Broad Street (Rt. 45) to Western Terminus” for a period of 5 years beginning on the date of final completion, August 12, 2023 and terminating on August 11, 2028, subject to the respective conditions as stated in the latest version of “Chapter 167 – STREETS AND SIDEWALKS” of the Code of the City of Woodbury.

ADOPTED at the regular meeting of the Mayor and City Council of the City of Woodbury held November 13, 2024.

CITY OF WOODBURY

By: _____
WILLIAM H. FLEMING, JR.
President of Council

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Ferraino				
Councilwoman Garlic				
Councilman Hagerty				
Councilman Harwell				
Councilman Johnson				
Councilwoman Miller				
Councilperson Miller				
Council President Fleming				
Mayor Kyle Miller				

CERTIFICATION

I, Cassidy L. Swanson, hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at a meeting held on **November 13, 2024** at City Hall, 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson,
City Clerk

RESOLUTION NO. 24-181

**RESOLUTION OF THE CITY OF WOODBURY IMPOSING LIEN(S) FOR
PROPERTY MAINTENANCE PURSUANT TO MUNICIPALITY CODE §162-4**

WHEREAS, the property owner(s) on the attached exhibit failed to maintain to their properties as required by the Code of the City of Woodbury; and

WHEREAS, following written (10) days notices, the property owners failed to alleviate the maintenance issues; and

WHEREAS, the City of Woodbury, was forced to utilize City labor, equipment and supplies and performed the required maintenance on the property; and

WHEREAS, pursuant to Woodbury Municipal Code, §162-4 the City Official in charge of performing such services has certified to City Council the cost of performing such maintenance as set forth in the attached exhibit; and

WHEREAS, the City Council has examined the certificates and found same correct.

NOW, THEREFORE, BE IT RESOLVED, that the sums set forth on the attached exhibit shall forthwith be charged as liens upon the property as set forth on the attached exhibit and shall be added to and become and form part of the taxes next to be assessed and levied upon such dwellings and lands and shall bear interest at the same rates as taxes and shall be collected and enforced by the same officers and in the same manner as taxes.

ADOPTED, at a regular meeting of the Mayor and City Council of the City of Woodbury held on November 13, 2024.

CITY OF WOODBURY

By: _____

**WILLIAM H. FLEMING JR.,
President of Council**

ATTEST:

**CASSIDY L. SWANSON,
City Clerk**

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Ferraino				
Councilwoman Garlic				
Councilman Hagerty				
Councilwoman Harwell				
Councilman Johnson				
Councilwoman Miller				
Councilperson Miller				
Council President Fleming				
Mayor Miller				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **November 13, 2024** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson,
City Clerk

Exhibit A

CITY OF WOODURY				11/13/2024			
BOARD UP & CLEAN UP/PROPERTY LIENS						ALTERNATE	
BLOCK	LOT	ADDRESS	OWNER NAME	TOTAL	BILLED ORGINIALLY	ADDRESS AVAILABLE	
107	7	246 S BROAD	WU, LE GUO	1,194.04	10/25/2024	BOARD UP PROPERTY	
44	9	100 S WARNER	RICHARD & CAROL GAMBALE	140.00	9/18/2024	OVERGROWN WEEDS ETC	
67	6	344 GLOVER	908-6 AVE LLC	140.00	9/18/2024	OVERGROWN WEEDS ETC	
90	19	723 N GLOVER	SJES DEL LLC	165.00	10/31/2024	OVERGROWN WEEDS ETC	

RESOLUTION NO. 24-182

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY
AUTHORIZING TO ACCEPT AND EXECUTE A SUBGRANT AWARD OF THE
FEDERAL FISCAL YEAR 2024 OF EMERGENCY MANAGEMENT PERFORMANCE
GRANT AND EMERGENCY MANAGEMENT AGENCY ASSISTANCE**

WHEREAS, the City of Woodbury Office of Emergency Management has been awarded State Homeland Security Grant Program Sub-grant AFN #97.042, Subgrant Award #FY24-EMPG-EMAA-0822 from the New Jersey Department of Law and Public Safety, Office of the Attorney General. The subgrant, consisting of \$10,000.00 Federal Award is for the purpose of enhancing the City's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the City of Woodbury will use these funds to enhance your Emergency Management Program and that the funds will be used for Emergency Management purposes; and

WHEREAS, the award period is from July 1, 2024, to June 30, 2025; and

WHEREAS, the subgrant award incorporates all conditions and representations contained or made in application and notice of award; and

WHEREAS, the City of Woodbury Office Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for Subgrant Award that has been required by the said New Jersey State Office of Emergency Management.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Woodbury, in the County of Gloucester, State of New Jersey:

1. That the Council accepts the award of the FFY24 Emergency Management Performance Grant Program (EMPG), Emergency Management Agency Assistance Subgrant (EMAA) in the amount of up to \$10,000.00 Federal Funds from the New Jersey State Police, Office of Emergency Management.
2. That the Chief Financial Officer and Director of Emergency Management are authorized to sign the appropriate subgrant award documents.
3. That copies of this resolutions shall be forwarded to the New Jersey State Police, Office of Emergency Management, the City Business Administrator, the Chief Financial Officer and the County Division of Emergency Management and Office of Treasury.

ADOPTED, at a regular meeting of the Mayor and City Council of the City of Woodbury held on November 13, 2024.

CITY OF WOODBURY

By:

WILLIAM H. FLEMING JR.,
President of Council

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Ferraino				
Councilwoman Garlic				
Councilman Hagerty				
Councilwoman Harwell				
Councilman Johnson				
Councilwoman Miller				
Councilperson Miller				
Council President Fleming				
Mayor Miller				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **November 13, 2024** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson,
City Clerk

RESOLUTION NO. 24-183

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY
AWARDING A CONTRACT TO TORTORICE CONTRACTORS, INC. FOR THE
PUBLIC WORKS GARAGE ROOF REPLACEMENT PROJECT**

WHEREAS, the City Clerk and Engineer received bids on November 7, 2024 for the Public Works Garage Roof Replacement Project, as set forth below:

Contractor	Base	Alt. A	Total Amount
Tortorice Contractors, Inc.	\$90,875.00	\$97,803.00	\$188,678.00
D. A. Nolt, Inc.	\$196,515.00	\$129,733.00	\$326,248.00
Connor Construction, LLC	\$98,000.00	\$198,840.00	\$296,840.00

WHEREAS, the City Engineer has reviewed the bids received and by correspondence dated November 7, 2024, has recommended award of the contract for the Base Bid only to Tortorice Contractors, Inc. for the bid amount of \$90,875.00; and

WHEREAS, the low bid is compliant in all material non-waivable respects and the amount is consistent with the Engineer's Estimate; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this project from current City Bond Ordinance No. 2388-23.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Woodbury that:

1. The contract is hereby awarded to Tortorice Contractors, Inc. for the Public Works Garage Roof Replacement Project for the Base Bid only in the amount of \$90,875.00.
2. The Mayor and/or Administrator is hereby authorized to execute a contract in accordance with the project specifications, the afore-described bid, and the within Resolution.

ADOPTED at a regular meeting of the Mayor and City Council of the City of Woodbury on November 13, 2024.

CITY OF WOODBURY

By: _____

WILLIAM H. FLEMING, JR.
President of Council

ATTEST:

CASSIDY L. SWANSON
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Ferraino				
Councilwoman Garlic				
Councilman Hagerty				
Councilwoman Harwell				
Councilman Johnson				
Councilwoman Miller				
Councilperson Miller				
Council President Fleming				
Mayor Miller				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **November 13, 2024** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson,
City Clerk

RESOLUTION NO. 24-184

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WOODBURY AWARDING A CONTRACT TO COMMAND
COMPANY, INC. FOR THE
FY 2017 GREEN ACRES STEWART LAKE PARK IMPROVEMENTS
PROJECT – PLAYGROUND & PAVILION PLAZA, PHASE 2 –
INSTALLATION**

WHEREAS, the City Clerk and Engineer received bids on September 18, 2024 for the FY 2017 Green Acres Stewart Lake Park Improvements Project – Playground & Pavilion Plaza, Phase 2 – Installation, as set forth below:

Contractor	Base Bid	Alt. 3	Total Amount
Command Co., Inc.	\$293,218.00	\$25,000.00	\$318,218.00
Landberg Construction	\$488,511.00	\$73,000.00	\$561,511.00

WHEREAS, the City Engineer has reviewed the bids received and by correspondence dated November 7, 2024, has recommended award of the contract for the Base Bid and Alternate 3 to Command Company, Inc. for the total bid amount of \$318,218.00; and

WHEREAS, the low bid is compliant in all material non-waivable respects and the amount is consistent with the Engineer's Estimate; and

WHEREAS, the Chief Financial Officer has certified that funds will be available for this project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Woodbury that:

1. The contract is hereby awarded to Command Company, Inc. for the FY2017 Green Acres Stewart Lake Park Improvements Project – Playground & Pavilion Plaza Phase 2 – Installation in the total bid amount of \$318,218.00.
2. This Contract is awarded to Command Company under and subject to the understanding that the Contract is not effective for this project until after November 21, 2024, which is the expiration date of the estoppel

period for the bond funding of this project. In the event the bond funding for this project is not approved for any reason, then this Contract award shall be declared null and void.

3. The Mayor and/or Administrator is hereby authorized to execute a contract in accordance with the project specifications, the afore-described bid, and the within Resolution. same officers and in the same manner as taxes.

ADOPTED, at a regular meeting of the Mayor and City Council of the City of Woodbury held on November 13, 2024.

CITY OF WOODBURY

By:

WILLIAM H. FLEMING JR.,
President of Council

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilman Ferraino				
Councilwoman Garlic				
Councilman Hagerty				
Councilwoman Harwell				
Councilman Johnson				
Councilwoman Miller				
Councilperson Miller				
Council President Fleming				
Mayor Miller				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **November 13, 2024** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson,
City Clerk

RESOLUTION NO. 24-185

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODBURY
AUTHORIZING THE SALE OF PUBLIC PROPERTY ONLINE THROUGH A NEW
JERSEY STATE CONTRACT AUCTION SERVICE (GOVDEALS.COM)**

WHEREAS, the City of Woodbury has various surplus vehicles and equipment no longer needed for use by the City of Woodbury; and

WHEREAS, *N.J.S.A. 40A:11-36* permits the sale of such vehicles and equipment at public auction; and

WHEREAS, staff is of the opinion that the sale of such vehicles and equipment at public auction through GovDeals.com is likely to produce the best price; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Woodbury that:

1. The vehicles and equipment listed on the attached Exhibit A may be auctioned off at public auction through New Jersey State Contract Vendor (N.J. State Contract #A-70967) GovDeals.com pursuant to *N.J.S.A. 40A:11-36* and Local Finance Notice 2008-9; and
2. Notice of the date, time and place of the public auction together with a description of the items to be sold and the conditions of sale shall be published as required by law; and
3. Sale shall be held not less than seven (7) nor more than fourteen (14) days after the latest publication of the notice thereof; and
4. The City of Woodbury reserves the right to reject all bids for any specific vehicle and/or equipment or all bids for all vehicles and/or equipment, if it determines such rejection to be in the public interest; and
5. The sale will be conducted online and the address of the auction site is GovDeals.com; and
6. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property and subject to the conditions as Exhibit A; and
7. The terms and conditions of the agreement entered into with GovDeals, Inc. is available online at GovDeals.com and also available from the Clerk’s Office at the City of Woodbury Municipal Building.

ADOPTED at a regular meeting of the Mayor and City Council of the City of Woodbury on November 13, 2024.

CITY OF WOODBURY

By: _____

**WILLIAM H. FLEMING JR.,
President of Council**

ATTEST:

CASSIDY L. SWANSON,
City Clerk

Council Member	Ayes	Nays	Abstain	Absent
Councilwoman Carter				
Councilwoman Garlic				
Councilman Ferraino				
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Council President Fleming				
Mayor Miller				

CERTIFICATION

I, Cassidy L. Swanson hereby certify that the foregoing Resolution was adopted by the City Council, of the City of Woodbury, in the County of Gloucester and State of New Jersey at the meeting held on **November 13, 2024** at City Hall 33 Delaware Street, Woodbury, New Jersey 08096.

Cassidy L. Swanson,
City Clerk

RESOLUTION NO. 24-185

EXHIBIT A

PUBLIC WORKS DEPARTMENT VEHICLE 2008 FORD ESCAPE HYBRID
1FMCU59H2KB98356